

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
October 17, 2022**

The Town of Dune Acres Town Council met for its regular monthly meeting on Monday, October 17, 2022, at the clubhouse. Council President Richard Hawksworth called the meeting to order at 7:10 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Jeannette Bapst, and attorney Adam Mindel in attendance.

**APPROVAL OF MINUTES:**

It was moved and seconded that minutes for the September 20, 2022 Council Meeting be approved as presented. Vote was unanimous in favor; motion passed.

**FINANCIAL REPORT:**

**BANK BALANCES 09/30/2022**

Porter State Bank	\$317,823.51
Trust Indiana	\$159,115.92
Record Balance	\$476,939.43

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS  
As of September 30, 2022**

FUNDS	CASH BALANCE 09-30-22	APP BAL.	% Left
GENERAL	143,528.53	183,198	39
MOTOR VEHICLE HIGHWAY	18,432.15	6,672	9
LOCAL ROAD AND STREET	26,565.36	0	0
MOTOR VEHICLE HWY RESTRICT	2,539.19		
PARK & RECREATION	45,832.27	2,131	24
RAINY DAY FUND	110,000.00	50,000	100
CCI	554.01	00	00
CCD	24,814.31	9,358	27
CEDIT	10,717.63	677	3
RIVERBOAT REVENUE SHARING	1,414.83	1,000	100
Donations	32,872.26		
ARP Covid Relief	41,246.14		
Lake Michigan Coastal Grant*	-1,100.00		
Construction Security Dep*	15,000.00		
Sales Tax Club House Rental*	373.18		
Club House Rental Deposit*	2,300.00		
Community Crossings Grant	.00		
<b>TOTAL FUNDS</b>	<b>\$ 475,089.86</b>		

Clerk-Treasurer Bapst presented the September month-end financial report. It was moved and seconded to approve the financial report. Vote was unanimous in favor; motion passed.

**PAYMENT OF CLAIMS:**

It was moved and seconded that claims for the month of September, 2022, #7611 - #7738, in the amount of \$43,787.06 be approved. Vote was unanimous in favor; motion passed.

**CORRESPONDENCE RECEIVED:**

none

**COMMISSIONERS REPORTS:**

**BUILDING:** Building Commissioner Tom Roberts had recommended approval of Occupancy Permit #2022-01, 7 Oak Drive. It was moved and seconded to approve the recommendation. Vote was unanimous in favor; motion passed.

ENVIRONMENTAL: Environmental Commissioner Robin Tennant spoke about plans for the October 22, 2022 Town Cleanup.

## OLD BUSINESS

Town Centennial Committee Report. Centennial Committee Co-Chair Louise Roberts reported on the latest plans for commemoration of the Town's 100-year anniversary. The Town Council requested a budget outlining all events and activities prior to requesting grant funds from the Dune Acres Civic Improvement Foundation.

Ordinance 2022-07, 2023 Salaries, 2<sup>nd</sup> Reading and Adoption. Following discussion, it was moved and seconded to approve Ordinance 2022-07, 2023 Salaries. Vote was unanimous in favor, motion passed.

## NEW BUSINESS

Clubhouse Rental Schedule, revision effective January 1, 2023. It was moved and seconded to approved the revised clubhouse rental schedule effective January 1, 2023. Vote was unanimous in favor, motion passed.

Clubhouse Rentals. It was moved and seconded to approve clubhouse rentals for November 24, 2022 and June 3, 2023. Vote was unanimous in favor, motion passed.

Ordinance #2022-08, ARP Additional Appropriation, First Reading. It was moved and seconded to approve first reading of Ordinance #2022-08 American Rescue Plan additional appropriation. Vote was unanimous in favor, motion passed. Projects presented include clubhouse air conditioning, air filtration upgrade and electrical upgrade; security office back door and entrance landing; and clubhouse American with Disability Act code-compliant chair lift with a total additional appropriation of \$41,246.

Ordinance #2022-09, Amend Chapter 10, Division 2, Section 10-28. Following discussion, it was moved and seconded to approve first reading of Ordinance #2022-09, Amendment to Chapter 10, Division 2, Section 10-28. Vote was unanimous in favor, motion passed. The amendment adds section (k) Exterior Lighting, citing conformance with the joint International Dark-Sky Association and the Illuminating Engineering Society *Model Lighting Ordinance* required for new construction and improvements, aimed at regulating outdoor lighting within the Town.

Plan Commission Executive Appointment, term ending January 2027. President Hawksworth announced the re-appointment of David Rearick to the Plan Commission, term January 2023 to January 2027.

## OTHER BUSINESS:

With no further business, the meeting adjourned at 8:10 PM.

The next regular meeting of the Town Council Meeting is 7:00 PM, November 15, 2022 at the clubhouse.

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RICHARD HAWKSWORTH, Town Council President

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PAUL WOIDKE, Town Council Member

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ALEXANDER STEMER, Town Council Member

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JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS - OCT 2022

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	October payroll, gross	\$ 15,158.67
Payroll, Net	October payroll, net	\$ 12,287.44
Indiana Dept of Revenue	October payroll, state w/h	\$ 704.82
EFTPS	October payroll, fed w/h, fica/medicare	\$ 3,326.05
Frontier	Phone and Internet	\$ 213.40
NIPSCO	Gas and Electric	\$ 884.84
Rob Carstens	Clubhouse Deposit Refund	\$ 300.00
Cheryl Evans	Clubhouse Deposit Refund	\$ 1,000.00
Mary Boeke	Clubhouse Supplies, DACIF	\$ 153.60
Michele McClead	Clubhouse Supplies, DACIF	\$ 114.64
Republic Services	Waste Service	\$ 125.00
Capital One VISA	Road markers, fuel, supplies	\$ 2,218.21
The Hill Group	Clubhouse fire system inspection	\$ 350.00
Hurd Media	Legal Notice, public hearing	\$ 9.59
Jeaneen Dougherty	Expense Reimbursement	\$ 53.01
Mark Taylor	Expense Reimbursement	\$ 48.14
Menards, Portage	Supplies	\$ 213.21
Pinkerton Oil	Vehicle Fuel	\$ 173.79
Pride Portable Toilet	Beach Toilet	\$ 120.00
Professional Pest Mgmt	Pest Management	\$ 50.00
RES Great Lakes	Town Park S Environmental Restoration	\$ 2,200.00
Quill Office Products	Supplies	\$ 86.99
Times Media	Security Help Wanted Ad	\$ 550.00
Postmaster	Stamps	\$ 174.00
Indiana American Water	Water	\$ 93.51
Tilden Enterprises	Supplies	\$ 203.15
Makayla Erickson	Clubhouse Deposit Refund	\$ 1,000.00
Total OCTOBER, 2022		\$ 43,787.06

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