

**TOWN OF DUNE ACRES
COUNCIL MINUTES - DRAFT
May 21, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, May 21, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:02 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Bonnie Hawksworth, and Town Attorney Adam Mindel in attendance. Commissioners present were Building, Maintenance, and Security Commissioners.

The meeting was broadcast live via Zoom teleconference.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the April 16, 2024 Council meeting be approved as presented. The vote was unanimous in favor; motion passed.

FINANCIAL REPORT:

**BANK BALANCE-
04/30/2024**

Porter State Bank		\$65,710.04
TrustIndiana		\$489,182.58
Record Balance		\$554,892.62

**BREAK DOWN OF FINANCES AMONG FUNDS
AS OF April 30, 2024**

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

FUNDS		AMOUNT	APPROP BAL.	% Left
GENERAL		\$141,051.35	\$403,782	77.84
MOTOR VEHICLE HIGHWAY		\$115,267.45	\$70,000	100
LOCAL ROAD & STREET		\$34,609.45	\$15,000	100
MOTOR VEHICLE HWY RESTR		\$8,778.65		
PARK & RECREATION		\$50,287.34	\$9,000	100
RAINY DAY FUND		\$130,000.00	\$50,000	100
CCI		\$236.01	\$1,000	100
CCD		\$22,166.59	\$37,592	87.4
CEDIT		\$16,229.63	\$20,000	100
RIVERBOAT REVENUE SHARING		\$1,442.23	\$2,000	100
Donations *		\$20,168.87		
ARP COVID RELIEF		-\$78.92		
Lake Mich Coastal Grant*		\$0.00		
Construction Security Dep*		\$15,000.00		
SalesTaxClubHouseRental*		-\$109.51		
ClubHouseRentalDeposit*		\$6,389.00		
Local Road & Bridge Grant*		\$0.00		
Opioid Settlement*		\$2,521.21		
LEVY EXCESS FUND*		\$0.00		
TOTAL FUNDS		\$563,959.35		

Clerk-Treasurer Hawksworth presented the April month-end financial report. It was moved and seconded to approve the financial report. The vote was unanimous in favor; motion passed.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of April, 2024 in the amount of \$47,038.68 be approved. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED: None

COMMISSIONERS REPORTS:

BEACH: None

BUILDING: None

ENVIRONMENT: Thank you to all who came out to help with this year's successful Spring clean-up.

FIRE: None

MAINTENANCE: Stair projects are underway at Ridge and Shore. It was suggested that port-a-potties be ordered for Ridge beach access and the playground areas. Clerk-Treasurer Hawksworth will coordinate.

PARKS: None

ROADS: Paving work is underway and will be completed soon.

SECURITY: Two new hires were presented by Security Commissioner Lee McKinley. It was moved and seconded to move forward with the hires. The vote was unanimous in favor; motion passed. There was a discussion about holding resident keys at the security office. Commissioner McKinley will report on which residents have at the office before determining next steps.

OLD BUSINESS:

Cowles Bog Parking Lot: Tom Cornwell provided his recollections about the history of the Cowles Bog parking lot and Town history with the National Park

Tree Removal Ordinance: There was discussion about the Tree Removal Ordinance in development. This will be revisited at a later date.

NEW BUSINESS: None

With no further business, the meeting adjourned at 7:54 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, June 18, 2024 at the Clubhouse.

RICHARD HAWKSWORTH, Town Council President

PAUL WOIDKE, Town Council Member

ALEXANDER STEMER, Town Council Member

BONNIE HAWKSWORTH, Clerk-Treasurer

CLAIMS FOR May, 2024

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8283	Jewel-Osco	Water for Town Hall	\$3.49
8284	Per Mar	Security Services	\$87.57
8285	Prairie Moon Nursery	Native Seeds for Town Cleanup	\$85.00
8286	Chesterton Stone	Maintenance Materials	\$542.00
8287	Amazon	Supplies	\$84.65
8288	T&M Tire	Tire Repair	\$30.00
8289	Primo Water	Water for Security	\$82.91
8290	A-Plus	Web Hosting	\$1.99
8291	Zoom	Annual Fee	\$159.90
8292	Canvas Discount	Prints for Clubhouse	\$111.28
8293	Canvas Discount	Prints for Clubhouse	\$375.57
8294	Travel America	Gas for Vehicles	\$604.89
8296	Indiana Department of Revenue	State/Local Withholding	\$657.45
8297	EFTPS	Federal Withholding	\$3,402.38
8298	Payroll	May Payroll, Gross	\$17,157.43
8299	Payroll	May Payroll, Net	\$14,475.45
8300	Robin Tennant	Town Cleanup Reimbursement	\$225.90
8301	Hopkins	Key	\$5.98
8302	Bren-Mark	Clubhouse Window Cleaning	\$744.00
8303	David's Lawn Care	Sand Transport	\$345.00
8304	Jack & Vernon's	Septic Pumping	\$675.00
8305	Kittredge & Zehner	Quarterly Accounting Review	\$166.00
8306	Tree Bee Arborists	Chip & Dispose of Cleanup Debris	\$3,200.00
8307	Mendards	Maintenance Supplies	\$379.28
8308	Star Uniform	Security Uniforms	\$351.98
8309	Circle R Mechanical	Sealant	\$310.00
8310	Homewood Disposal	Yard Waste Removal	\$535.00
8311	Interstate Rentals	Track Loader Rental	\$889.58
8312	Taylor Creek Restoration	Carex Pensylvanica for Town Cleanup	\$850.00
8313	Hines	Drain Work	\$499.00
		May Total	\$47,038.68