

**TOWN OF DUNE ACRES
Draft COUNCIL MINUTES
September 18, 2018**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, September 18, 2018, at the Town Hall. Council President Rich Hawksworth called the meeting to order at 7:00 p.m., with Council Member Peter Bomberger, Clerk-Treasurer Jeannette Bapst, and Attorney Adam Mindel representing Dan Whitten in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes for the August 21, 2018, Town Council Meeting and August 21, 2018 Budget Hearing be approved as presented. Motion passed unanimously.

FINANCIAL REPORT:

BANK BALANCES 08/31/2018

Porter State Bank	\$ 279,103.70
TrustIndiana	\$ 392,923.58
Adjustments	
Record Balance	\$672,027.28

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of August 31, 2018**

FUNDS	CASH BALANCE 08-31-18	APP BAL.	% Left
GENERAL	195,325.36	\$154,250	40
MOTOR VEHICLE HIGHWAY	63,643.54	\$60,000	100
LOCAL ROAD & STREET	14,453.06	6,000	100
PARK & RECREATION	51,566.78	\$1,189	14
RAINY DAY FUND	131,930.78	\$50,000	100
CCI	-72.20	0	0
CCD	15,189.87	\$8,118	27
CEDIT	27,139.17	\$20,000	100
RIVERBOAT REVENUE SHARING	2,254.14	\$2,000	100
Donations*	27,246.81		
Clubhouse Dune Grant*	00		
Construction Security Dep*	25,000.00		
SalesTaxClubHouseRental*	210.29		
ClubHouseRentalDeposit*	300.00		
Local Road & Bridge Grant Fund*	114,514.75		
Levy Excess Fund*	00		
TOTAL FUNDS	\$ 668,702.35		

Clerk-Treasurer Bapst presented the August month-end financial report. It was moved and seconded to approve the financial report. Motion passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of September 2018, #6204 - #6235, in the amount of \$49,279.26 be approved. Motion passed unanimously.

CORRESPONDENCE RECEIVED:

Porter County Auditor Property Tax Cap Impact Report: The State's estimates of 2019 Levy Limits and Tax Caps was reviewed. A \$6,027 property tax shortfall was projected for Dune Acres for budget year 2019.

COMMISSIONERS REPORTS:

ROADS: Discussion was held regarding the Mineral Springs Road project. Hawksworth said Walsh and Kelly was ready to start work as soon as the Army Corps of Engineers permit was issued. He said a small cost increase was expected due to expanded culvert work scope. A one-day, mid-week road closure was anticipated. Security Commissioner Griffin requested advance notice of the road closure so that security staff could be scheduled and assigned to the emergency access gate.

SECURITY: Security Commissioner Bill Griffin recommended hiring Aaron Heiman as Security Employee. It was moved and seconded to approve the recommendation. Motion passed unanimously.

ENVIRONMENT: Environmental Commissioner Robin Tennant's recommendation to set November 3, 2018 as the fall Town Clean-Up date was confirmed.

OLD BUSINESS:

Clubhouse as Workspace: Clubhouse Coordinator Ivan Chermel presented details on the proposed Clubhouse Workspace Program including a program overview with fee schedule, user procedures, and use agreement. After discussion, it was moved and seconded to approve Chermel's recommendation to adopt the program. Motion passed unanimously. The one-year trial of opening the clubhouse Monday through Friday for residents working on projects, studies or personal business will commence October 1st. Details to be posted on the town website and emailed to residents.

Ordinance 2018-02, 2019 Budget, Appropriations and Tax Rates: A motion was made and seconded to approve second reading and adoption of Ordinance 2018-02, 2019 Appropriations and Tax Rates. Motion passed unanimously.

NEW BUSINESS:

Donation of Land: President Hawksworth announced that former residents Chip and Sheryl Lesch had contacted town officials about donating .60 acres of land located on the corner of East Road and Ridge Road. It was moved and seconded to accept the donation and commence procedures needed to transfer ownership to the town. Motion passed unanimously. Attorney Mindel was charged with examining county records relative to the parcel, and working out other required details.

Deer Cull: Former Town Deer Cull Coordinator John Sullivan had recommended no cull in 2018-19 due to low animal count. He had reported deer were still present in town, but it was a desired, healthy population. The Council agreed by consensus to accept the recommendation and to work with the Indiana Dunes National Lakeshore on coordinating future activities.

OTHER MATTERS:

Clubhouse Patio Door: It was noted the clubhouse patio door and lentil still needed replacing. Estimated project cost is \$12,000.

Town Stairs: It was noted several town stairs needed replacing and was suggested stone be considered as a replacement for existing wood structures.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:45 PM.

The next regular meeting of the Town Council is October 16, 2018.

RICH HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR September, 2018

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	September payroll, gross	\$ 13,879.89
Payroll, Net	September payroll, net	\$ 11,097.47
Comcast	Secuiry Internet	\$ 145.90
Sprint	Security Mobile	\$ 88.50
Indiana Dept of Revenue	September payroll, state w/h	\$ 653.07
EFTPS	September payroll, fed w/h, fica/med	\$ 3,191.17
Frontier	Phone and Internet	\$ 157.62
NIPSCO	Gas and Electric	\$ 387.79
Republic Services	Waste Service	\$ 96.80
Capital One VISA	Road Stone, Delivered	\$ 550.00
Down to Earth	Clubhouse Irrigation System	\$ 98.00
Ecorealm, LLC	Environmental town-wide	\$ 1,186.66
Great Lakes Engineering	Emergency Access Road, balance	\$ 600.00
Menards, Portage	Maintenance Supplies	\$ 232.98
Pinkerton Oil	Vehicle Fuel	\$ 293.40
Pride Portable Toilet	Beach Toilet	\$ 480.00
Quill Office Products	Office Supplies	\$ 145.98
Reeders Auto Service	Repairs, maintance truck	\$ 1,322.27
Rogers Roofing	Clubhouse Repairs	\$ 685.00
Sleepy Hollow Key	Keys	\$ 20.00
South Shore Marina	Buoy Removal	\$ 1,925.00
Tilden Enterprises	Supplies	\$ 31.41
Walsh & Kelly	Emergency Access Road	\$ 9,200.00
Town of Dune Acres	Clubhouse Rental, deposit retainage	\$ 300.00
Comcast	Phone and Internet	\$ 185.19
Indiana American Water	Clubhouse and Gatehouse	\$ 84.18
Sherwin Williams	Gatehouse Paint	\$ 51.18
Sharon Tutlewski	Vaccine Clinic Expense	\$ 61.80
T & M Tire	Tire Repair	\$ 25.00
Action Fire Equipment	Clubhouse Repairs	\$ 153.00
Kelly Klawson	Gatehouse Siding Repair	\$ 1,800.00
Martin Security	Clubhouse Fire Monitoring	\$ 150.00
<hr/> TOTAL, SEPT 2018		\$ 49,279.26