

TOWN OF DUNE ACRES
DRAFT COUNCIL MINUTES
August 15, 2017

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, August 15, 2017, at the Town Hall. Council President Rich Hawksworth called the meeting to order at 7:10 p.m., with Council Members Peter Bomberger and Alexander Stemer, Clerk-Treasurer Jeannette Bapst, and Attorney Adam Mindel representing Dan Whitten in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes for the July 18, 2017 Town Council Meeting be approved as presented. Motion passed unanimously. It was then moved and seconded that the minutes for the July 21, 2017 Public Hearing and the July 21, 2017 Special Meeting be approved as presented. Motion passed unanimously.

FINANCIAL REPORT:

BANK BALANCES 07/31/2017

Porter State Bank	\$299,671.36
TrustIndiana	\$213,328.01
Adjustments	
Record Balance	\$512,999.37

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

BREAK DOWN OF FINANCES AMONG FUNDS
As of July 31, 2017

FUNDS	CASH BALANCE 07-31-17	APP BAL.	% Left
GENERAL	\$ 208,680.79	\$184,967	52
MOTOR VEHICLE HIGHWAY	\$ 55,107.11	\$60,000	100
LOCAL ROAD & STREET	\$ 9,479.57	\$5,000	100
PARK & RECREATION	\$ 285.09	\$1,984	24
Donations *	\$ 26,638.41		
RAINY DAY FUND	\$ 131,930.78	\$50,000	100
CCI	\$ 493.96	\$0	0
CCD	\$ 29,300.96	\$16,278	81
LIT	\$ 14,810.82	\$5,602	28
RIVERBOAT REVENUE SHARING	\$ 97.84	\$500	16
Clubhouse Dune Grant*	\$ -2,250.00		
Construction Security Dep*	\$ 32,500.00		
SalesTaxClubHouseRental*	\$ 229.09		
ClubHouseRentalDeposit*	\$ 1,800.00		
Local Road & Bridge Grant Fund*	.00		
TOTAL FUNDS	\$ 509,104.42		

Clerk-Treasurer Bapst presented the July month-end financial report. It was moved and seconded to approve the financial report. Motion passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of August 2017, #5718 - #5849, in the amount of \$51,640.48 be approved. Motion passed unanimously.

CORRESPONDENCE RECEIVED:

Certified Net Assessed Values for Pay 2018: A report was received from the Porter County Auditor that provided Dune Acres' adjusted net assessed valuation for taxes payable 2018 at \$104,692,826, up from \$98,385,348 in 2017.

Committee Formation Request: Noise and Air Pollution: Resident Michael Treister requested formation of a committee to address town noise and air pollution that results from nearby industry. The Council agreed by consensus to approve the committee to be chaired by Treister. An email soliciting resident participation will be distributed. The Council agreed to fund lab testing costs to determine the content of dust debris. Collaboration with other communities was suggested.

COMMISSIONERS REPORTS:

BUILDING: It was moved and seconded to approve Building Permit 2017-10, 8 Shore Drive, \$15,000 interior remodel. Motion passed unanimously.

ENVIRONMENT: Environmental Commissioner Robin Tennant requested the date of November 4, 2017 for the Fall Town Cleanup. It was agreed by consensus to approve the date.

ROADS: Road Commissioner John Sullivan had emailed a recommendation to renew David's Lawncare snow removal services contract for the 2017-18 winter season. Pricing matched previous years, except for a .50 per pound increase for salt. It was moved and seconded to approve the recommendation. Motion passed unanimously.

SECURITY: Commissioner Bill Griffin recommended the hiring of Heidi Blunk as Security Employee. A motion was made and seconded to approve Griffin's recommendation. Motion passed unanimously.

Griffin expected final quotes on replacing the gatehouse HVAC systems next week, with work to be scheduled before winter temperatures arrive.

OLD BUSINESS:

Dune Acres Historical Commission Website: Dune Acres Historical Commission member Lucas Klein presented follow-up information on the proposed website described at last month's meeting. He addressed resident privacy concerns, stating that materials posted on the site are already publicly available, that current house pictures will only be added with the current owner's permission, and that during the first month live, the site will only be viewable by residents who may request personal information redactions via email link.

The Council agreed by consensus to fund website development at \$1500, and ongoing maintenance estimated at \$300 per year.

Swygert Town Property Purchase: President Hawksworth noted the Town Council has agreed to work with the Swygerts and counsel to remedy the septic system and non-compliant structure situation at 4 Shore Drive. He had discussed various requirements with Plan Commission President Tom Cornwell, and now recommended the Council delegate the necessary Public Hearing process to the Plan Commission. Once Plan Commission review and the hearing are complete, a recommendation will be submitted to the Council for vote. It was moved and seconded to delegate the Public Hearing to the Plan Commission. Motion passed unanimously.

NEW BUSINESS:

Ordinance 2017-04, 2017 Salaries, revision. It was moved and seconded to approve Ordinance 2017-04, 2017 Salaries, revised. Motion passed unanimously. A motion was then made and seconded to suspend a second reading. Motion passed unanimously. It was moved and seconded to approve Ordinance 2017 Salaries, revised. Motion passed unanimously. The ordinance revision provides a stipend for the Maintenance Employee following clubhouse rentals.

Ordinance 2017-05, Appropriations and Tax Rates, 2018: A motion was made and seconded to approve first reading of Ordinance 2017-05, Appropriations and Tax Rates, 2018. Motion passed unanimously. The ordinance sets appropriations, tax levy and tax rates for 2018.

Clubhouse Use. It was moved and seconded to approve a clubhouse rental for September 17, 2017. Motion passed unanimously.

OTHER MATTERS:

Clubhouse Exterior Refinishing. It was noted that exterior clubhouse log refinishing work was complete. Refinishing is required once every three years. The \$3600 project was funded by the Dune Acres Civic Improvement Foundation.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:10 PM

The next regular meeting of the Town Council is September 19, 2017.

RICH HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR August, 2017

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	August payroll, gross	\$ 20,836.72
Payroll, Net	August payroll, net	\$ 16,393.38
Indiana Dept of Revenue	August payroll, state w/h	\$ 900.70
EFTPS	August payroll, fed w/h, fica/med	\$ 5,136.67
Frontier	Security	\$ 92.58
Robert Hartmann	Clubhouse Deposit Refund	\$ 500.00
Sprint	Security Mobile	\$ 86.64
NIPSCO	Rt. 12 & Mineral Springs	\$ 15.28
Pride Toilet	Beach toilet	\$ 330.00
Comcast	Security	\$ 144.85
Frontier	Town Hall	\$ 92.59
NIPSCO	Gas and Electric	\$ 454.78
NIPSCO	Gas and Electric	\$ 59.50
Capital One VISA	Comcast, tire, tetherball, criminal cks	\$ 629.88
Datagraphics	Security Program Printing	\$ 58.50
ABC Burgler Alarm	Town Hall Security	\$ 30.00
Hopkins Ace Hardware	Maintenance Supplies	\$ 24.98
Carrot-Top Industries	Flags	\$ 121.91
Chesterton Tribune	Notice to Taxpayers	\$ 21.68
Chicago Tribune	Notice to Taxpayers	\$ 20.05
Ecorealm, LLC	Environmental Work, Town-Wide	\$ 901.55
Justin's Tree Service	Tree Removal	\$ 2,000.00
Menard's, Portage	Maintenance Supplies	\$ 419.33
RJ Thomas Mfg. Co.	Bike Rack	\$ 805.00
Pinkerton Oil	Vehicle Fuel	\$ 234.42
Republic Services	Waste Service	\$ 176.80
Riggs Outdoor Mower	Chain Saw Repairs	\$ 63.49
Rogers Roofing	Clubhouse Shingle Repairs	\$ 413.00
Tilden Enterprises	Maintenance Supplies	\$ 78.20
US Postmaster	Office Stamps	\$ 98.00
Indiana American Water	Water	\$ 96.26
Beverly Hubbs	Historical Comm Supplies	\$ 31.99
TOTAL, AUGUST 2017		\$ 51,640.48