

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
October 19, 2021**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, October 19, 2021, at the Dune Acres Clubhouse. President Richard Hawksworth called the meeting to order at 7:00 p.m., with Council Members Alexander Stemer and Paul Woidke, Clerk-Treasurer Jeannette Bapst, and attorney Adam Mindel representing Dan Whitten in attendance.

**APPROVAL OF MINUTES:**

It was moved and seconded that minutes for the September 21, 2021, Council Meeting be approved as presented. Motion passed unanimously.

**FINANCIAL REPORT:**

**BANK BALANCES 09/30/2021**

Porter State Bank	\$306,944.70
Trust Indiana	\$158,148.59
Record Balance	\$465,093.29

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS  
As of September 30, 2021**

FUNDS	CASH BALANCE 09-30-21	APP BAL.	% Left
GENERAL	143,034.80	\$137,036	31
ARP COVID Relief Fund	20,545.30		
MOTOR VEHICLE HIGHWAY	22,914.73	\$16,441	27
LOCAL ROAD & STREET	26,575.76	\$5,210	86
MOTOR VEHICLE HWY RESTRICT	3,170.90		
PARK & RECREATION	44,322.19	0	0
RAINY DAY FUND	110,000.00	50,000	100
CCI	1,146.60		
CCD	14,202.23	\$185	1
CEDIT	22,584.64	\$10,088	50
RIVERBOAT REVENUE SHARING	1,130.39	\$1,500	100
Donations*	31,847.40		
Clubhouse Dune Grant*	.00		
Construction Security Dep*	15,000.00		
Sales Tax Club House Rental*	613.68		
Club House Rental Deposit*	4,200.00		
<b>TOTAL FUNDS</b>	<b>\$ 461,288.62</b>		

Clerk-Treasurer Bapst presented the September month-end financial report. She stated that appropriation balances would be closely monitored through the end of the year, as a journal entry posting to the Rainy Day Fund may be necessary to cover costs from the recent

emergency road repairs. It was moved and seconded to approve the financial report. Motion passed unanimously.

#### PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of October, 2021, #7350 - #7385, in the amount of \$105,434.78 be approved. Motion passed unanimously.

#### CORRESPONDENCE RECEIVED:

Water Testing, U.S. Steel / Indiana Department of Environmental Management. Town officials had received notification that a water testing program would be starting in November as part of the Consent Decree between U.S. Steel, the Indiana Department of Environmental Management, the United States Environmental Protection Agency, and other state and federal agencies that would include water samples collected from Dune Acres' East Beach. For three (3) years, monthly samples will be taken in the winter and twice weekly during the summer. The water quality parameters being monitored include hexavalent chromium, total chromium, cyanobacteria, E.coli, pH, total suspended solids, temperature and transparency (measured as turbidity.) All results will be uploaded to the U.S. Steel Midwest website (weekly during the summer and monthly during winter) and the E. coli data will be uploaded to the Beach Guard notification system. Additional details are in the Revised Consent Decree on the USEPA's website.

#### COMMISSIONERS REPORTS:

**BEACH:** Beach Commissioner Rob Carstens presented a proposal for 2022 town buoys that included seasonal replacement of lost equipment, installation and removal of buoys, and the addition of five (5) complete units that are aimed at reducing the number of boats mooring off the town's west end beaches. Cost was estimated at \$17,260. Following discussion, the Council agreed by consensus to proceed with the complete order that will meet customary seasonal needs, plus increase the town's total buoy inventory from fifteen (15) to twenty (20.) Donations from west end residents will be solicited.

Discussion was then held on signage options to help control unwanted activities on west end beaches. The Council will collaborate with Beach Commissioner Carstens on developing and installing new signage before the 2022 beach season.

**ENVIRONMENT:** Environmental Commissioner Robin Tennant updated the Council on the October 16, 2021 Fall Cleanup. It was well attended with residents enjoying the beautiful weather that day. Tennant had recruited three assistants for future cleanups as the responsibility of planning and conducting the event was increasing.

**BUILDING COMMISSIONER:** Building Commissioner Tom Roberts recommended the approval of Building Permit #2021-26, 2 Redwood Drive new home construction, and Building Permit #2021-27, 3 Summit Drive, \$150,000 interior remodel. Discussion was held regarding 2 Redwood that addressed site excavation and retaining walls, environmental protection and

restoration, temporary placement of excavated sand for backfill, and the permanent placement of excess sand within the town. It was agreed by consensus that sand temporarily retained for backfill could be stored on town roads and that excess sand was needed at East Beach. It was moved and seconded to approve the permits as recommended. Motion passed unanimously.

**SECURITY:** As had been recommended by Security Commissioner Bill Griffin, it was moved and seconded to promote security staff member Debbie Wilson to Chief of Security effective immediately. Wilson replaces Glenn Brown who passed away October 2, 2021. Motion passed unanimously

## OLD BUSINESS

None

## NEW BUSINESS

Plan Commission Legislative Appointment, term ending January, 2024. It was moved and seconded to appoint Rich Hawksworth to the Plan Commission, replacing deceased Council Member Peter Bomberger. Motion passed, with Hawksworth abstaining.

Ordinance 2021-05, 2022 Salaries, First Reading. It was moved and seconded to approve first reading of Ordinance 2021-05, 2022 Salaries. Motion passed unanimously. The proposed ordinance provides salary increases for the Clerk-Treasurer and town employees ranging from six (6) percent to eleven (11) percent as follows:

<i>Clerk-Treasurer:</i>	\$18,000 annual
<i>Office Clerk:</i>	\$50 per month
<i>Maintenance:</i>	\$31,500 annual for 1750 hours, plus vacation pay and holiday bonus
<i>Security:</i>	\$15.00/hour pre-2015 hire; \$13.75/hour post-2015 hire; \$14.75/hour Head of Patrols; \$15.50/hour Chief of Security, plus vacation pay and holiday bonus

Resolution #2021-03, Holiday Pay. It was moved and seconded to approve Resolution #2021-03, Holiday Pay. Motion passed unanimously. The resolution provides the customary holiday stipend to qualifying maintenance and security employees.

Resolution #2021-04, Light Ordinances, Dark Sky Community. In response to Plan Commission action on October 11, 2021, resolving to support the development of town light ordinances and pursue 'Dark Sky Community' status, the Council discussed options going forward. It was agreed by consensus to table a resolution at this time, and to establish a committee, chaired by resident Daniel Kleine, charged with researching and making a detailed recommendation to the Council. Hawksworth will work with Kleine on committee membership.

Clubhouse Rental; 11-25-2021 and 11-13-2021. It was moved and seconded to approve clubhouse rentals for November 13, 2021 and November 25, 2021. Motion passed unanimously.

OTHER BUSINESS:

Railroad Gates on Mineral Springs Road: Council Member Stemer asked that meeting minutes record concerns about the railroad crossing gates at Mineral Springs Road being down for extended periods with no trains present, and that a letter to the Northern Indiana Commuter Transit Authority be sent on behalf of the Dune Acres Town Council urging corrective action. Attorney Mindel will issue a letter for the Town.

With no further business, the meeting adjourned at 8:15 PM.

The next regular meeting of the Town Council is 7:00 PM, November 16, 2021.

---

RICHARD HAWKSWORTH, Town Council President

---

PAUL WOIDKE, Town Council Member

---

ALEXANDER STEMER, Town Council Member

---

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR OCTOBER 2021

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	October payroll, gross	\$ 13,560.98
Payroll, Net	October payroll, net	\$ 11,070.76
Indiana Dept of Revenue	October payroll, state w/h	\$ 656.33
EFTPS	October payroll, fed w/h, fica/medicare	\$ 2,966.14
Payroll, Gross - employee error	October payroll, gross	\$ 498.40
Payroll, Net - employee error	October payroll, net	\$ 441.68
NIPSCO	Gas and Electric	\$ 729.65
Frontier	Phone and Internet	\$ 97.25
Mark Taylor	Reimbursement	\$ 46.00
Republic Services	Waste Service	\$ 120.75
Capital One VISA	Beach grass, lock box	\$ 258.30
Frontier	Phone and Internet	\$ 102.59
Action Fire	Clubhouse equipment	\$ 160.00
Corlette Construction	Maintenance Building progress pymt	\$ 8,478.00
Dianne Swygert	Clubhouse deposit	\$ 600.00
Ecorealm	Environmental, town wide	\$ 221.56
Hartmann's Plant Co	Maintenance Building shrubs	\$ 59.00
The Hill Group	Clubhouse fire inspection	\$ 330.00
Justin's Tree Service	Roadside clearing	\$ 3,200.00
Jeaneen Dougherty	Vehicle expense	\$ 71.68
Menards, Portage	Supplies	\$ 275.71
Milestone Contractors	Road Repairs	\$ 51,759.00
Pride Toilet	Beach Toilet	\$ 120.00
Quill Office Supplies	Supplies	\$ 91.99
South Shore Clean Cities	Membership	\$ 250.00
South Shore Marina	Buoy Removal	\$ 1,975.00
William Ritzenthaler	Clubhouse deposit	\$ 1,000.00
Great Lakes Engineering	West Road and MSR Survey	\$ 3,792.50
Hopkins Ace Hardware	Supplies	\$ 71.94
Tilden Enterprises	Supplies	\$ 177.80
Comcast	Phone and Internet	\$ 303.61
Indiana American Water	Water	\$ 93.08
W.A. Recycling	Dumpster	\$ 700.00
Pinkerton	Vehicle Fuel	\$ 155.08
Bugaboo, LLC	Clubhouse deposit, less w/h	\$ 845.00
Town of Dune Acres	Clubhouse deposit w/h	\$ 155.00
Total OCTOBER, 2021		\$105,434.78

---