

**TOWN OF DUNE ACRES
Draft COUNCIL MINUTES
June 19, 2018**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, June 19, 2018, at the Town Hall. Council President Rich Hawksworth called the meeting to order at 7:00 p.m., with Council Members Peter Bomberger and Alexander Stemer, Clerk-Treasurer Jeannette Bapst, and Attorney Adam Mindel representing Dan Whitten in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes for the May 15, 2018, Town Council Meeting be approved as presented. Motion passed unanimously.

FINANCIAL REPORT:

BANK BALANCES 05/31/2018

Porter State Bank	\$ 214,176.63
TrustIndiana	\$ 291,182.38
Adjustments	
Record Balance	\$505,359.01

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of May 31, 2018**

FUNDS	CASH BALANCE 05-31-18	APP BAL.	% Left
GENERAL	83,104.43	\$228,209	61
MOTOR VEHICLE HIGHWAY	30,350.36	\$60,000	100
LOCAL ROAD & STREET	12,365.42	6,000	100
PARK & RECREATION	-125.19	\$5,166	64
RAINY DAY FUND	131,930.78	\$50,000	100
CCI	-273.27	0	0
CCD	20,057.31	\$30,000	100
LIT	23,119.22	\$20,000	100
RIVERBOAT REVENUE SHARING	1,175.99	\$2,000	100
Donations*	31,113.44		
Clubhouse Dune Grant*	00		
Construction Security Dep*	32,500.00		
SalesTaxClubHouseRental*	203.29		
ClubHouseRentalDeposit*	1,900.00		
Local Road & Bridge Grant Fund*	114,514.75		
Levy Excess Fund*	21,913.81		
TOTAL FUNDS	\$ 503,850.34		

Clerk-Treasurer Bapst presented the May month-end financial report, and noted the June property tax distribution had been received with 56% collection. It was moved and seconded to approve the financial report. Motion passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of June 2018, #6110 - #6140, in the amount of \$80,655.20 be approved. Motion passed unanimously.

CORRESPONDENCE RECEIVED:

Town Media Site Proposal: Resident Sara Masloroff presented information on the workplace media service Slack.com, as a possible format for town information sharing. Uses could include posting of pictures, posting of town news, council meeting broadcasts, or work group information exchange. Masloroff cited the purpose as 'bringing the town together in real

time.” Council members will examine the service in more detail, review municipal regulations which may apply if it was activated as ‘town sanctioned,’ and then address the topic at July’s Council Meeting.

COMMISSIONERS REPORTS:

BEACH: Beach Commissioner Rob Carstens said he was working on staging issues relative to the July 7th fireworks display. High water levels are blocking the beach vehicle route typically used to transport launching equipment to the staging area at the base of the clubhouse. Alternate staging areas are being explored. A determination is expected later this week after consultation with the Porter Fire Department. Residents will be informed as needed.

Carstens thanked resident Aaron Powers, who was present at the meeting, for the no-cost town lease of his skidsteer, saying it has already been used for several projects.

PARKS: Parks Commissioner Kellie Klein reported on her work reviewing playground equipment and playground maintenance issues. It was her recommendation that repairs be made to the cracked plastic slide, and if repairs are not possible, the slide be removed and a ‘whirl and twirl’ be purchased. Klein and Carstens will work on repairs. Klein then requested town maintenance staff paint the large play structure this summer and replace rusted chain with plastic-coated chain.

ROADS: The 2018 Community Crossings Grant and bid time timeline was presented to the Council.

SECURITY: Commissioner Bill Griffin recommended the hiring of Brian Sopko, Lashawn Pulliam, and Alexander Ridlen as Security Employees. He said all three applicants had extensive security experience. It was moved and seconded to approve the hiring recommendation. Motion passed unanimously.

OLD BUSINESS:

none

NEW BUSINESS:

Clubhouse Rental 8-11-18: It was moved and seconded to approve an August 11, 2018 clubhouse rental, with fees waived, to conduct a Lake Michigan Coastal Program Grant meeting. Motion passed unanimously.

OTHER MATTERS:

Realtor Open House: Discussion was held on an area-wide real estate broker open house to be held in Dune Acres on Sunday, June 24. Commissioner Griffin will work with the organizer to keep traffic away from the town’s entrance and instead distribute participant information at the town hall parking lot. A resident selling her house ‘by owner’ was given authorization to erect signage that day.

Emergency Access Road: Emergency Access Road easement owner Dona Quinn opened discussion about the renovation project currently underway. It was noted a gate contractor had not yet been selected by the town. It was then noted that during excavation, Duneland Landscape had exposed part of the Quinn’s septic field that extend into the designated easement. Resolution to this issue was under review.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:10 PM.

The next regular meeting of the Town Council is July 17, 2018.

RICH HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR June, 2018

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Comcast	Phone and Internet	\$ 321.08
Sprint	Security Mobile	\$ 88.53
NIPSCO	Mineral Springs Road	\$ 14.97
Carolyn Mellen	Clubhouse Rental Deposit	\$ 600.00
Payroll, Gross	June payroll, gross	\$ 14,025.03
Payroll, Net	June payroll, net	\$ 11,143.45
Indiana Dept of Revenue	June payroll, state w/h	\$ 663.50
EFTPS	June payroll, federal w/h, fica/med	\$ 3,290.99
Frontier	Phone and Internet	\$ 84.41
Frontier	Phone and Internet	\$ 92.92
NIPSCO	Gas and Electric	\$ 391.23
Capital One VISA	Signs, Tetherballs	\$ 129.92
Kittredge & Zehner	Quarterly Bank Audit	\$ 150.00
Interstate Power Tools	Beach Grooming Equipment	\$ 924.25
Menards, Portage	Maintenance Supplies	\$ 541.11
Menards, Michigan City	Maintenance Supplies	\$ 12.97
Pinkerton Oil	Vehicle Fuel	\$ 418.53
Quill Office Products	Toner, Security	\$ 85.99
Reeders Auto Service	Vehicle Repairs, Parts	\$ 245.57
Republic Service	Waste Service	\$ 96.80
South Shore Marina	Buoys	\$ 4,915.00
John MacDougall	Construction Deposit Refund	\$ 7,400.00
Town of Dune Acres	Occupancy Permit Fee, MacDougall	\$ 100.00
Town of Porter	Fire Services Contract	\$ 9,575.00
WA Recycling	Waste Service	\$ 1,150.00
Ecorealm, LLC	Environmental Town-Wide	\$ 984.77
Indiana American Water	Water	\$ 167.22
Whitten & Whitten	Legal, quarterly retainer	\$ 2,750.00
Martin Security	Clubhouse Monitoring	\$ 150.00
Comcast	Phone and Internet	\$ 175.18
Duneland Landscape LLC	Emergency Access Road	\$ 19,966.78
TOTAL, JUNE 2018		\$ 80,655.20