

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
December 17, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, December 17, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:01 p.m., with Council member Paul Woidke, Clerk-Treasurer Bonnie Hawksworth, and Town Attorney Adam Mindel in attendance. Commissioners present were Maintenance, Parks, and Security.

The meeting was broadcast live via Zoom teleconference.

**APPROVAL OF MINUTES:**

It was moved and seconded to approve minutes for the November 19, 2024 Council meeting as presented. The vote was unanimous in favor; motion passed.

**BANK BALANCE- 11/30/2024**

Porter State Bank		\$78,998.26
Trust Indiana		\$453,024.67
Record Balance		\$532,022.93

**BREAK DOWN OF FINANCES AMONG FUNDS  
As of November 30, 2024**

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

FUNDS	APPROP BAL.	% Left
GENERAL	\$83,456.02	\$68,749 13.25
MOTOR VEHICLE HIGHWAY	\$90,356.68	\$70,000 100
LOCAL ROAD & STREET	\$41,665.53	\$15,000 100
MOTOR VEHICLE HWY RESTR	\$13,255.92	
PARK & RECREATION	\$46,882.83	(\$398) -4.42
RAINY DAY FUND	\$130,000.00	\$50,000 100
CCI	\$647.08	\$1,000 100
CCD	\$45,629.03	\$19,762 45.96
CEDIT	\$39,434.72	\$20,000 100
RIVERBOAT REVENUE SHARING	\$2,318.16	\$2,000 100
Donations *	\$24,015.70	
ARP COVID RELIEF	\$0.00	
Lake Mich Coastal Grant*	\$0.00	
Construction Security Dep*	\$15,000.00	
SalesTaxClubHouseRental*	\$380.49	
ClubHouseRentalDeposit*	\$9,672.00	
Local Road & Bridge Grant*	\$0.00	
Opioid Settlement*	\$556.46	
LEVY EXCESS FUND*	\$0.00	
<b>TOTAL FUNDS</b>	<b>\$543,270.62</b>	

Clerk-Treasurer Hawksworth presented the November month-end financial report. It was moved and seconded to approve the financial report. The vote was unanimous in favor; motion passed.

Clerk-Treasurer Hawksworth reported that the budget year 1782 Statement was received from the Department of Local Government Finance, with all appropriations and tax levies in order. We were approved for just over \$20,000 less than what we proposed based on anticipated tax levies.

#### PAYMENT OF CLAIMS:

It was moved and seconded to approve Accounts Payable Vouchers for the month of December, 2024 in the amount of \$65,748.58. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED: None

#### COMMISSIONER REPORTS:

BEACH: None

BUILDING: Building Commissioner Tom Roberts recommended that the construction deposit paid by 2 Redwood be returned.

ENGINEER: None

ENVIRONMENT: None

FIRE: None

MAINTENANCE: Maintenance Commissioner Dick Taylor requested permission to replace the dumbwaiter in 2025. He will work with the Clerk-Treasurer to procure estimates.

PARKS: Parks Commissioner Shawn Fitzpatrick reported that the playground will be a focus for 2025, and options will be investigated beginning in January. Maintenance options will be considered for the tennis courts where repeated patching has been necessary but ineffective.

#### ROADS:

SECURITY: Security Commissioner Lee McKinley reported Roger Goode has been promoted to Chief of Security.

OLD BUSINESS: None

#### NEW BUSINESS:

Annual Conflict of Interest Certifications: The Town Council members and Clerk-Treasurer will sign Conflict of Interest agreements for 2025 as required by the Municipal Conflict of Interest and Nepotism Ordinance.

2025 Town Council Annual Meeting Calendar: Dates for 2025 meetings were proposed (the third Tuesday of each month):

January 21  
February 18  
March 18  
April 15  
May 20  
June 17  
July 15  
August 19  
September 16  
October 21  
November 18  
December 16

There was a motion and second to approve the 2025 Town Council meeting schedule. The vote was unanimous in favor; motion carried.

2025 Contract for Legal Services: President Hawksworth presented the Mindel & Mindel proposed contract for 2025 legal services in the amount of \$11,750/year. It was motioned and seconded to approve the rental request. The vote was unanimous in favor; motion carried.

Clubhouse Renovations: Clubhouse renovations will be discussed at the January meeting.

Clubhouse Rental: The Town Council reviewed Clubhouse rental requests for 12-31-2024 and 6-15-2025. It was motioned and seconded to approve the rental request. The vote was unanimous in favor; motion carried.

The meeting adjourned at 7:35 pm. The next regular meeting of the Town Council is on Tuesday, January 21, 2025 at the Clubhouse.

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RICHARD HAWKSWORTH, Town Council President

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PAUL WOIDKE, Town Council Member

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ALEXANDER STEMER, Town Council Member

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BONNIE HAWKSWORTH, Clerk-Treasurer

**APVs for December, 2024**

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8492	Porter Quick Stop	Gas for Vehicles	\$292.76
8493	Comcast	Phone/Internet	\$922.02
8494	Republic Services	Garbage Pick-up	\$247.58
8495	Indiana Department of Homeland Security	Clubhouse Lift Permitting	\$267.65
8496	NIPSCO	Gas/Electric	\$804.06
8497	Indiana American Water	Water	\$207.50
8498	Amazon	Office/Security Supplies; Prime Annual Fee	\$773.22
8499	Primo Water	Water for Security	\$98.89
8500	A-Plus	Web Hosting	\$1.99
8501	Indiana Department of Revenue	State/Local Withholding	\$663.64
8502	EFTPS	Federal Withholding	3694.46
8503	Payroll	December, Gross	\$17,295.81
8504	Payroll	December, Net	\$14,747.08
8506	Payroll (Bonus)	December, Gross	\$1,822.95
8507	Payroll (Bonus)	December, Net	\$1,476.22
8508	Froman	Ecological Cost Share	\$500.00
8509	Ecorealm, LLC	Environmental Work	\$993.69
8510	Dyerly	Ecological Cost Share	\$500.00
8511	Porter Fire	2024 Fire Services (50%)	\$10,778.50
8512	Mark Taylor	Cell Phone Stipend	\$300.00
8513	Mindel & Mindel	Quarter 4 Legal Services	\$2,750.00
8514	Hopkins	Maintenance Supplies	\$222.47
8515	Reeders Auto Services	Vehicle Maintenance	\$131.25
8516	Bamesberger	Ecological Cost Share	\$500.00
8517	Town & Country	Cracksealing (Spring 2024)	\$3,675.75
8518	Anton Insurance	Clerk-Treasurer Bond	\$139.00
8519	Cender Dalton	Q3/Q4 Fees	\$1,881.44
8520	Menard's	Maintenance Supplies	\$60.65
		<b>December Total</b>	<b>\$65,748.58</b>