

**TOWN OF DUNE ACRES
COUNCIL MINUTES
November 19, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, November 19, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:00 p.m., with Council members Alexander Stemer, Clerk-Treasurer Bonnie Hawksworth, and Town Attorney Adam Mindel in attendance. Council member Paul Woidke attended via Zoom. Commissioners present were Maintenance and Security.

The meeting was broadcast live via Zoom teleconference.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the October 15, 2024 Council meeting be approved as presented. A roll call vote was taken. The vote was unanimous in favor; motion passed.

**BANK BALANCE-
10/31/2024**

Porter State Bank		\$129,104.69
TrustIndiana		\$451,240.26
Record Balance		\$580,344.95

**BREAK DOWN OF FINANCES AMONG FUNDS
As of October 31, 2024**

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

FUNDS		APPROP BAL.	% Left
GENERAL	\$109,354.50	\$98,441	18.98
MOTOR VEHICLE HIGHWAY	\$89,955.80	\$70,000	100
LOCAL ROAD & STREET	\$40,606.14	\$15,000	100
MOTOR VEHICLE HWY RESTR	\$12,855.04		
PARK & RECREATION	\$49,882.83	(\$398)	-4.42
RAINY DAY FUND	\$130,000.00	\$50,000	100
CCI	\$647.08	\$1,000	100
CCD	\$45,629.03	\$37,592	87.4
CEDIT	\$39,434.72	\$20,000	100
RIVERBOAT REVENUE SHARING	\$2,318.16	\$2,000	100
Donations *	\$23,888.87		
ARP COVID RELIEF	\$0.00		
Lake Mich Coastal Grant*	\$0.00		
Construction Security Dep*	\$15,000.00		
SalesTaxClubHouseRental*	\$380.49		
ClubHouseRentalDeposit*	\$9,865.00		
Local Road & Bridge Grant*	\$0.00		
Opioid Settlement*	\$1,233.31		
LEVY EXCESS FUND*	\$0.00		
TOTAL FUNDS	\$571,050.97		

Clerk-Treasurer Hawksworth presented the October month-end financial report. It was moved and seconded to approve the financial report. A roll call vote was taken. The vote was unanimous in favor; motion passed.

Clerk-Treasurer Hawksworth presented the Cender-Dalton 3rd quarter review. In reviewing the bank reconciliation, they confirmed all balances reflected in the Fund Report balance against the Bank Statement and Trust Indiana Statement. Cender-Dalton will continue to review budget v. expenses and assist with end-of-year adjustments as needed.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of November, 2024 in the amount of \$66,343.28 be approved. A roll-call vote was taken. The vote was unanimous in favor; motion passed

CORRESPONDENCE RECEIVED: None

COMMISSIONER REPORTS:

BEACH: None

BUILDING: None

ENGINEER: None

ENVIRONMENT: None

FIRE: None

MAINTENANCE: None

PARKS: None

ROADS: President Hawksworth reported that the Town was awarded a 2025 Community Crossings matching grant for work to be completed on East Road (from Mineral Springs to Crest), on Mineral Springs Road (from Cowles Bog to East), on Shore Drive (from Mineral Springs to Oak), and all of Summit.

SECURITY: Security Commissioner Lee McKinley reported that Irene Brown has started working with the security team.

OLD BUSINESS:

Ordinance 2024-02, 2025 Salary Schedule Second Reading: President Hawksworth conducted the second reading of Ordinance 2024-02, 2025 Salary Schedule. Following the reading, it was moved and seconded to approve the ordinance. A roll call vote was taken. The vote was unanimous in favor; motion passed.

NEW BUSINESS:

Resolution 2024-04, Amended Appropriation Reduction (Resolution 2024-03): President Hawksworth presented Resolution 2024-04, Appropriation Reduction. In reviewing the 2025 Budget paperwork it has been determined that an amendment was required to certain values listed in Resolution 2024-03 passed by the Town Council on September 17, 2024; and it is still the case that certain existing appropriations have

unobligated balances that will not be needed for the purposes for which appropriated. This authorizes that the following existing appropriations be amended in the following amounts:

Casino River Boat Fund	\$ 2,000.00
CCI (Cigarette Tax)	\$ 986.00
Economic Development	\$ 0.00

It was moved and seconded to approve the amended resolution. A roll call vote was taken. The vote was unanimous in favor; motion passed.

Resolution 2024-05 Holiday Pay: It was moved and seconded to approve Resolution 2024-05, Holiday Pay. The resolution authorizes the customary holiday stipend to qualifying maintenance and security employees. A roll call vote was taken. The vote was unanimous in favor, motion passed.

Clubhouse Rental: The Town Council reviewed a Clubhouse rental request for 06-28-2025. It was motioned and seconded to approval the rental request. The vote was unanimous in favor; motion carried.

The social committee presented a list of dates for 2025 parties. It was motioned and seconded to approve the schedule. A roll call vote was taken. The vote was unanimously approved. Motion carried.

The meeting adjourned at 7:40 pm. The next regular meeting of the Town Council is on Tuesday, December 17, 2024 at the Clubhouse.

RICHARD HAWKSWORTH, Town Council President

PAUL WOIDKE, Town Council Member

ALEXANDER STEMER, Town Council Member

BONNIE HAWKSWORTH, Clerk-Treasurer

CLAIMS FOR November, 2024

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8462	Chesterton Feed & Garden	Town Hall Décor	\$151.81
8463	Porter Quick Stop	Gas for Vehicles	\$234.35
8464	Amazon	Supplies for Town Hall/Security, Clubhouse Solar Lighting	\$298.86
8465	Brainstorm Computers	Quarterly Back-ups & Support	\$187.50
8466	State of Indiana	Background Check	\$15.70
8467	A-Plus	Web Hosting	\$1.99
8468	Republic Services	Garbage Service	\$247.58
8469	NIPSCO	Gas/Electric Service	\$956.09
8470	Comcast	Phone/Internet	\$689.28
8471	Primo Water	Water for Security	\$90.90
8472	Adobe	Acrobat Pro Monthly	21.39
8473	Payroll	November Payroll, Gross	\$17,587.11
8474	Payroll	November Payroll, Net	\$14,932.47
8475	Indiana Department of Revenue	State/Local Withholding	\$614.51
8476	EFTPS	Federal Withholding	\$3,403.85
8477	Howard & Christine Feiler	Clubhouse Deposit Return	\$300.00
8478	Duneland Landscape	Ridge Beach Boardwalk & Bench	\$17,829.84
8479	Tree Bee Arborists	Chip & Disposal	\$4,000.00
8480	Homewood Disposal	Dumpster	\$535.00
8481	Per Mar	Town Hall Alarm Reconfiguration	\$1,100.00
8482	Frontier	Security Phone Final Invoice	\$180.39
8483	Hopkins	Maintenance Supplies	\$33.98
8484	Star Uniform	Security Uniform	\$185.11
8485	Castle	Vehicle Expense	\$87.59
8486	Menard's	Maintenance Supplies	\$127.98
8487	Cender-Dalton	2nd/3rd Quarter Fees	\$1,100.00
8488	Anton Insurance	Worker's Compensation Audit	\$1,268.00
8490	Star Uniform	Security Uniforms	\$162.00
		November Total	\$66,343.28