

**TOWN OF DUNE ACRES
COUNCIL MINUTES - DRAFT
June 18, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, June 18, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:02 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Bonnie Hawksworth, and Town Attorney Adam Mindel in attendance. Commissioners present were Building and Security Commissioners, as well as Parks Commissioner (via Zoom).

The meeting was broadcast live via Zoom teleconference.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the May 21, 2024 Council meeting be approved as presented. The vote was unanimous in favor; motion passed.

FINANCIAL REPORT:

BANK BALANCE- 05/31/2024

Porter State Bank		\$29,907.67
TrustIndiana		\$491,400.94
Record Balance		\$521,308.61

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS
AS OF May 31, 2024**

FUNDS		APPROP BAL.	% Left
GENERAL	\$119,421.02	\$373,695	72.04
MOTOR VEHICLE HIGHWAY	\$116,187.25	\$70,000	100
LOCAL ROAD & STREET	\$35,651.10	\$15,000	100
MOTOR VEHICLE HWY RESTR	\$8,778.65		
PARK & RECREATION	\$50,287.34	\$9,000	100
RAINY DAY FUND	\$130,000.00	\$50,000	100
CCI	\$236.01	\$1,000	100
CCD	\$22,166.59	\$37,592	87.4
CEDIT	\$16,229.63	\$20,000	100
RIVERBOAT REVENUE SHARING	\$1,442.23	\$2,000	100
Donations *	\$20,168.87		
ARP COVID RELIEF	-\$78.92		
Lake Mich Coastal Grant*	\$0.00		
Construction Security Dep*	\$15,000.00		
SalesTaxClubHouseRental*	-\$109.51		
ClubHouseRentalDeposit*	\$6,389.00		
Local Road & Bridge Grant*	\$0.00		
Opioid Settlement*	\$2,646.36		
LEVY EXCESS FUND*	\$0.00		
TOTAL FUNDS	\$544,415.62		

Clerk-Treasurer Hawksworth presented the May month-end financial report. It was moved and seconded to approve the financial report. The vote was unanimous in favor; motion passed.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of May, 2024 in the amount of \$73,350.96 be approved. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED: For the record, a summons has been received for Hundt vs. Trowbridge; Town of Dune Acres. This may not be discussed publicly.

COMMISSIONERS REPORTS:

BEACH: None

BUILDING: Four projects were presented:

Building Permit 2024-13, 75 East
Building Permit 2024-14, 4 Shore
Building Permit 2024-15, 44 Circle
Building Permit 2024-16, 70 West

It was moved and seconded to approve all four projects, with 2024-13 contingent on a preliminary review by the Plan Commission to evaluate whether a full review is necessary. The motion passed unanimously.

ENVIRONMENT: None

FIRE: None

MAINTENANCE: Ridge stairs have been completed; Shore is underway.

PARKS: Perm-A-Seal was asked to fix sub-par work. Commissioner Shawn Fitzpatrick will investigate night lighting for the back pickleball court.

ROADS: Paving work has been completed, with the exception of a few areas needing additional attention.

SECURITY: Another new hire was presented by Security Commissioner Lee McKinley. It was moved and seconded to move forward with the hire. The vote was unanimous in favor; motion passed. New, larger signs will be designed and installed to deter beach visitors from driving down Mineral Springs Road.

OLD BUSINESS:

Tom Roberts provided an overview of our Trust Indiana investment fund.

NEW BUSINESS:

Clubhouse rentals were presented for 07-09-24; 08/08/24; and 08/16/24. It was motioned and seconded to approve all three rentals. The motion carried unanimously.

Opioid remediation funds must be directed toward activities such as expanding training for first responders, schools, community support groups, etc. and providing education to school-based and youth-focused programs that discourage or prevent misuse. Duneland School Corporation has submitted a proposal for how the Town might support their Drug Awareness Program. It was moved and seconded to approve the donation in support of this project. The motion passed unanimously.

With no further business, the meeting adjourned at 7:55 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, July 16, 2024 at the Clubhouse.

RICHARD HAWKSWORTH, Town Council President

PAUL WOIDKE, Town Council Member

ALEXANDER STEMER, Town Council Member

BONNIE HAWKSWORTH, Clerk-Treasurer

CLAIMS FOR June, 2024

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8314	Duneland Landscape	Progress Payment for Ridge/Shore	\$15,821.96
8315	Ken Schoon	Honorarium	\$300.00
8316	Payroll	June Payroll, Gross	\$18,197.83
8317	Payroll	June Payroll, Net	\$15,335.09
8318	Indiana Department of Revenue	State/Local Withholding	\$635.41
8319	EFTPS	Federal Withholding	\$3,619.47
8320	Indiana Department of Revenue	Late Assessment for W-3 Filing	\$150.00
8322	Porter Quick Stop	Gas for Vehicles	\$271.04
8323	Amazon	Supplies for Clubhouse, Security, Town Hall (including iPad for Security)	\$750.37
8324	Datagraphics	Beach Parking Permit Printing	\$230.80
8325	Primo Water	Water for Security	\$82.91
8326	Comcast	Internet	\$423.38
8327	A-Plus	Web Hosting	\$1.99
8328	State of Indiana	Background Checks	\$31.40
8329	AIM	Budget Workshop	\$50.00
8330	Canvas Discount	Prints for Clubhouse	\$128.40
8331	NIPSCO	Gas/Electric	\$771.76
8332	Indiana American Water	Water for Security	\$89.71
8333	Jewel	Flowers/Soil for Town Hall	\$201.27
8334	Republic Services	Garbage Services	\$211.25
8335	Action Fire Equipment	Service	\$226.00
8336	Per Mar	Security Monitoring	\$175.23
8337	Professional Pest Management	Quarterly Service	\$50.00
8338	Linda McLaughlin	Clubhouse Refund	\$500.00
8339	AMA Design & Print	Directory Printing	\$1,254.00
8340	Service Sanitation	Portable Toilet Rental	\$268.93
8341	Star Uniform	Security Uniforms	\$162.00
8342	Frontier	Phone/Internet	\$384.65
8343	Hopkins	Maintenance Supplies	\$67.14
8344	Menard's	Maintenance Supplies	\$275.47
8345	T & M Tire	Tire Replacement	\$220.75
8346	Michele McClead	Reimbursement for 3M Strips/Clubhouse Prints	\$32.05
8347	South Shore Marina	21 Bouys	\$4,986.50
8348	Duneland Landscape	Balance for Ridge	\$7,444.20
		June Total	\$73,350.96