

**TOWN OF DUNE ACRES
COUNCIL MINUTES
March 16, 2021**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, March 16, 2021, via videoconference. President Richard Hawksworth called the meeting to order at 7:00 p.m., with Council Members Peter Bomberger and Alexander Stemer, Clerk-Treasurer Jeannette Bapst and Attorney Adam Mindel representing Dan Whitten in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that minutes for the February 16, 2021, Town Council Meeting and March 2, 2021 Special Meeting be approved as presented. Motion passed unanimously.

FINANCIAL REPORT:

BANK BALANCES 02/28/2021

Porter State Bank	\$293,547.04
Trust Indiana	\$158,094.60
Record Balance	\$451,641.64

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

BREAK DOWN OF FINANCES AMONG FUNDS

As of February 28, 2021

FUNDS	CASH BALANCE 02-28-21	APP BAL.	% Left
GENERAL	137,229.43	\$374,570	84
MOTOR VEHICLE HIGHWAY	31,110.28	\$58,425	97
LOCAL ROAD & STREET	21,376.30	\$6,000	100
MOTOR VEHICLE HWY RESTRICT	962.44		
PARK & RECREATION	47,588.18	\$8,000	100
RAINY DAY FUND	110,000.00	\$50,000	100
CCI	962.61		
CCD	28,043.76	\$35,000	100
CEDIT	21,702.83	\$20,000	100
RIVERBOAT REVENUE SHARING	410.45	\$1,500	100
Donations*	30,526.40		
Clubhouse Dune Grant*	-2,499.40		
Construction Security Dep*	17,500.00		
SalesTaxClubHouseRental*	403.68		
ClubHouseRentalDeposit*	5,500.00		
Community Crossings Grant*	.00		
TOTAL FUNDS	\$ 450,816.96		

Clerk-Treasurer Bapst presented the February month-end financial report. It was moved and seconded to approve the financial report. Motion passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of March, 2021, #7121 - #7152, in the amount of \$144,831.72 be approved. Motion passed unanimously.

CORRESPONDENCE RECEIVED:

Fireworks Protest, Mayhercy, 1 Beach Drive. An email had been received from resident Jim Mayhercy, 1 Beach Drive, informing the Council he had challenged the town's Independence Day fireworks permit application through the Indiana Attorney General. Mayhercy explained that for the past two years, ash and burning embers had fallen on his house and on his guests. The fire department then monitored his house for possible combustion for hours after the display.

Extensive discussion was held regarding the fireworks display location. The town had moved the launch site east, while maintaining a 300-foot diameter buffer from any structures. It was noted the town had sponsored fireworks for decades with no major incidence and that the Porter Fire Department was always on site. Mayhercy asked that a barge be used, with Beach Commission Carstens responding it was cost prohibitive. Mayhercy will be emailed a diagram of the revised launch site.

COMMISSIONERS REPORTS:

BEACH: Beach Commissioner Rob Carstens reported the new trail access mat for East Beach had been ordered. He will monitor the mat's effectiveness over the next couple of months. He then reported South Shore Marina had been contacted about this season's buoy installation.

ENVIRONMENT: The date of the Spring Town Cleanup was confirmed for April 17, 2021.

ROADS: The revised Community Crossings Grant contract, as approved by the Council at the March 2, 2021 Special Meeting, had been processed with the Indiana Department of Transportation. Grant funds were expected soon. Materials for the guardrail were delivered and are stored on Aspen Lane. In addition, Roads Commissioner Riffle is working on several road repairs throughout town.

BUILDING: As had been recommended by Building Commissioner Tom Roberts, a motion was made and seconded to approve Building Permit #2021-05, 8 Ridge Drive, \$94,415 screened porch; Building Permit #2021-06, 7 Summit Drive, \$26,300 bathroom remodel; Building Permit #2021-07, 80 West Road, \$50,000 bathroom remodel and water repairs; and Building Permit #2021-08, 7 Fern Lane, \$29,000 roof replacement. Motion passed unanimously.

A motion was then made and seconded to accept the recommendations of Commissioner Roberts and Plan Commission President Tom Cornwell to approve Occupancy Permit #2021-01, 1 Aspen Lane, with the construction deposit held until landscaping is complete. Motion passed unanimously.

MAINTENANCE: It was moved and seconded to accept the proposal from Corlett Construction in the amount of \$47,390 for maintenance building rehabilitation. Motion passed unanimously. Construction is scheduled to take place between July 12, 2021 and August 2, 2021. Project scope includes replacement of fascia, soffit, siding, windows, garage door and man door, along with demolition and removal of existing materials.

SECURITY: Security Commissioner Bill Griffin reported two staff members, Alex Ridlen and Steven Claar, had resigned for other positions. He hopes to hire one new staff member before the summer season.

Griffin then updated the Council on the new security vehicle which will be in service this week, following the completion of stencil work.

OLD BUSINESS

Update – Environmental Law Policy Center Air Monitoring. Bapst reported a conference call had taken place with the Environmental Law Policy Center to discuss the town's participation in air monitoring this summer. More information on the monitoring devices and training for volunteers would be available soon.

Indiana Department of Energy Grant for Security Vehicle – Grant Closeout. Bapst reported the Energy grant which funded 80% of the new gas/electric hybrid security vehicle had been closed out. Grant funds totaling \$31,118.40 were deposited and the final reported filed.

Beach Drive Deck – Construction Timeline. Plan Commission members Tom Cornwell and Dave Rearick were continuing their work with contractors Imboden Construction and Great Lakes Engineering on the new Beach Drive Deck. There have been delays in securing certain materials. The current target completion date is Memorial Day.

NEW BUSINESS

Clubhouse Rental. It was moved and seconded to approve a clubhouse rental for May 2, 2021. Motion passed unanimously.

Easter Egg Hunt. The Council agreed by consensus to approve an Easter Egg Hunt on April 3, 2021. The activity should take place outside with social distancing and mask wearing.

Memorial Day Weekend Town Party. Dune Acres Social Chair Carolyn Mellen requested Council support of a town party at the clubhouse May 30, 2021. Following extensive discussion about COVID-19 issues, it was agreed by consensus to postpone inside town events until further notice.

OTHER BUSINESS:

Aerial Deer Survey. President Hawksworth stated the town's aerial deer survey was completed on March 1, 2021, after the 2020-21 season's cull. 35 Deer were counted within 400 acres - more than twice the target density for a healthy herd. The complete report will be posted on the town website for resident review.

With no further business, the meeting adjourned at 8:00 PM.

The next regular meeting of the Town Council is 7:00 PM, April 20, 2021.

RICHARD HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR MARCH 2021

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Comcast	Phone and Internet	\$ 129.64
NIPSCO	Mineral Springs and Rt 12	\$ 17.01
Indiana American Water	Water	\$ 110.74
Payroll, Gross	March payroll, gross	\$ 13,012.28
Payroll, Net	March payroll, net	\$ 10,140.84
Bosak Ford	Ford Explorer	\$ 38,898.00
Indiana Dept of Revenue	March payroll, state w/h	\$ 650.75
EFTPS	March payroll, fed w/h, fica/medicare	\$ 2,951.99
Indiana State Collection	Garnishment	\$ 264.13
Frontier	Phone and Internet	\$ 190.79
NIPSCO	Gas and Electric	\$ 1,175.02
Republic Services	Waste Service	\$ 105.00
NIPSCO	Gas and Electric	\$ 30.90
Capital One, VISA	Clubhouse chairs, domain name	\$ 3,396.17
Dauids Lawncare	Snow and Ice removal	\$ 15,181.25
Duneland Landscape	Comm Crossings guardrail project	\$ 51,531.78
Hopkins Ace Hardware	Supplies	\$ 76.57
JD Services	Court lights	\$ 670.00
Kittredge & Zehner	Quarterly Bank Stmt Audit	\$ 153.00
Menards, Portage	Supplies	\$ 162.18
Menards, Mich City	Supplies	\$ 19.92
Per Mar Security	Clubhouse and Town Hall monitoring	\$ 225.00
Pinkerton Oil	Vehicle Fuel	\$ 191.07
Tilden Enterprises	Supplies	\$ 279.47
Young Plumbing	Town Hall toilet maintenance	\$ 215.00
Action Fire	Clubhouse range inspection, repair	\$ 158.00
Professional Pest Mgmt	Pest Management	\$ 50.00
Davis Aviation	Aerial Deer Survey	\$ 1,700.00
Indiana American Water	Water	\$ 85.31
AE Boyce	Checks	\$ 301.32
The Times Media Company	Jeep Sale Notice	\$ 8.59
Atty Dan Whitten	Legal, 1 st Quarter 2021	\$ 2,750.00
TOTAL March, 2021		\$144,831.72