

**TOWN OF DUNE ACRES
COUNCIL MINUTES
May 16, 2017**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, May 16, 2017, at the Town Hall. Council President Rich Hawksworth called the meeting to order at 7:05 p.m., with Council Members Alexander Stemer and Peter Bomberger, Clerk-Treasurer Jeannette Bapst, and Attorney Adam Mindel representing Dan Whitten in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes for the April 18, 2017 Town Council Meeting be approved as presented. Motion passed unanimously.

FINANCIAL REPORT:

BANK BALANCES 04/30/2017

Porter State Bank	\$155,238.79
TrustIndiana	\$212,821.24
Adjustments	
Record Balance	\$368,060.03

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purpose.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of April 30, 2017**

FUNDS	CASH BALANCE 04-30-17	APP BAL.	% Left
GENERAL	\$ 81,862.03	\$265,715	73
MOTOR VEHICLE HIGHWAY	\$ 24,594.04	\$60,000	100
LOCAL ROAD & STREET	\$ 7,923.74	\$5,000	100
PARK & RECREATION	\$ 1,855.16	\$7,854	98
Donations *	\$ 31,588.81		
RAINY DAY FUND	\$ 131,930.78	\$50,000	100
CCI	\$ 283.92	\$0	0
CCD	\$ 26,837.56	\$20,000	100
LIT	\$ 24,580.06	\$18,800	94
RIVERBOAT REVENUE SHARING	\$ 97.84	\$500	16
Clubhouse Dune Grant*	\$ -696.12		
Construction Security Dep*	\$ 32,500.00		
SalesTaxClubHouseRental*	\$ 176.59		
ClubHouseRentalDeposit*	\$ 2,800.00		
Local Road & Bridge Grant Fund*	.00		
TOTAL FUNDS	\$ 366,334.41		

Clerk-Treasurer Bapst presented the April month-end financial report. It was moved and seconded to approve the financial report. Motioned passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of May 2017, #5711 - #5737, in the amount of \$30,648.10 be approved. Motion passed unanimously.

CORRESPONDENCE RECEIVED:

Septic Tank Education. Nathaniel Pilla, Save the Dunes Project Coordinator, gave a presentation on educational efforts underway to improve awareness of septic tank issues in the dunes communities. The importance of having regular system inspections conducted by a certified professional and of having tanks pumped every 3 to 5 years was highlighted. Pilla noted that although sandy soils provide excellent drainage conditions for town septic systems, sandy soils also mean readily contaminated water tables when systems are not

properly maintained. Contamination often occurs without the homeowner's knowledge. Promotional materials will be distributed soon.

COMMISSIONERS REPORTS:

BUILDING: Building Commissioner Tom Roberts' report included information on the six multi-million dollar projects currently underway, along with other building projects at residences in Dune Acres. He noted a temporary construction delay at 6 Redwood Drive because additional review of site parameters was needed. Drainage issues at 31 Crest were being addressed.

Roberts recognized Plan Commission President Tom Corwell and Council President Rich Hawksworth for their important contributions to the town, stating the teamwork among town officials was exceptional.

ENVIRONMENT: President Hawksworth reported that Environmental Commissioner Robin Tennant had again organized an excellent Spring Town Clean Up. Participation from town residents reached record numbers.

MAINTENANCE: Maintenance Commissioner Dick Taylor reported on work being completed in town. He expressed concern that several street and informational signs had recently been stolen. Measures were underway to install a movable partition at the playground entrance that will restrict vehicle access to the area.

ROADS: Council President Hawksworth said Road Commissioner John Sullivan was preparing 2017 road project options. The Council planned on focusing paving efforts on roads "in town," waiting on Mineral Springs Road modifications until funding partnerships can be established. Core samples recently completed on Mineral Springs Road showed a solid, in-tact base with no immediate needs.

OLD BUSINESS:

Rooftop Deck: Dune Acres Civic Improvement Foundation (DACIF) President Bobbi Taylor gave a presentation on DACIF's proposal to convert the roof of the town's maintenance building into a community activity deck. Extensive discussion followed. While general support of the project was reaffirmed, the Town Council stated that in order to fulfill their oversight of community assets responsibility, specific details regarding all aspects of the proposed construction are needed. A meeting with an engineer to review such details was requested. It was also noted that several residents, including Clubhouse Coordinator Ivan Chermel, have expressed their opposition to the project, citing the most recent cost estimates, other more suitable site locations that offer similar views, and about the selection of this project over others that would benefit residents. DACIF committee members were commended for their dedication to town enhancement.

NEW BUSINESS:

Town Council President. Hawksworth stated that Council Members Alex Stemer and Peter Bomberger had requested he maintain the position of Council President, rather than implement the officer rotation schedule discussed at a previous meeting. Hawksworth was commended for his leadership.

Clubhouse Use. It was moved and seconded to approve clubhouse rentals for May 20, 2017, June 4, 2017, and September 23, 2017. Motion passed unanimously

OTHER MATTERS:

Bill Nixon Memorial Fund. President Hawksworth announced establishment of the *Bill Nixon Memorial Fund*. The fund will allow residents a mechanism to honor the late Bill Nixon and his many years of dedication to the town tennis program. Donations will be designated for court maintenance.

The next meeting of the Town Council is June 20, 2017.

RICH HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR May, 2017

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	May payroll, gross	\$ 12,790.00
Payroll, Net	May payroll, net	\$ 10,325.75
Comcast	Security phone and internet	\$ 144.85
NIPSCO	Rt 12 & Mineral Springs	\$ 15.53
Frontier	Town Hall phone and internet	\$ 77.87
Indiana Dept of Revenue	May payroll, state w/h	\$ 563.29
EFTPS	May payroll, fed w/h, fica/medicare	\$ 2,879.39
Republic Services	Waste Service	\$ 96.80
Verizon	Security mobile	\$ 44.17
Frontier	Clubhouse phone and internet	\$ 91.19
NIPSCO	Gas and Electric	\$ 427.14
ABC Alarm	Town Hall Security	\$ 30.00
Hopkins Ace Hardware	Maintenance Supplies	\$ 26.97
Bren-Mark Window	Clubhouse Window Wash	\$ 320.00
Capital One VISA	Sign, Prtr Repair, Tech Sup, Parts	\$ 273.48
Chesterton Tribune	Notice of Adoption, CCD	\$ 18.83
Lighthouse Printing	Beachcomber, balance	\$ 13.60
Menards, Michigan City	Maintenance Supplies	\$ 162.04
Menards, Portage	Maintenance Supplies	\$ 314.48
Pinkerton Oil	Vehicle Fuel	\$ 190.22
Summers of Chesterton	Clubhouse Furnace Repair	\$ 299.00
Tilden	Maintenance Supplies	\$ 192.50
The Times Media Co.	Notice of Adoption, CCD	\$ 16.29
WA Recycling	Dumpster	\$ 350.00
Reeder's Auto Service	Silverado Repairs	\$ 862.39
Deans Tire Pros	Security Repairs	\$ 39.99
Indiana American Water	Clubhouse and Security	\$ 82.33
TOTAL, MAY 2017		\$30,648.10