

**TOWN OF DUNE ACRES  
COUNCIL MINUTES - DRAFT  
March 19, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, March 19, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:02 p.m., with Council Members Alexander Stemer and Paul Woidke, and Clerk-Treasurer Bonnie Hawksworth in attendance. Commissioners present were Building Commissioner and Security Commissioner. Parks Commissioner participated via Zoom.

The meeting was broadcast live via Zoom teleconference.

**APPROVAL OF MINUTES:**

It was moved and seconded that minutes for both the February 20, 2024 Council meeting and the March 8, 2024 Special meeting be approved as presented. The vote was unanimous in favor; motion passed.

**FINANCIAL REPORT:**

**BANK BALANCE-  
02/29/2024**

Porter State Bank		\$37,935.24
TrustIndiana		\$534,692.52
Record Balance		\$572,627.76

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS  
AS OF FEBRUARY 29, 2024**

FUNDS			APPROP BAL.	% Left
GENERAL		<b>\$167,976.15</b>	\$455,136	87.74
MOTOR VEHICLE HIGHWAY		<b>\$113,538.21</b>	\$70,000	100
LOCAL ROAD & STREET		<b>\$32,646.20</b>	\$15,000	100
MOTOR VEHICLE HWY RESTR		<b>\$8,778.65</b>		
PARK & RECREATION		<b>\$50,287.34</b>	\$9,000	100
RAINY DAY FUND		<b>\$130,000.00</b>	\$50,000	100
CCI		<b>\$236.01</b>	\$1,000	100
CCD		<b>\$27,574.54</b>	\$43,000	100
CEDIT		<b>\$16,229.63</b>	\$20,000	100
RIVERBOAT REVENUE SHARING		<b>\$1,442.23</b>	\$2,000	100
Donations *		\$20,138.87		
ARP COVID RELIEF		\$0.00		
Lake Mich Coastal Grant*		\$0.00		
Construction Security Dep*		\$7,500.00		
SalesTaxClubHouseRental*		-\$109.51		
ClubHouseRentalDeposit*		\$1,700.00		
Local Road & Bridge Grant*		\$0.00		
Opioid Settlement*		\$1,854.50		
LEVY EXCESS FUND*		\$0.00		
TOTAL FUNDS		\$579,792.82		

Clerk-Treasurer Hawksworth presented the February month-end financial report. It was moved and seconded to approve the financial report. The vote was unanimous in favor; motion passed.

**PAYMENT OF CLAIMS:**

It was moved and seconded that claims for the month of March, 2024 in the amount of \$55,401.16 be approved. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED:

None

COMMISSIONERS REPORTS:

BEACH: None

BUILDING: Building Commissioner Tom Roberts presented four building permits:

Building Permit 2024-06, 44 Circle  
Building Permit 2024-07, 75 East  
Building Permit 2024-08, 21 Lupine  
Building Permit 2024-09, 18 West

It was moved and seconded to approve all four. The vote was unanimous in favor; motion passed.

ENVIRONMENT: The Town Cleanup is set for Saturday, May 4

FIRE: The Town will conduct a small prescribed burn on Wednesday, March 20, beginning around noon. Crews will burn the remnant savannas adjacent to East Road, near the tennis courts. Winds are expected from the north and northwest, which should carry smoke away from residential areas. However, some smoke can be expected in the town hall corridor.

MAINTENANCE: None

PARKS: Parks Commissioner Shawn Fitzpatrick outlined the status of several initiatives in progress including perma-sealing the tennis courts, playground updates, and a dog park. Councilman Stemer stressed the need for more due diligence to determine feasibility and interest in the dog park project.

ROADS: President Hawksworth shared an update from Roads Commissioner David Kudrna that paving work will commence this spring.

SECURITY: Security Commissioner Lee McKinley provided a log of railroad blockages. The security team is gearing up for the busy season. Camera-monitoring of the Cowles Bog parking area was discussed.

OLD BUSINESS:

Capital Projects:

Funds were requested for capital projects including the paving of Town Hall Drive in the amount of \$25,000; and the construction of new access stairs at Ridge Drive and Shore Drive in the amounts of \$20,000 and \$22,000 respectively. It was moved and seconded to proceed with these projects as presented. The vote was unanimous in favor; motion passed.

Computer Services: The Town is now backing up its computer systems on a daily basis, and the Clerk-Treasurer has a new business-class secure email address: townclerk@duneacres.org.

NEW BUSINESS:

Clubhouse Rental: 06-14-2024

It was moved and seconded to approve the use of the Clubhouse on 06-14-2024. The vote was unanimous in favor; motion passed.

With no further business, the meeting adjourned at 7:50 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, April 16, 2024 at the Clubhouse.

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RICHARD HAWKSWORTH, Town Council President

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PAUL WOIDKE, Town Council Member

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ALEXANDER STEMER, Town Council Member

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BONNIE HAWKSWORTH, Clerk-Treasurer

**CLAIMS FOR March, 2024**

	<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
8227	Porter Quick Stop	Gas for Vehicles	\$112.30
8228	Travel America	Gas for Vehicles	\$112.55
8229	Jewel-Osco	Water, Coffee, Printer Paper	\$19.88
8230	Amazon	Security Supplies	\$31.90
8231	Amazon	Office Supplies	\$47.06
8232	USPS	W-3 Mailing (mailed 1/31)	\$6.27
8233	Home Depot	Water Pump for Clubhouse	\$519.00
8234	A-Plus	Web Hosting Annual Fee	\$107.11
8235	Primo Water	Water Delivery for Security	\$68.92
8236	Indiana Department of Revenue	Sales Tax	\$935.33
8237	Kevin Devereaux	Mileage for Deer Cull	\$1,232.80
8242	EFTPS	Federal Withholding	\$3,615.02
8243	Indiana Department of Revenue	State & Local Withholding	\$657.45
8244	Rigg's Outdoor Power Equipment	Mower Repair	\$1,511.22
8245	Davis Aviation	Aerial Survey	\$1,800.00
8246	Mindel & Mindel	Quarter 1 Legal Fees	\$2,750.00
8247	Star Uniforms	Security Uniforms	\$318.30
8248	Reeders Auto Service	Maintenance	\$105.54
8249	Frontier	Phone/Internet - Town Hall & Security	\$518.43
8250	Comcast	Internet - Security & Clubhouse	\$601.91
8251	Indiana American Water	Water - Clubhouse & Security	\$235.50
8252	Republic Services	Waste Removal Service	\$162.50
8253	Per Mar	Security Monitoring	\$175.23
8254	NIPSCO	Gas/Electric	\$1,004.35
8255	Hartmann	Refund (no Clubhouse rental)	\$1,035.00
8256	Rearick Development	Clubhouse Bathroom Project	\$5,407.95
8257	Payroll, Gross	March payroll, gross	\$17,602.74
8258	Payroll, Net	March payroll, net	\$14,676.90
8259	Payroll, Gross	March payroll, gross	\$15.60
8260	Payroll, Net	March payroll, net	\$14.40
		<b>March Total</b>	<b>\$55,401.16</b>