

**TOWN OF DUNE ACRES
COUNCIL MINUTES - DRAFT
April 16, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, April 16, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:02 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Bonnie Hawksworth, and Town Attorney Adam Mindel in attendance. Commissioners present were Parks Commissioner and Security Commissioner.

The meeting was broadcast live via Zoom teleconference.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the March 19, 2024 Council meeting be approved as presented. The vote was unanimous in favor; motion passed.

FINANCIAL REPORT:

**BANK BALANCE-
03/31/2024**

Porter State Bank		\$74,374.62
TrustIndiana		\$487,037.38
Record Balance		\$561,412.00

**BREAK DOWN OF FINANCES AMONG FUNDS
AS OF March 31, 2024**

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

FUNDS			APPROP BAL.	% Left
GENERAL		\$158,476.36	\$426,638	82.2
MOTOR VEHICLE HIGHWAY		\$114,381.78	\$70,000	100
LOCAL ROAD & STREET		\$33,625.58	\$15,000	100
MOTOR VEHICLE HWY RESTR		\$8,778.65		
PARK & RECREATION		\$50,287.34	\$9,000	100
RAINY DAY FUND		\$130,000.00	\$50,000	100
CCI		\$236.01	\$1,000	100
CCD		\$22,166.59	\$37,592	87.4
CEDIT		\$16,229.63	\$20,000	100
RIVERBOAT REVENUE SHARING		\$1,442.23	\$2,000	100
Donations *		\$20,168.87		
ARP COVID RELIEF		-\$78.92		
Lake Mich Coastal Grant*		\$0.00		
Construction Security Dep*		\$15,000.00		
SalesTaxClubHouseRental*		-\$109.51		
ClubHouseRentalDeposit*		\$3,698.00		
Local Road & Bridge Grant*		\$0.00		
Opioid Settlement*		\$2,521.21		
LEVY EXCESS FUND*		\$0.00		
TOTAL FUNDS		\$576,823.82		

Clerk-Treasurer Hawksworth presented the March month-end financial report. It was moved and seconded to approve the financial report. The vote was unanimous in favor; motion passed.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of March, 2024 in the amount of \$42,228.55 be approved. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED:

IDEM – The Indiana Department of Environmental Management (IDEM) notified the town of its decision to approve the closure of a portion of the coal combustion residuals (CCR) surface impoundments at the NIPSCO Bailly Generating Station at 246 Bailly Station Road. Documents may be referenced at <http://vfc.idem.in.gov/>.

STATE OF INDIANA – The State of Indiana will require lifesaving equipment at access sites along Lake Michigan by July 1st. The Town had planned to install this equipment in 2024, so will be in compliance with this mandate.

COMMISSIONERS REPORTS:

BEACH: Clerk-Treasurer Hawksworth noted that reusable beach passes will be issued to residents (one per car registration) beginning in May. These will be available for residents to pick up at the security office.

BUILDING: Two building permits were considered:

Building Permit 2024-11, 44 Circle was approved pending review of contractor plans (replacement of existing stairs and retaining wall for safety purposes).

Building Permit 2024-12, 25 Hill was approved based on Building Commissioner Tom Roberts' recommendation (roofing project).

It was moved and seconded to approve both requests. The vote was unanimous in favor; motion passed.

ENVIRONMENT: The Town Cleanup is set for Saturday, May 4

FIRE: None.

MAINTENANCE: None

PARKS: Parks Commissioner Shawn Fitzpatrick presented a quote from Perm-a-Seal for work on the tennis courts to be scheduled as soon as possible this spring. It was moved and seconded to move forward with the work. The vote was unanimous in favor; motion passed.

ROADS: President Hawksworth shared that paving work will commence this spring, and updated on a change order with contractor Rieth-Riley. The original calculations included a 1.5" base. This will be changed to the preferred 2" necessitating an increase in project cost from the original \$81,152 to \$86,829.48. It was motioned and seconded to approve the \$5,677.48 increase. Additional funds will come from the Motor Vehicle Highway allocation. The vote was unanimous in favor; motion passed.

SECURITY: Security Commissioner Lee McKinley noted that the Town continues to log of railroad blockages. The security team will potentially have multiple part-time openings this spring/summer. Residents are encouraged to share and recommend candidates for consideration. After some discussion, it was suggested that the Town temporarily close the Cowles Bog parking lot to determine whether this is a solution to easing visitor traffic along Mineral Springs Road and at security. It was moved and seconded to do this on a trial basis, the logistics of which will be further outlined. The vote was unanimous in favor; motion passed.

OLD BUSINESS: None

NEW BUSINESS: None

With no further business, the meeting adjourned at 7:48 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, May 21, 2024 at the Clubhouse.

RICHARD HAWKSWORTH, Town Council President

PAUL WOIDKE, Town Council Member

ALEXANDER STEMER, Town Council Member

BONNIE HAWKSWORTH, Clerk-Treasurer

CLAIMS FOR April, 2024

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8262	Amazon	Office, Town Hall, Clubhouse & Security Suppies	\$390.18
8263	Brainstorm Computers	Quarterly Backup, Monitor, & Software License	\$1,090.39
8264	A-Plus	Monthly Website Hosting	\$1.99
8265	Primo Water	Water for Security	\$98.89
8266	Travel America	Gas for Vehicles	\$227.23
8267	Comcast	Internet	\$176.99
8268	Payroll, Gross	April payroll, gross	\$17,804.16
8269	Payroll, Net	April payroll, net	\$14,900.66
8270	State of Indiana	State Withholding	\$636.67
8271	EFTPS	Federal Withholding	\$3,628.86
8272	Anton Insurance	Cyber Premium Increase	\$369.00
8273	Menard's	Maintenance Supplies	\$391.76
8274	Professional Pest Management	Pest Control	\$50.00
8275	Master Fire Extinguisher	Extinguisher Maintenance	\$249.70
8276	Rigg's Outdoor Power	Maintenance Supplies	\$404.16
8277	Castle Ford	Vehicle Maintenance	\$151.26
8278	Star Uniforms	Security Uniform	\$87.74
8279	Frontier	Phone/Internet	\$134.05
8280	Indiana American Water	Water	\$31.58
8281	Republic Services	Waste Management	\$211.25
8282	NIPSCO	Gas/Electric	\$1,192.03
		April Total	\$42,228.55