

**TOWN OF DUNE ACRES
COUNCIL MINUTES
April 19, 2022**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, April 19, 2022, at the clubhouse. Council President Richard Hawksworth called the meeting to order at 7:00 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Jeannette Bapst, and attorney Adam Mindel in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the March 15, 2022 Council Meeting be approved as presented. Vote was unanimous in favor; motion passed.

FINANCIAL REPORT:

BANK BALANCES 03/31/2022

Porter State Bank	\$401,750.78
Trust Indiana	\$158,230.51
Record Balance	\$559,981.29

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of March 31, 2022**

FUNDS	CASH BALANCE 03-31-22	APP BAL.	% Left
GENERAL	77,278.38	353,043	76
MOTOR VEHICLE HIGHWAY	30,524.07	60,000	100
LOCAL ROAD AND STREET	27,107.89	6,000	100
MOTOR VEHICLE HWY RESTRICT	5,219.08		
PARK & RECREATION	47,620.27	9,000	100
RAINY DAY FUND	110,000.00	50,000	100
CCI	1,336.55	1,000	100
CCD	23,316.66	29,503	84
CEDIT	20,611.93	20,000	100
RIVERBOAT REVENUE SHARING	487.33	1,000	100
Donations	30,981.39		
ARP Covid Relief	20,623.07		
Lake Michigan Coastal Grant*	.00		
Construction Security Dep*	15,000.00		
Sales Tax Club House Rental*	145.68		
Club House Rental Deposit*	2,500.00		
Community Crossings Grant	143,841.00		
TOTAL FUNDS	\$ 556,593.30		

Clerk-Treasurer Bapst presented the March month-end financial report. It was moved and seconded to approve the financial report. Vote was unanimous in favor; motion passed.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of April, 2022, #7535 - #7562, in the amount of \$59,906.99 be approved. Vote was unanimous in favor; motion passed.

CORRESPONDENCE RECEIVED:

FEMA Flood Hazard Map Updates, Town Policy Review Requirements. A certified letter received from the Federal Emergency Management Agency (FEMA) was reviewed that outlines town requirements to remain compliant with the National Flood Insurance Program, following updates to federal flood hazard maps. Town Ordinances will be reviewed with amendments addressed prior to the September 29, 2022 deadline.

COMMISSIONERS REPORTS:

BEACH: Beach Commissioner Rob Carstens reported the buoy order with South Shore Marine was on track, excess sand had been cleared from the East Beach parking area, and the East Beach walking mat will be installed this week.

Regarding Independence Day Fireworks, Carstens said he would make a final recommendation next month on the launch site, noting with lake levels down, returning to the clubhouse beach location may again be an option. Revised permit applications will be processed as necessary.

BUILDING: Building Commissioner Tom Roberts reported on an erosion issue that was being corrected at a private residence.

Roberts then noted construction had not begun on the 2 Redwood Drive new home. Concerns were raised about site clearing completed in November, 2021, and questions raised as to whether the owners would proceed with building the structure that was approved by the Plan Commission and Town Council. The \$7,500 security deposit was cited as a resource for environmental restoration should it be needed.

FIRE: Discussion was held about the possible merging of local area fire departments. The Council will stay abreast of any developments should matters move forward.

ROADS: It was moved and seconded to approve the 2022 roadside cutting agreement with Signature Lawns. Two, town-wide service dates were anticipated to control vegetation in sloping and wet areas that the town mower cannot access. Vote was unanimous in favor; motion passed.

The Snow Removal History Report was reviewed, noting this season's contracted cost for services of \$21,593 was below the 5-year average.

SECURITY: Security Commissioner Bill Griffin reported working with the National Park Service on staffing Mineral Springs Road traffic control efforts.

OLD BUSINESS

Town Council Meetings Telecommunication Equipment. As a follow-up to discussion at last month's Town Council Meeting at which Council Members expressed interest in obtaining telecommunication equipment that would allow the public to view and possibly participate in meetings remotely, Bapst reported on information received from the Town of Beverly Shores, which had implemented electronic access to their meetings. An equipment package option was presented. The Council requested more research to ensure audio and video specifications were compatible with the clubhouse setting. Resident Rob Carstens offered to facilitate option review.

NEW BUSINESS

Tennis and Pickleball Lessons 2022. The Council agreed by consensus to permit professional tennis instructor Mary O'Connor to continue offering tennis and pickleball lessons, along with associated activities, in Dune Acres during the 2022 summer season.

2023 Budget Calendar. It was moved and seconded to adopt the 2023 Budget Calendar as presented. The August 16, 2022 Budget Hearing and September 20, 2022 Budget Adoption Meeting shall be conducted at the clubhouse. Vote was unanimous in favor; motion passed.

Resolution 2022-01 Electronic Meetings. Following discussion, it was moved and seconded to adopt Resolution 2022-01, Electronic Meetings. Vote was unanimous in favor; motion passed.

The Resolution, with language in accordance with Indiana Code, allows a Council Member to electronically participate in an in-person public meeting under certain conditions.

Clubhouse Rentals. It was moved and seconded to approve clubhouse rentals on April 16, 2022 and April 22, 2022. Vote was unanimous in favor; motion passed.

It was then moved and seconded to approve the April 24, 2022 Ukraine Fundraiser at the clubhouse with the rental fee waived. Vote was unanimous in favor; motion passed.

Ordinance 2022-05, Amplified Sound on Town Beaches, draft for discussion/input. Extensive discussion was held regarding implementation of a Town sound ordinance aimed at eliminating unwanted loud music on Dune Acres west end beaches. Council members asked that, prior to a *first reading*, additional research be conducted that would include consultation with the Porter County Sheriff, review of Porter County sound ordinances, and National Park sound restrictions.

Bapst was instructed to move forward with low-cost signage installation on west end beaches that generally address loud music and nuisance dogs.

OTHER BUSINESS:

Air Sensors. Residents Rick Demkovich and Rob Carstens reported that two (2) Purple Air particulate air sensors will be fully installed in Dune Acres by the end of this week, with live data available on-line. The sensors are on a 6-month loan from the U.S. Environmental Protection Agency as part of the Dune Acres Pollution Committee citizen monitoring program conducted in collaboration with the Environmental Law Policy Center.

Resident Concerns. Resident Cheryl Evans aired her various concerns with Dune Acres town government and about her concerns with the Dune Acres Civic Improvement Foundation.

With no further business, the meeting adjourned at 8:20 PM.

The next regular meeting of the Town Council is 7:00 PM, May 17, 2022.

RICHARD HAWKSWORTH, Town Council President

PAUL WOIDKE, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS - APRIL 2022

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Duneland Landscape	Oak Drive Walkway	\$ 3,967.70
Haines Collision	Truck Repair	\$ 9,491.01
Comcast	Phone and Internet	\$ 308.41
Payroll, Gross	April payroll, gross	\$ 16,085.44
Payroll, Net	April payroll, net	\$ 13,009.60
Indiana Dept of Revenue	April payroll, state w/h	\$ 731.79
EFTPS	April payroll, fed w/h, fica/medicare	\$ 3,574.59
Frontier	Phone and Internet	\$ 197.50
NIPSCO	Gas and Electric	\$ 1,038.14
Capital One, VISA	Signs, Benches, Clubhouse lights, Fuel	\$ 1,559.67
Republic Services	Waste Service	\$ 157.00
Dauids Lawncare	Snow Service	\$ 262.50
Mark Taylor	Lease, final	\$ 89.50
Landmark Sign Group	Signs	\$ 679.22
Marine Rescue Products	Beach Walking Mat, DACIF	\$ 4,645.00
Master Fire	Extinguisher Service	\$ 342.50
Menards, Portage	Supplies	\$ 716.51
Pinkerton Oil	Vehicle Fuel	\$ 211.95
Professional Pest Mgmt	Pest Control Service	\$ 50.00
Quill Office Products	Supplies	\$ 7.99
Riggs Outdoor Power	Equipment Service	\$ 797.48
Tilden Enterprises	Supplies	\$ 167.40
Jordan Stemer	Clubhouse Deposit Refund	\$ 300.00
Posting adjustment	adjustment	\$ -
Indiana American Water	Water	\$ 91.28
Interstate Rental	Loader for Sand	\$ 996.45
Comcast	Phone and Internet	\$ 308.36
Pride Toilet	Beach Toilet	\$ 120.00
		\$ 87.86
Total APRIL, 2022		\$ 59,906.99
