

**TOWN OF DUNE ACRES
COUNCIL MINUTES
August 18, 2015**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday ,August 18 , 2015 at the Town Hall. Council President John Sullivan called the meeting to order at 7:00 p.m., with Council Members Rich Hawksworth and Lou Mellen and Clerk-Treasurer Carolyn Mellen and Attorney Adam Mendel in attendance. Council President Sullivan opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Council Member Mellen moved that the minutes for the July 21, 2015 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: July 31, 2015

BANK BALANCE- 7/31/2015

Porter State Bank	\$211,387.47
TrustIndiana	\$191,357.59
Any Adjustments	
Record Balance	\$402,745.06

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.

**BREAK DOWN OF FINANCES AMONG FUNDS
As of August 1, 2015**

FUNDS	BALANCE	APP BAL.	% Left
GENERAL	\$118,325.46	\$ 192,214.40	50
MOTOR VEHICLE HIGHWAY	\$ 29,860.14	\$ 33,777.27	56
LOCAL ROAD & STREET	\$ 5,015.89	\$ 4,898.50	81
PARK & RECREATION	\$ 7,198.04	\$ 6,182.61	49
DONATIONS *	\$ 19,969.00		
RAINY DAY FUND*	\$ 131,930.78		
CCI	\$ 1,507.75	\$ 240.02	48
CCD	\$ 26,412.04	\$ 9,480.72	59
CEDIT	\$ 18,841.07	\$ 15,352.24	96
RIVERBOAT REVENUE SHARING	\$ 1,941.58	\$ 1,705.95	85
Clubhouse Dune Restor. Grant	\$ 15,000.00	\$15,000	100
Levy Excess Fund*	\$ 52.77		
Construction Security Dep*	\$ 25,000.00		
SalesTaxClubHouseRental*	\$ 143.45		
ClubHouseRentalDeposit*	\$ 150.00		
TOTAL FUNDS	\$401,347.97		

After presenting the Treasurer's report, Clerk-Treasurer Mellen gave a preliminary budget report stating that the 2016 budget would be similar to 2015's, however the tax levy will have to be increased.

Town Council Member Mellen then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

PAYMENT OF CLAIMS:

Council Member Mellen moved the claims for the month of August, 2015 in the amount of \$23,916.73 be approved. Council Member Hawksworth seconded, and the financial report was accepted.

CORRESPONDENCE: A letter from Cheryl Evans was read. It is attached.

COMMISSIONERS REPORTS:

BUILDING: Building Permit application from 76 East Rd. for a kitchen remodel in the amount of \$81,205 was presented by Council Member Hawksworth and then he moved that the application be approved. Council Member Mellen seconded and the motion passed unanimously.

ENVIRONMENT: Commissioner Robin Tennant announced that she will be unable to run the town clean-up. Please contact her if you are able to help.

FIRE: The Clubhouse will have the fire system tested by State Line. It will be a dry test.

ROADS: Commissioner Mark Hull has received 3 bids for paving from Mineral Springs down West Road and crack sealing on Mineral Springs Road from the Railroad tracks to the Security Office. Mark recommended Boyd whose bids were competitive. The town council gave approval for the project.

NEW BUSINESS: Ordinance 2015-5, The Flood Hazzard Areas. Council member Hawksworth reported that Porter County has updated their Flood map. FEMA has mandated that we update the existing Flood Ordinance to reference the new map. The map will be published sometime in September. Council Member Hawksworth moved that the first reading be by title only, Council Member Mellen seconded and the motion passed unanimously. Council Member Hawksworth read the ordinance by title only. The Council Member Hawksworth moved to suspend the rules and read the ordinance by title only a second time, Council Member seconded and again, the motion was approved unanimously and Council Member Hawksworth read the ordinance by title only a second time. Council Member Mellen moved the ordinance be passed and Council Member Hawksworth seconded the motion. The ordinance passed unanimously. It is attached to minutes.

Council Member Hawksworth then introduced a new Ordinance updating the Building Permit Fees and it strikes out the Q & S repayment since that loan has recently been satisfied.

BUILDINGS AND BUILDING REGULATIONS

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF DUNE ACRES,
INDIANA**

**AMENDING CHAPTER 10, ARTICLE II
Sections 10-26(c) and 10-27 of the DUNE ACRES TOWN CODE**

BY THE AMENDMENT OF THE SECTION ENTITLED "BUILDING PERMIT FEES"

Whereas, the existing ordinance may not allow adequate time for new home construction; and whereas the building permit fee schedule should be tiered instead of fixed; and whereas indebtedness to Q & S Corporation has been satisfied, the ordinance needs to be revised.

NOW, THEREFORE, BE IT FURTHER ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DUNE ACRES, INDIANA, AS FOLLOWS:

Section 1. Chapter 10, Article II, Section 10-26 (c) of the Dune Acres Town Code shall be amended and hereafter read as follows:

- C. Cancellation of Permits. All permits issued under this article shall be cancelled by the Town Council in the event of the failure of the holder of such permit to proceed with the work with six months of the issuance of the permit; or if he or she fails to proceed with the work with reasonable diligence of any continuous period of six months; or failure to complete the same within the time period specified on the building permit or any authorized extension, including all interior work as shown on the approved plans and written specifications. However, the permit may be extended upon approval of extension request by the Town Council and payment of associated fees as specified in Section 10-27 of this chapter.

Section 1. Chapter 10, Article II, Section 10-27 of the Dune Acres Town Code shall be amended and hereafter read as follows:

- A. Building Permit Fees. Before a building permit is issued, a permit fee shall be paid to the clerk-treasurer of the Town of Dune Acres.

- B. New Home Construction. The building permit fee for new home construction shall be based on square feet of floor area as defined in Section 46-4 of the Town Code according to the following schedule:

18 month permit \$1.25 per square foot
24 month permit \$1.50 per square foot
32 month permit \$1.75 per square foot
each six month extension \$0.50 per square foot

- C. Other Construction. For all other work requiring a building permit, the fee shall be ten dollars (\$10.00) per one thousand dollars of the final cost, with a minimum of fifty dollars (\$50.00).

Council Member Mellen moved that the first reading of Ordinance 2015-6 be approved. Council Member Hawksworth seconded and the motion passed unanimously. The Ordinance will be immediately posted on line and will have a second reading at next month's meeting.

The next meeting will be held on Wednesday, September 23rd.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:25 p.m.

JOHN SULLIVAN, Town Council President

RICH HAWKSWORTH, Town Council Member

LOU MELLEEN, Town Council Member

CAROLYN MELLEEN, Clerk-Treasurer

Attachment: C. Evans' letter

CLAIMS FOR AUGUST 2015

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay- Payroll 7/1/15-7/31/15 & vaca.pay	\$2,780.21
Carolyn S. Mellen	Clerk-Treasurer Office	\$1,053.88
Bernie Olis	Security Pay	\$671.18
Glenn Brown	Security Pay	\$851.67
Harold E. King	Security Pay	\$857.94
Mark J Taylor	Maintenance Pay	\$2,160.79
Philip A Lepley	Security Pay	\$2,556.60
Sean T Grubbs	Security Pay	\$1,722.71
Terry R Trout	Security Pay	\$1,629.91
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period,	\$4,844.20
IN Tax	Payroll Liabilities for Pay Period,	\$795.93
Nipsco	Gas & Elect. @ Mineral Springs & RT12	\$14.16
	Gas & Elect. @ 1 East Rd.	\$72.28
	Gas & Elect. @ Clubhouse	\$30.00
	Electricity @ Tennis Court	\$20.51
	Electricity @4 Shore Dr. Pump	\$33.26
	Gas & Elect. @ Gate House	\$99.63
	Gas & Elect. @ Pump House	\$100.23
Verizon Wireless	Monthly Service - Security Cell	\$48.72
Frontier	Monthly Service Security & Fire alarm	\$113.69
	Monthly Service Town Hall	\$88.40
	Monthly Service - Maintenance & Camera	\$162.77
IAWC	Clubhouse	\$40.56
	Security Office	\$23.98
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$377.77
Pride Toilets	Monthly service at East Beach	\$110.00
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$30.00
Menards Portage	Halogen bulbs, soap, trim line	\$30.00
	Sealbest Asphalt, squugee, 175 W bulb	\$73.44
	Squeegee, Sperhld Mouse glue	\$19.92
	175 W bulb, Repel, Powdered graphite	\$35.94
Chase Credit Card	RapidFax	\$9.95
Bernal's Lawn Care	July 24/25, 2015 Environment labor	\$750.00
	August 9, 2015, Environment labor	\$900.00
Portage Custom Wear	Mark Taylor- 6 shirts, 5 pants	\$342.00
Chesterton Feed	Pathfinder chemicals - Environment	\$230.00
Reeders Auto Service	Oil Change- town Truck	\$31.50
Lou Roberts	Clubhouse rental deposit and overpayment refund	\$203.00
Republic Services	disputed charges delayed payment	\$71.57
TOTAL FOR AUGUST 2015		\$23,988.30