

**TOWN OF DUNE ACRES  
Draft COUNCIL MINUTES  
March 27, 2018**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, March 27, 2018, at the Town Hall. Council President Rich Hawksworth called the meeting to order at 7:00 p.m., with Council Member Alexander Stemer, Clerk-Treasurer Jeannette Bapst, and Attorney Adam Mindel representing Dan Whitten in attendance.

**APPROVAL OF MINUTES:**

It was moved and seconded that the minutes for the February 20, 2018, Town Council Meeting be approved as presented. Motion passed unanimously.

**FINANCIAL REPORT:**

**BANK BALANCES 02/28/2018**

Porter State Bank	\$ 173,132.86
TrustIndiana	\$ 289,975.11
Adjustments	
Record Balance	\$463,107.97

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS  
As of February 28, 2018**

FUNDS	CASH BALANCE 02-28-18	APP BAL.	% Left
GENERAL	139,646.32	\$304,709	80
MOTOR VEHICLE HIGHWAY	27,797.85	\$60,000	100
LOCAL ROAD & STREET	9,828.62	6,000	100
PARK & RECREATION	2,424.81	\$7,715	96
RAINY DAY FUND	131,930.78	\$50,000	100
CCI	-521.27	(248)	-24
CCD	20,057.31	\$30,000	100
LIT	19,594.88	\$20,000	100
RIVERBOAT REVENUE SHARING	1,175.99	\$2,000	100
Donations*	30,643.41		
Clubhouse Dune Grant*	00		
Construction Security Dep*	25,000.00		
SalesTaxClubHouseRental*	182.29		
ClubHouseRentalDeposit*	2,800.00		
Local Road & Bridge Grant Fund*	29,014.75		
Levy Excess Fund*	21,913.81		
<b>TOTAL FUNDS</b>	<b>\$ 461,489.55</b>		

Clerk-Treasurer Bapst presented the February month-end financial report. It was moved and seconded to approve the financial report. Motion passed unanimously.

**PAYMENT OF CLAIMS:**

It was moved and seconded that claims for the month of March 2018, #6029 - #6052, in the amount of \$31,546.96 be approved. Motion passed unanimously.

**CORRESPONDENCE RECEIVED:**

Dune Acres Pollution Committee Report: Dune Acres Pollution Committee Chair Michael Treister had submitted a detailed report of the group's efforts to date. Air, noise and water pollution issues are being addressed. Treister and the committee have concluded that existing conditions are regional in nature and that a stakeholder consortium should be established. The committee is pursuing consortium formation. The Council commended the committee for their work.

## COMMISSIONERS REPORTS:

**BEACH:** The 2018 DNR permits for installing buoys and the East Beach swim platform had been received.

**BUILDING:** It was moved and seconded to approve Building Permit #2018-04, 76 East road, \$15,099 door replacement and awning installation, Permit #2018-05, 20 Summit Drive, \$129,069 3-Season Room Construction, and Permit #2018-05, 7 Summit, \$276,540 landscape improvements. Motion passed unanimously.

**ENVIRONMENTAL:** The Spring Town Cleanup will be held April 21, 2018.

**ROADS:** The preliminary 2018 road paving plan, as prepared by Roads Commissioner John Sullivan, was presented to the Council. Information on the current year's Community Crossings Grant had not yet been received. The Council had no changes to the proposed plan and will make further decisions on project scope as funding information becomes available.

**SECURITY:** Commissioner Bill Griffin said he would submit a recommendation to hire at the April Council meeting. The town's extra summer patrol schedule commences Memorial Day weekend. Griffin was concerned about increased traffic through town this summer following the Indiana Supreme Court's decision about all Lake Michigan beaches being public. He asked that the Dune Acres town directional sign on eastbound Route 12 be removed due to ongoing confusion that the turn arrow leads not to the State Park. Bapst was instructed to contact INDOT about the sign.

Griffin then reported on a possible zoning ordinance violation at a town address relative to residential use. He said the situation was being monitored. The Council asked Griffin to complete a report; fines would be imposed if needed.

## OLD BUSINESS:

Swygert Property: President Hawksworth reviewed progress on the sale of a small parkland parcel. The Council intended to place a restriction on the sale so that the .09 acres could not be included in calculating any future expansion of the 4 Shore Drive house footprint.

Beach Drive Stairs: As a follow-up to discussion held in December regarding the Beach Drive stairs constructed by a resident on town property, Hawksworth said Beach Commissioner Rob Carstens would have a recommendation soon about whether the stairs should remain in place for public use, or if they need to be removed for safety reasons.

## NEW BUSINESS:

Ordinance 2018-01, Authorizing Sale of Small Parcel of Town Parkland: It was moved and seconded to approve the first reading of Ordinance 2018-01. Motion passed unanimously. The ordinance authorized the Council to sell a small parcel of town parkland.

## OTHER MATTERS:

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:30 PM.

The next regular meeting of the Town Council is April 17, 2018.

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RICH HAWKSWORTH, Town Council President

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PETER BOMBERGER, Town Council Member

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ALEXANDER STEMER, Town Council Member

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JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR March, 2018

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Sprint	Security Mobile	\$ 86.91
Frontier	Phone and Internet	\$ 80.81
NIPSCO	Mineral Springs and 12	\$ 15.57
Payroll, Gross	March payroll, gross	\$ 12,552.12
Payroll, Net	March payroll, net	\$ 10,119.75
Indiana Dept of Revenue	March payroll, state w/h March payroll, federal w/h,	\$ 548.42
EFTPS	fica/medicare	\$ 2,844.20
posting correction	account correction	\$ -
Frontier	Phone and Internet	\$ 185.96
Capital One VISA	Domain Name	\$ 75.37
NIPSCO	Gas and Electric	\$ 958.70
Republic Service	Waste Service	\$ 96.80
Anton Insurance	Workers Compensation	\$ 294.00
Comcast	Phone and Internet	\$ 321.08
Indiana American Water	Gatehouse and Clubhouse	\$ 165.68
Justins Tree Service	Environmental, Town Park A	\$ 2,000.00
Kittredge & Zehner	Quarterly Audit	\$ 150.00
Menards, Portage	Maintenance Supplies	\$ 258.78
Pinkerton	Vehicle Fuel	\$ 184.93
NIPSCO	Mineral Springs and 12	\$ 15.54
Professional Pest Mgmt	Town Hall	\$ 50.00
Master Fire Extinguisher	Service and Equipment	\$ 303.75
Sprint	Security Mobile	\$ 88.59
Martin Security	Clubhouse Quarterly Monitor	\$ 150.00
<b>TOTAL, MARCH 2018</b>		<b>\$ 31,546.96</b>