

**TOWN OF DUNE ACRES
COUNCIL MINUTES
September 20, 2016**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, September 20, 2016 at the Town Hall. Council President Rich Hawksworth called the meeting to order at 7:05 p.m., with Council Member Alexander Stemer, Council Member Peter Bomberger, Clerk-Treasurer Jeannette Bapst, and Attorney Adam Mindel representing Dan Whitten in attendance.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes for the August 16, 2016, Town Council Meeting, the August 16, 2016 Budget Hearing, and the August 30, 2016 Special Town Council Meeting be approved as presented. Motion passed unanimously.

FINANCIAL REPORT:

BANK BALANCES 08/31/2016

Porter State Bank	\$210,003.12
TrustIndiana	\$192,024.76
Adjustments	
Record Balance	\$402,027.88

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of August 31, 2016**

FUNDS	CASH BALANCE	APP BAL.	% Left
GENERAL	\$ 123,310.28	\$163,829	44
MOTOR VEHICLE HIGHWAY	\$ 48,986.11	\$ 56,000	93
LOCAL ROAD & STREET	\$ 4,042.63		0
PARK & RECREATION	\$ -838.11	\$ 745	9
DONATIONS *	\$ 25,393.81		
RAINY DAY FUND*	\$ 131,930.78		
CCI	\$ 1,038.72		
CCD	\$ 22,352.22	\$ 7,292	33
CEDIT	\$ 26,753.11	\$ 14,067	72
RIVERBOAT REVENUE SHARING	\$ 2,595.41		0
CLUBHOUSE DUNE GRANT	\$.00		
Construction Security Dep*	\$ 10,000.00		
SalesTaxClubHouseRental*	\$ 213.45		
ClubHouseRentalDeposit*	\$ 2,500.00		
LOIT	\$ 3,538.00		
TOTAL FUNDS	\$ 401,816.41		

Bapst presented the August month-end financial report. It was moved and seconded to approve the financial report. Motioned passed unanimously.

PAYMENT OF CLAIMS:

It was moved and seconded that claims for the month of September 2016, #5472 - #5505, in the amount of \$126,853.29 be approved. Motion passed unanimously. It was noted that September claims included \$90,407 of interfund transfers that were necessary accounting transactions, previously approved by Resolution, for the Community Crossings Matching Road Grant.

CORRESPONDENCE RECEIVED:

Notification was received from Boyce/Keystone, the Town's financial software provider, that they are no longer upgrading the Town's software. They encouraged purchase of the latest version. Bapst recommended against purchasing the upgrade at this time.

Notification was received from the Northern Indiana Commuter Transit District about workshops being conducted on the proposed South Shore Line double track project.

A report from the Porter County Auditor was reviewed that provided tax cap impact for local taxing units. Estimated tax collection shortfalls for Dune Acres increased from \$1,657 in 2016 to \$22,960 in 2017. Some of this increased shortfall is due to a reduction in the Town's assessed valuation. Bapst is working with the Auditor's office on reviewing individual assessments and reviewing homestead credits claimed by Town residents.

COMMISSIONERS REPORTS:

BUILDING: Building Commissioner Tom Roberts reported on eight different projects in town. He said all projects were going well, were adding value to our town by restoring and improving older homes, and that residents were extremely cooperative in abiding by Town regulations. The exception is the residence at 31 Crest that has been ongoing for many years and is not in compliance with current Ordinance relative to project duration.

ENGINEERING: Mark Bapst reported for Town Engineer Irv Call by giving an update on clubhouse wiring project.

ROADS: President Hawksworth presented a quote from David's LawnCare for 2016-17 snow plowing, along with the recommendation from Road Commissioner John Sullivan that the Town contract with David's again this season (pricing unchanged.) It was moved and seconded to award the 2016-17 snow plowing contract to David's LawnCare. Motion passed unanimously.

The final Community Crossings Matching Road Grant contract between the Town and the Indiana Department of Transportation in the amount of \$46,972.50 was presented. A motion was made and seconded to execute the contract. Motion passed unanimously.

President Hawksworth stated that road paving and patching is currently underway.

SECURITY: Security Commissioner Bill Griffin reported on issues surrounding the East Road emergency gate. The Town had installed a post at the pedestrian opening of the gate in order to stop motorized scooter traffic that was regularly observed coming in and out of Town. Vandals subsequently removed the post. Sheriff Reynolds has been informed, with no official action requested at this time. The Town is having the property surveyed and working with nearby property owners to find permanent resolution. The Council reaffirmed its position that Mineral Springs Road is the only authorized roadway in and out of town. Use of the emergency access easement is expressly prohibited except in case of emergency, as determined by Dune Acres or Porter. Fire Commissioner Bapst asked that the drive be generally improved for fire trucks and other emergency vehicles.

Griffin then reported on various ongoing Town security issues. He said the extra patrol shift has helped in monitoring/controlling skateboarders driving into Town to skate clubhouse hill, roads, and private drives, in addressing underage golf cart operators on Town roads, and monitoring unusual activities at residences. He is continuing to build partnerships with local law enforcement agencies.

Council Member Stemer gave a follow-up report on his recommendation to the Council last month that Naloxone, an opiate overdose antidote, be made available. He said he is personally purchasing Narcan in inhaler and injectable form for Town use.

OLD BUSINESS:

Second Reading and Adoption, Ordinance 2016-05, Appropriations and Tax Rates, 2017. It was moved and seconded to approve Ordinance 2016-05. Motion passed unanimously.

Second Reading and Adoption, Ordinance 2016-07, Amendment to Chapter 41. Following discussion on the revised ordinances, it was moved and seconded to approve Ordinance 2016-07. Motion passed unanimously.

Report of Assessed Valuations from the County Assessor, Review of Homestead Credits. There was no information in addition to that provided under Correspondence.

NEW BUSINESS:

First Reading, Ordinance 2016-08, Amendment to Chapter 6, Article II. It was moved and seconded to approve the first reading of Ordinance 2016-08. Motion passed unanimously. The ordinance addresses Dog Licensing, changing requirements from a one-year license to a three-year license.

NIPSCO Pipeline, Mineral Springs Road. NIPSCO has requested permission from the Town to install a new gas line under Mineral Springs Road, just north of the South Shore tracks. Attorney Mindel had contacted NIPSCO for more information and will report back after he talks to a representative.

Emergency Access. There was no information in addition to that provided under Security Report.

Clubhouse Rental. It was moved and seconded to approve a clubhouse rental scheduled for July 22, 2017. Motion passed unanimously.

OTHER MATTERS:

After discussion, it was determined to designate Halloween Trick or Treat for Friday, October 28, 2016, 5:00 PM to 7:30 PM.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:10 p.m.

The next meeting of the Town Council is October 18, 2016.

RICH HAWKSWORTH, Town Council President

PETER BOMBERGER, Town Council Member

ALEXANDER STEMER, Town Council Member

JEANNETTE E. BAPST, Clerk-Treasurer

CLAIMS FOR September, 2016

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Payroll, Gross	Sept. payroll, gross	\$ 13,276.23
Payroll, Net	Sept. payroll, net	\$ 10,609.05
EFTPS	Sept. payroll, fed w/h, fica/med	\$ 3,098.68
Indiana Dept of Revenue	Sept. payroll, state w/h	\$ 584.13
Frontier	Tel/Internet, security & town hall	\$ 206.85
NIPSCO	Gas and Electric	\$ 459.02
Verizon	Security mobile phone	\$ 44.21
Comcast	Telephone/Internet, clubhouse	\$ 144.85
Signature Corporation	Clubhouse chimney repairs	\$ 2,872.00
Mark Bapst	Clubhouse deposit refund	\$ 500.00
Class of 1966	Clubhouse deposit refund	\$ 500.00
Indiana American Water	Clubhouse and Gatehouse Water	\$ 74.99
Republic Service	Waste Service	\$ 112.30
Town of Dune Acres	Trsfr from MVH to Rainy Day Restr	\$ 43,434.50
Town of Dune Acres	Trsfr from Rainy Day Restr/LOIT	\$ 46,972.50
ABC Alarm	Town Hall Security	\$ 30.00
Hopkins Ace Hardware	Maintenance Supplies	\$ 28.75
Capital One VISA	Signs, Wire Project Supplies	\$ 703.53
Datagraphics	Wire Project	\$ 7.34
Doler Services	Security Off Water Heater Repair	\$ 267.00
Jet Fabricators, Inc.	Wire Project	\$ 126.97
Justin's Tree Service	Road Clearing, Storm	\$ 250.00
Kramer & Leonard	Historic Commission Supplies	\$ 34.58
Martin Security	Clubhouse Fire Monitoring	\$ 150.00
Menards	Maintenance Supplies	\$ 336.75
Pinkerton Oil	Vehicle Fuel	\$ 149.27
Pride Toilet	Beach	\$ 110.00
Mark Bapst	Wire Project Reimbursement	\$ 83.66
Quill Office Supplies	Copier Paper, copier drums	\$ 292.97
Thomas Honda & Kawasaki	Mule Repairs	\$ 403.42
Tilden Enterprises	Custodial Supplies	\$ 119.60
Ellis Electric, Inc.	Clubhouse pump, TH ballast	\$ 690.61
Comcast	Clubhouse phone, internet	\$ 144.85
Schaaf Window Co., Inc.	Clubhouse kitchen door threshold	\$ 34.68
TOTAL CLAIMS FOR	SEPTEMBER, 2016	\$126,853.29