

TOWN OF DUNE ACRES
Draft COUNCIL MINUTES
April 20, 2021

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, April 20, 2021, via videoconference. President Richard Hawksworth called the meeting to order at 7:00 p.m., with Council Members Peter Bomberger and Alexander Stemer, Clerk-Treasurer Jeannette Bapst and Attorney Adam Mindel representing Dan Whitten in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the March 16, 2021, Town Council Meeting be approved as presented. Motion passed unanimously.

FINANCIAL REPORT:

BANK BALANCES 03/31/2021

Porter State Bank	\$299,541.10
Trust Indiana	\$158,103.11
Record Balance	\$457,644.21

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

BREAK DOWN OF FINANCES AMONG FUNDS
As of March 31, 2021

FUNDS	CASH BALANCE 03-31-21	APP BAL.	% Left
GENERAL	105,229.90	\$331,544	75
MOTOR VEHICLE HIGHWAY	13,557.10	\$40,542	68
LOCAL ROAD & STREET	22,230.72	\$6,000	100
MOTOR VEHICLE HWY RESTRICT	1,292.20		
PARK & RECREATION	46,918.18	\$7,330	92
RAINY DAY FUND	110,000.00	\$50,000	100
CCI	962.61		
CCD	28,043.76	\$35,000	100
CEDIT	23,056.66	\$20,000	100
RIVERBOAT REVENUE SHARING	410.45	\$1,500	100
Donations*	30,526.40		
Clubhouse Dune Grant*	-2,499.40		
Construction Security Dep*	17,500.00		
SalesTaxClubHouseRental*	424.68		
ClubHouseRentalDeposit*	5,800.00		
Community Crossings Grant*	54,114.38		
TOTAL FUNDS	\$ 457,567.64		

Clerk-Treasurer Bapst presented the March month-end financial report. It was moved and seconded to approve the financial report. Motion passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of April, 2021, #7153 - #7193, in the amount of \$111,051.73 be approved. Motion passed unanimously.

CORRESPONDENCE RECEIVED:

Social Committee Donation – Replacement Clubhouse Tables. The Town Council expressed their appreciation to the Dune Acres Social Committee for their \$2,158 donation which was used to purchase 10 replacement tables for the clubhouse.

COMMISSIONERS REPORTS:

BEACH: Beach Commissioner Rob Carstens had submitted an email report updating the Council on several outstanding issues. Buoy installation was being coordinated with South Shore Marina, the town Independence Day fireworks permit will be executed by the Porter Fire Chief approximately one week before the event (following site inspection), positive feedback has been received from residents on the new walking mat at East Beach, and beaches throughout town are increasing in size as a result of lower lake levels.

FIRE: The Porter Fire Department's Dune Acres 2020 Annual Report was presented. The Council agreed that contracted emergency service provided by the Porter Fire Department was excellent. The Town's 4-year agreement with Porter will expire at the end of 2021. A new agreement is under review at this time, with contract execution expected prior to 2022 budget preparation this summer.

ENVIRONMENT: Environmental Commissioner Robin Tennant was commended for the successful April 17th Town Cleanup. There were a large number of volunteers with significant work completed throughout town.

President Hawksworth provided an update on the *Town Park A and Habitat Corridor Restoration Project* covered under the town's Lake Michigan Coastal Program Grant. He noted the 2-year project is proceeding well, with the initial phase completed. Questions had been raised about opening pathways on the "corridor" sections, which some residents understood to be utility easements. Hawksworth confirmed town ownership and intended purpose of the two corridors – one extending south from Town Park A to West Road and one extending west parallel to Linden Lane. The corridors were established as part of the 2003 Putman subdivision formation, with Plan Commission Minutes stating, "...twenty-five (25) wide strips of property along East and North boundaries of the Petitioners' property for the public park purposes of providing connectivity between existing park properties which abut the proposed subdivision on the North, East, and South sides."

ROADS: In reference to the guardrail installation project on Summit Drive, President Hawksworth requested that roadside vegetation be restored following completion.

BUILDING: As had been recommended by Building Commissioner Tom Roberts, a motion was made and seconded to approve Building Permit #2021-10, 5 Cypress, \$95,380 interior remodel. Motion passed unanimously.

MAINTENANCE: Following discussion, the Council agreed by consensus to complete tennis court maintenance as follows: Clean, crackseal and paint both north courts; clean both south courts; crackseal and touchup paint one south court.

SECURITY: As had been recommended by Security Commissioner Bill Griffin, it was moved and seconded to hire Edward Schoenfelt and Matthew Retseck as Security Employees. Motion passed unanimously.

OLD BUSINESS

none

NEW BUSINESS

Tennis Lessons. The Council agreed by consensus to permit professional tennis instructor Mary O'Connor to continue offering tennis lessons and tennis activities in Dune Acres during the 2021 summer season.

Town Deer Cull, 2021-22 Season. Following discussion, it was moved and seconded to submit a deer cull application to the Indiana Department of Natural Resources for the 2021-22 season, using the same parameters as 2020-21, except for reducing the maximum cull number from twenty-five (25) to fifteen (15.) Motion passed unanimously.

Clubhouse Rental. It was moved and seconded to approve clubhouse rentals for April 22, 2021 (no fee), April 30, 2021 and October 19, 2021. Motion passed unanimously.

2022 Budget Calendar. It was moved and seconded to approve the 2022 Budget Calendar. Motion passed unanimously.

OTHER BUSINESS:

Town Message Board Sign. The Council recognized resident Dave Rearick for his donation of the new town message board sign. Rearick designed, constructed and installed the sign.

Vehicle Stickers. New, 4-year vehicle stickers had been ordered and will be available to residents soon, with an effective date July 1, 2021 to June 30, 2025.

Dog Issues. President Hawksworth shared that community discussion has continued regarding dog control measures. The Council seeks a solution that will respect dog owners who may, without exception, control their pet off-leash, and the requests of other residents who strongly object to any off-leash or uninvited dog encounter.

COVID Vaccines. Resident Sharon Tutlewski was recognized for her efforts in sharing COVID-19 vaccine information with residents.

With no further business, the meeting adjourned at 7:45 PM.

The next regular meeting of the Town Council is 7:00 PM, May 18, 2021.

RICHARD HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR APRIL 2021

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	April payroll, gross	\$ 14,254.68
Payroll, Net	April payroll, net	\$ 11,455.88
Indiana Dept of Revenue	April payroll, state w/h	\$ 674.66
EFTPS	April payroll, fed w/h, fica/medicare	\$ 3,214.62
Marine Rescue Products	East Beach Mat - DACIF	\$ 6,800.00
Frontier	Phone and Internet	\$ 96.65
NIPSCO	Mineral Springs and Rt 12	\$ 16.96
Comcast	Phone and Internet	\$ 304.35
Landmark Sign	Mineral Springs Road Signs	\$ 663.12
Capital One VISA	Roads, park, mtc.	\$ 871.41
Frontier	Phone and Internet	\$ 102.13
Republic Service	Waste Service	\$ 136.50
NIPSCO	Gas and Electric	\$ 698.55
Applied Ecological Services	Environmental, Town Wide	\$ 5,200.00
Great Lakes, LTD	New Vehicle Decals	\$ 604.09
Hopkins Ace Hardware	Supplies	\$ 130.90
JD Services	Clubhouse Exterior Outlet	\$ 200.00
Jeaneen Dougherty	Car Wash Reimbursement	\$ 7.00
Justins Tree Service	Summit Roadway Tree Removal	\$ 2,400.00
Interstate Rental	Bobcat Rental, Beach	\$ 918.65
Mark Taylor	Reimbursement Paint	\$ 51.34
Master Fire Extinguisher	Extinguisher Inspections	\$ 227.00
Menards - Portage	Supplies	\$ 938.25
Pinkerton Oil	Vehicle Fuel	\$ 325.93
Per Mar Services	Security Resets	\$ 913.67
Reeders Auto Service	Oil Change	\$ 87.94
Riggs Outdoor Power	Equipment Mtc.	\$ 620.00
Uline	Clbhse Tables, SOCIAL COMMITTEE	\$ 2,158.21
WA Recycling	Waste Dumpsters, special	\$ 1,095.00
Postmaster	Stamps	\$ 153.00
Grace Millman	Ecological Costshare Grant	\$ 500.00
Comcast	Phone and Internet	\$ 304.33
Duneland Landscape	Road Bid Change	\$ 700.00
Quill Office Products	Folders	\$ 20.99
Indiana American Water	Water	\$ 79.59
Duneland Landscape	Community Crossings Project	\$ 46,766.26
Sherwin Williams	Paint	\$ 56.08
Pride Portable Toilet	Beach Toilet	\$ 120.00
Datagraphics	Security Forms	\$ 28.00
Bartronics	New Vehicle Light Package	\$ 655.99
Justins Tree Service	Brush Pickup	\$ 6,500.00
TOTAL April, 2021		\$111,051.73