

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
March 15, 2022**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, March 15, 2022, at the clubhouse. Council Member Alex Stemer called the meeting to order at 7:05 p.m., with Council Member Paul Woidke, Clerk-Treasurer Jeannette Bapst, and attorney Adam Mindel in attendance.

**APPROVAL OF MINUTES:**

It was moved and seconded that minutes for the February 15, 2022 Council Meeting, the February 15, 2022 American Rescue Plan Additional Appropriation Public Hearing, and the March 1, 2022 Executive Session be approved as presented. Vote was unanimous; motion passed.

**FINANCIAL REPORT:**

**BANK BALANCES 02/28/2022**

Porter State Bank	\$296,811.04
Trust Indiana	\$158,200.88
Record Balance	\$455,011.92

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS  
As of February 28, 2022**

FUNDS	CASH BALANCE 02-28-22	APP BAL.	% Left
GENERAL	114,991.60	400,915	86
MOTOR VEHICLE HIGHWAY	30,174.63	60,000	100
LOCAL ROAD AND STREET	26,221.89	6,000	100
MOTOR VEHICLE HWY RESTRICT	4,869.65		
PARK & RECREATION	47,620.27	9,000	100
RAINY DAY FUND	110,000.00	50,000	100
CCI	1,336.55	1,000	100
CCD	28,813.98	35,000	100
CEDIT	19,290.01	20,000	100
RIVERBOAT REVENUE SHARING	487.33	1,000	100
Donations	30,981.39		
ARP Covid Relief	20,545.30		
Lake Michigan Coastal Grant*	.00		
Construction Security Dep*	15,000.00		
Sales Tax Club House Rental*	82.68		
Club House Rental Deposit*	1,600.00		
Community Crossings Grant	.00		
<b>TOTAL FUNDS</b>	<b>\$ 452,015.28</b>		

Clerk-Treasurer Bapst presented the February month-end financial report. It was moved and seconded to approve the financial report. Roll call vote was unanimous; motion passed.

**PAYMENT OF CLAIMS:**

It was moved and seconded that claims for the month of March, 2022, #7505 - #7534, in the amount of \$55,153.49 be approved, motion carried.

**CORRESPONDENCE RECEIVED:**

none

## COMMISSIONERS REPORTS:

**BEACH:** Beach Commissioner Rob Carstens requested an additional 100 feet of walking mat for East Beach (adding to the 150 feet purchased last year), noting with lake levels down, the span from parking to water's edge is significantly longer. The Council agreed by consensus to submit a grant request to the Dune Acres Civic Improvement Foundation (DACIF) in the amount of \$4,645.00 to fund the purchase.

Carstens then reported that South Shore Marine had processed the Town's order for additional buoys to help control boat traffic at the Town's west end beaches. Carstens said he would work with South Shore Marine on installation and placement.

**ROADS:** Bapst reported that Town Community Crossings Road Grant funds had been received in the amount of \$143,841.

## OLD BUSINESS

Aerial Deer Survey. Town contractor Davis Aviation had submitted a report on the January 30, 2022 aerial deer count conducted in collaboration with the Town of Beverly Shores and The Town of Ogden Dunes. A total of eighty (80) deer were reported within Town limits compared to thirty (30) last year.

Resident Cheryl Evans said a deer cull in Dune Acres was not needed, she does not have a deer problem, and some deer identified in the count were within the National Park. Consideration was given to conducting another deer count during the summer.

## NEW BUSINESS

New Town Social Chairs. An email from long-time Town Social Chair Carolyn Mellen announcing her resignation from the volunteer position and naming new Social Chairs Marius and Simona Toader was read aloud. The Council recognized Mellen for her long and distinguished service in making Dune Acres a special community. The Toader's were welcomed to the position.

Easter Egg Hunt. The Council agreed by consensus to approve an Easter Egg Hunt on April 16, 2022. Resident Erika Carstens will organize the annual event.

Spring Town Party. The Council agreed by consensus to approve the Spring Town Party at the clubhouse for May 28, 2022.

Clubhouse Rental. It was moved and seconded to approve clubhouse rentals on April 2, 2022 and June 18, 2022. Motion passed unanimously.

National Park Prescribed Burns. Information was shared, which had been emailed to residents, about the National Park Service prescribed burns planned for this Spring in areas contiguous to Dune Acres and areas within town boundaries. Town residents will be updated as more detailed information becomes available.

## OTHER BUSINESS:

Town Plan Commission. Resident Cheryl Evans expressed her personal concerns about the Dune Acres Plan Commission, including but not limited to, the long terms of specific members, the political affiliations of members, and Town Council member participation. Council member Stemer asked attorney Mindel to review and report at the next Council meeting.

DACIF Plaques. DACIF President Paul Woidke requested permission to place 4" x 6" aluminum plaques on structures funded by the foundation that would recognize the contributions made by residents for town improvements. It was agreed by consensus to allow the plaques, noting their visual impact would be monitored and an adjustment made if deemed necessary.

Live Stream Meetings: Discuss was held regarding the Town Council live streaming meetings for residents, noting the increased participation in virtual meetings held during the COVID emergency. Bapst was asked to research technology options and costs.

With no further business, the meeting adjourned at 7:40 PM.

The next regular meeting of the Town Council is 7:00 PM, April 19, 2022.

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RICHARD HAWKSWORTH, Town Council President

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PAUL WOIDKE, Town Council Member

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ALEXANDER STEMER, Town Council Member

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JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS - MARCH 2022

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Comcast	Phone and Internet	\$ 133.44
Indiana American Water	Water	\$ 93.08
NIPSCO	Mineral Springs and Rt 12	\$ 17.48
Drey Deveraux	Cull Expense Reimbursement	\$ 457.47
Derek Deveraux	Cull Expense Reimbursement	\$ 163.80
Payroll, Gross	March payroll, gross	\$ 14,685.50
Payroll, Net	March payroll, net	\$ 11,924.84
Indiana Dept of Revenue	March payroll, state w/h	\$ 675.97
EFTPS	March payroll, fed w/h, fica/med	\$ 3,208.14
Frontier	Phone and Internet	\$ 95.69
Action Fire Equipment	Clubhouse Maintenance	\$ 180.00
Capital One	Fuel, Office	\$ 614.70
David's Lawn Care	February Plowing and Salt	\$ 12,475.00
Davis Aviation	Aerial Deer Survey	\$ 1,700.00
Frontier	Phone and Internet	\$ 101.81
Hopkins Ace Hardware	Supplies	\$ 35.98
Hurd Media	Legal Notice CCD	\$ 22.54
Mark Taylor	Vehicle Lease	\$ 500.00
Menards, Portage	Maintenance Tools	\$ 1,519.90
Mindel & Mindel	Legal, 1st Quarter	\$ 2,750.00
NIPSCO	Gas and Electric	\$ 1,251.32
Per Mar Security	Clubhouse Monitoring	\$ 231.75
Pinkerton Oil	Vehicle Fuel	\$ 54.82
Quill Office Products	Office Supplies	\$ 179.14
Republic Services	Waste Service	\$ 120.75
The Times Media	Legal Notice CCD	\$ 21.59
Vans Pines Nursery	Dune Grass for Deck Repair	\$ 172.74
Tilden Enterprises	Supplies	\$ 148.56
Indiana American Water	Water	\$ 87.86
Duneland Landscape	Oak Drive Railing	\$ 1,529.62
Total MARCH, 2022		\$ 55,153.49

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