

**TOWN OF DUNE ACRES
COUNCIL MINUTES
August 28, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Wednesday, August 28, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:02 p.m., with Council Member Alexander Stemer, Clerk-Treasurer Bonnie Hawksworth, and Town Attorney Adam Mindel in attendance. Council Member Paul Woidke participated via Zoom. Commissioners present were Building, Environment, Fire, Maintenance, Parks (via Zoom), and Security.

The meeting was broadcast live via Zoom teleconference.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the July 16, 2024 Council meeting be approved as presented. A roll call vote was taken. The vote was unanimous in favor; motion passed.

**BANK BALANCE-
07/31/2024**

Porter State Bank		\$207,009.77
TrustIndiana		\$445,437.66
Record Balance		\$652,447.43

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of July 31, 2024**

FUNDS		APPROP BAL.	% Left
GENERAL	\$158,646.29	\$164,051	31.62
MOTOR VEHICLE HIGHWAY	\$88,839.27	\$70,000	100
LOCAL ROAD & STREET	\$37,750.46	\$15,000	100
MOTOR VEHICLE HWY RESTR	\$11,738.51		
PARK & RECREATION	\$49,320.07	\$9,000	100
RAINY DAY FUND	\$130,000.00	\$50,000	100
CCI	\$347.08	\$1,000	100
CCD	\$45,629.03	\$37,592	87.4
CEDIT	\$16,229.63	\$20,000	100
RIVERBOAT REVENUE SHARING	\$1,442.23	\$2,000	100
Donations *	\$22,480.86		
ARP COVID RELIEF	\$0.00		
Lake Mich Coastal Grant*	\$0.00		
Construction Security Dep*	\$15,000.00		
SalesTaxClubHouseRental*	\$128.49		
ClubHouseRentalDeposit*	\$7,765.00		
Local Road & Bridge Grant*	\$0.00		
Opioid Settlement*	\$250.23		
LEVY EXCESS FUND*	\$0.00		
TOTAL FUNDS	\$585,567.15		

Clerk-Treasurer Hawksworth presented the July month-end financial report. It was moved and seconded to approve the financial report. A roll call vote was taken. The vote was unanimous in favor; motion passed.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of August 2024 in the amount of \$64,903.52 be approved. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED: None

COMMISSIONERS REPORTS:

BEACH: None

BUILDING: Commissioner Tom Roberts presented four building permit applications for Town Council Review:

Building Permit 2024-21, 5 Oak
Building Permit 2024-22, 3 Linden
Building Permit 2024-23, 18 Hill
Building Permit 2024-24, 44 Circle

It was moved and seconded to approve the permits as presented. A roll call vote was taken. The vote was unanimously approved.

ENVIRONMENT: Commissioner Robin Tennant requested Saturday, October 19 as the date for this year's Fall Cleanup. It was moved and seconded to approve the date. A roll call vote was taken. The vote was unanimous in favor.

FIRE: Commissioner Harvey Johnson will request a meeting with Porter Fire to begin discussions for the next fire contract (the Town is in the second year of a three-year contract).

MAINTENANCE: Commissioner Dick Taylor reported that Duneland Landscape has prepared a proposal for work on Ridge Beach access and drainage. It was moved and seconded to move forward with this work. A roll call vote was taken. The vote was unanimous in favor.

PARKS: Commissioner Shawn Fitzpatrick suggested that a proposal from JD Services for upgrading the back tennis court lighting could be streamlined. It was determined that transitioning to LED lighting is not necessary at this time.

ROADS: President Hawksworth reported that some make-good work will be completed in September.

SECURITY: Commissioner Lee McKinley reported that things are going well with security and the new signage and procedures. There is an opening for another part-time security guard; this will be posted on the message board at security.

OLD BUSINESS: None

NEW BUSINESS:

President Hawksworth conducted the first reading of the Ordinance 2024-01, 2025 Budget Appropriation and Tax Rates. It was moved and seconded to approve the first reading. A roll call vote was taken. The vote was unanimously approved.

Clerk-Treasurer Hawksworth presented a proposal for quarterly review services by Cender-Dalton. This new contract will include quarterly review of selected transactions from Town books, regular review of financial reports, and financial consulting services. Cender-Dalton bring municipal accounting expertise and is knowledgeable in Keystone, the Town's state approved accounting software. It was moved and seconded to approve the contract through the end of 2024. A roll call vote was taken. The vote was unanimous in favor.

President Hawksworth presented Resolution 2024-01, Vacation Pay. A question was raised as to whether the Clerk-Treasurer can be included. This will be evaluated by Attorney Mindel. A motion was made and seconded to approve the resolution pending Attorney review. A roll call vote was taken. The vote was unanimous in favor.

The Town Council reviewed a Clubhouse rental request for August 2, 2025. A motion was made and seconded to approve. A roll call vote was taken. The vote was unanimous in favor.

A brief discussion was held related to a proposed hyper-scale data center in Burns Harbor and its potential impacts on Dune Acres. Council members agreed that additional information should be obtained before taking a position.

With no further business, the meeting adjourned at 7:58 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, September 17, 2024 at the Clubhouse.

RICHARD HAWKSWORTH, Town Council President

PAUL WOIDKE, Town Council Member

ALEXANDER STEMER, Town Council Member

BONNIE HAWKSWORTH, Clerk-Treasurer

CLAIMS FOR August, 2024

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8379	Payroll	August Payroll, Gross	\$18,415.48
8380	Payroll	August Payroll, Net	\$15,716.78
8381	Indiana Department of Revenue	State/Local Withholding	\$643.84
8381	EFTPS	Federal Withholding	\$3,463.66
8383	Primo Water	Water for Security	\$82.91
8384	Republic Services	Waste Services	\$211.25
8385	Indiana American Water	Water	\$189.26
8386	NIPSCO	Gas/Electric	\$1,100.68
8387	Comcast	Phone/Internet	\$1,141.55
8388	Landmark Signs	Entry/Exit Signage	\$666.77
8389	Aplus	Website Hosting	\$1.99
8390	Travel America, Etc.	Gas for Vehicles	\$482.83
8391	Amazon	Life Stations, Life Station Signage, Clubhouse Supplies, Office Supplies for Security & Town Hall	\$1,074.94
8394	Indiana American Water	Water	\$208.11
8395	Amazon	Life Stations, Security Key Box	\$154.80
8396	Datagraphics	Prints for Security	\$42.50
8397	Primo Water	Water for Security	\$37.96
8398	Town of Porter	Fire Services, 2nd Payment 2024	\$10,778.50
8399	Menard's	Maintenance Supplies	\$1,550.35
8400	RES Great Lakes	Shipping for Penn Sedge	\$88.27
8401	Signature Lawns	Roadside Mowing	\$2,056.00
8402	Service Sanitation	Portable Toilets	\$2,495.09
8403	Karen Riffle	Clubhouse Deposit Return	\$500.00
8404	Molly Hale	Clubhouse Deposit Return	\$500.00
8405	Leanne Sandrick	Clubhouse Deposit Return	\$400.00
8406	Simona Toader	Clubhouse Deposit Return	\$800.00
8407	Bruce Riffle	Clubhouse Deposit Return	\$800.00
8408	Duneland Education Foundation	Clubhouse Deposit Return	\$800.00
8409	Patricia McGinn	Clubhouse Deposit Return	\$500.00
		August Total	\$64,903.52