

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
May 21, 2024**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, May 21, 2024, at the Clubhouse. Council President Richard Hawksworth called the meeting to order at 7:02 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Bonnie Hawksworth, and Town Attorney Adam Mindel in attendance. Commissioners present were Building, Maintenance, and Security Commissioners.

The meeting was broadcast live via Zoom teleconference.

**APPROVAL OF MINUTES:**

It was moved and seconded that minutes for the April 16, 2024 Council meeting be approved as presented. The vote was unanimous in favor; motion passed.

**FINANCIAL REPORT:**

**BANK BALANCE-  
04/30/2024**

|                   |  |              |
|-------------------|--|--------------|
| Porter State Bank |  | \$65,710.04  |
| TrustIndiana      |  | \$489,182.58 |
| Record Balance    |  | \$554,892.62 |

**BREAK DOWN OF FINANCES AMONG FUNDS  
AS OF April 30, 2024**

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

| FUNDS                      |  | AMOUNT       | APPROP BAL. | % Left |
|----------------------------|--|--------------|-------------|--------|
| GENERAL                    |  | \$141,051.35 | \$403,782   | 77.84  |
| MOTOR VEHICLE HIGHWAY      |  | \$115,267.45 | \$70,000    | 100    |
| LOCAL ROAD & STREET        |  | \$34,609.45  | \$15,000    | 100    |
| MOTOR VEHICLE HWY RESTR    |  | \$8,778.65   |             |        |
| PARK & RECREATION          |  | \$50,287.34  | \$9,000     | 100    |
| RAINY DAY FUND             |  | \$130,000.00 | \$50,000    | 100    |
| CCI                        |  | \$236.01     | \$1,000     | 100    |
| CCD                        |  | \$22,166.59  | \$37,592    | 87.4   |
| CEDIT                      |  | \$16,229.63  | \$20,000    | 100    |
| RIVERBOAT REVENUE SHARING  |  | \$1,442.23   | \$2,000     | 100    |
| Donations *                |  | \$20,168.87  |             |        |
| ARP COVID RELIEF           |  | -\$78.92     |             |        |
| Lake Mich Coastal Grant*   |  | \$0.00       |             |        |
| Construction Security Dep* |  | \$15,000.00  |             |        |
| SalesTaxClubHouseRental*   |  | -\$109.51    |             |        |
| ClubHouseRentalDeposit*    |  | \$6,389.00   |             |        |
| Local Road & Bridge Grant* |  | \$0.00       |             |        |
| Opioid Settlement*         |  | \$2,521.21   |             |        |
| LEVY EXCESS FUND*          |  | \$0.00       |             |        |
| TOTAL FUNDS                |  | \$563,959.35 |             |        |

Clerk-Treasurer Hawksworth presented the April month-end financial report. It was moved and seconded to approve the financial report. The vote was unanimous in favor; motion passed.

**PAYMENT OF CLAIMS:**

It was moved and seconded that claims for the month of April, 2024 in the amount of \$47,038.68 be approved. The vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED: None

COMMISSIONERS REPORTS:

BEACH: None

BUILDING: None

ENVIRONMENT: Thank you to all who came out to help with this year's successful Spring clean-up.

FIRE: None

MAINTENANCE: Stair projects are underway at Ridge and Shore. It was suggested that port-a-potties be ordered for Ridge beach access and the playground areas. Clerk-Treasurer Hawksworth will coordinate.

PARKS: None

ROADS: Paving work is underway and will be completed soon.

SECURITY: Two new hires were presented by Security Commissioner Lee McKinley. It was moved and seconded to move forward with the hires. The vote was unanimous in favor; motion passed. There was a discussion about holding resident keys at the security office. Commissioner McKinley will report on which residents have at the office before determining next steps.

OLD BUSINESS:

Cowles Bog Parking Lot: Tom Cornwell provided his recollections about the history of the Cowles Bog parking lot and Town history with the National Park

Tree Removal Ordinance: There was discussion about the Tree Removal Ordinance in development. This will be revisited at a later date.

NEW BUSINESS: None

With no further business, the meeting adjourned at 7:54 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, June 18, 2024 at the Clubhouse.

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RICHARD HAWKSWORTH, Town Council President

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PAUL WOIDKE, Town Council Member

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ALEXANDER STEMER, Town Council Member

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BONNIE HAWKSWORTH, Clerk-Treasurer

**CLAIMS FOR May, 2024**

|      | <u>CLAIMANT</u>               | <u>DESCRIPTION</u>                  | <u>AMOUNT</u>      |
|------|-------------------------------|-------------------------------------|--------------------|
| 8283 | Jewel-Osco                    | Water for Town Hall                 | \$3.49             |
| 8284 | Per Mar                       | Security Services                   | \$87.57            |
| 8285 | Prairie Moon Nursery          | Native Seeds for Town Cleanup       | \$85.00            |
| 8286 | Chesterton Stone              | Maintenance Materials               | \$542.00           |
| 8287 | Amazon                        | Supplies                            | \$84.65            |
| 8288 | T&M Tire                      | Tire Repair                         | \$30.00            |
| 8289 | Primo Water                   | Water for Security                  | \$82.91            |
| 8290 | A-Plus                        | Web Hosting                         | \$1.99             |
| 8291 | Zoom                          | Annual Fee                          | \$159.90           |
| 8292 | Canvas Discount               | Prints for Clubhouse                | \$111.28           |
| 8293 | Canvas Discount               | Prints for Clubhouse                | \$375.57           |
| 8294 | Travel America                | Gas for Vehicles                    | \$604.89           |
| 8296 | Indiana Department of Revenue | State/Local Withholding             | \$657.45           |
| 8297 | EFTPS                         | Federal Withholding                 | \$3,402.38         |
| 8298 | Payroll                       | May Payroll, Gross                  | \$17,157.43        |
| 8299 | Payroll                       | May Payroll, Net                    | \$14,475.45        |
| 8300 | Robin Tennant                 | Town Cleanup Reimbursement          | \$225.90           |
| 8301 | Hopkins                       | Key                                 | \$5.98             |
| 8302 | Bren-Mark                     | Clubhouse Window Cleaning           | \$744.00           |
| 8303 | David's Lawn Care             | Sand Transport                      | \$345.00           |
| 8304 | Jack & Vernon's               | Septic Pumping                      | \$675.00           |
| 8305 | Kittredge & Zehner            | Quarterly Accounting Review         | \$166.00           |
| 8306 | Tree Bee Arborists            | Chip & Dispose of Cleanup Debris    | \$3,200.00         |
| 8307 | Mendards                      | Maintenance Supplies                | \$379.28           |
| 8308 | Star Uniform                  | Security Uniforms                   | \$351.98           |
| 8309 | Circle R Mechanical           | Sealant                             | \$310.00           |
| 8310 | Homewood Disposal             | Yard Waste Removal                  | \$535.00           |
| 8311 | Interstate Rentals            | Track Loader Rental                 | \$889.58           |
| 8312 | Taylor Creek Restoration      | Carex Pensylvanica for Town Cleanup | \$850.00           |
| 8313 | Hines                         | Drain Work                          | \$499.00           |
|      |                               | <b>May Total</b>                    | <b>\$47,038.68</b> |