

**TOWN OF DUNE ACRES
COUNCIL MINUTES
May 21, 2015**

The Town of Dune Acres Town Council met for its regular monthly meeting on Thursday, May 21, 2015 at the Town Hall. Council President John Sullivan called the meeting to order at 7:00 p.m., with Council Members Rich Hawksworth and Lou Mellen and Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Sullivan opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Council Member Hawksworth moved that the minutes for the April 21, 2015 Town Council meeting be approved as presented. Council Member Mellen seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: MAY 1, 2015

BANK BALANCE- 4/30/2015					
Porter State Bank	\$98,442.01				
TrustIndiana	\$191,312.25				
Any Adjustments					
Record Balance	\$289,754.26				
BREAK DOWN OF FINANCES AMONG FUNDS					
As of May 1, 2015					
					*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.
FUNDS	BALANCE	APP BAL.	% Left		
GENERAL	\$21,754.96	\$ 254,968.44	70		
MOTOR VEHICLE HIGHWAY	\$ 6,086.49	\$ 34,264.46	57		
LOCAL ROAD & STREET	\$ 4,583.15	\$ 6,000.00	100		
PARK & RECREATION	\$ 13,389.48	\$ 12,374.05	99		
DONATIONS *	\$ 22,228.00				
RAINY DAY FUND*	\$ 131,930.78				
CCI	\$ 1,295.99	\$ 240.02	48		
CCD	\$ 27,162.02	\$ 15,820.72	98		
CEDIT	\$ 15,703.07	\$ 15,352.24	90		
RIVERBOAT REVENUE SHARING	\$ 1,941.58	\$ 1,705.95	85		
Clubhouse Dune Restor. Grant	\$ 15,000.00	\$15,000	100		
Levy Excess Fund*	\$ 52.77				
Construction Security Dep*	\$ 25,000.00				
SalesTaxClubHouseRental*	\$ 143.45				
ClubHouseRentalDeposit*	\$ 3,150.00				
TOTAL FUNDS	\$289,421.74				

Town Council Member Hawksworth moved that the financial report be accepted. Town Council Member Mellen seconded, and the financial report was accepted.

Clerk-Treasurer Carolyn Mellen proposed Resolution 2015-2; a temporary transfer of funds from the CEDIT fund to the General fund to cover bills in May and June until the property tax revenue is received.

**A RESOLUTION TRANSFERRING FUNDS
FROM CEDIT TO THE GENERAL FUND**

WHEREAS, the Town Council of the Town of Dune Acres, Porter County, Indiana has determined the need for monies to be moved to the General Fund to cover expenses until the June tax draw is received. This transfer of money is for a temporary period and the CEDIT fund will be reimbursed the full amount once June 2015 tax revenues are received.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Dune Acres, Indiana has authorized the transfer of monies from the following fund to the General Fund:

CEDIT - \$15,000.00

The total amount of \$15,000.00 will be transferred from the CEDIT fund to the General Fund for a period not to exceed 45 days.

Town Council Member Hawksworth moved that the Resolution 2015-2, a resolution transferring funds from CEDIT to the General Fund be approved. Council Member Mellen seconded the motion and the resolution passed unanimously. Council Member Mellen made a motion to accept the Clerk Treasurer's report. Council Member Hawksworth seconded and the motion passed.

PAYMENT OF CLAIMS:

Council Member Hawksworth moved the claims for the month of May 2015 in the amount of \$23,947.52 be approved. Council Member Mellen seconded and the motion passed unanimously.

CORRESPONDENCE: The Flood Plane Report was received from FEMA.

COMMISSIONERS REPORTS:

BEACH: Council President Sullivan reported that the Town has received a "draft" letter from the NPS regarding several beach violations that have been witnessed over the past several years. This includes using the swim platform, launching boats from the beach and ATV's on the beach among others. The town will try to work it out with NPS.

BUILDING: 3 new building permits on smaller projects have been issued by the Building Commissioner Rich Hawksworth; 2 permits for 76 East Rd., and 1 permit for 60 East Rd.

ENGINEER: John Sullivan reported that an outside electrician was brought in to look at the electrical situation involved with the water pumps to the Clubhouse. The electrician agreed with our Town Engineer Irv Call with the recommended upgrade to 3 phase electrical.

ENVIRONMENT: Ross Tree Worx has cleaned up brush and cut trees at the West Rd. parking area along with Commissioner Robin Tennant and Mark Taylor. They did an outstanding job.

PARKS: Thanks to Bill Nixon for taking care of the new tennis court nets. It was asked where the park grill went. The grill is now at the beach. It was suggested that a new grill can be purchased for use at the park.

ROADS: Mark Hull reported that he is getting some road patching done. He is also still figuring out the best way to get the strongest signal from the Clubhouse cameras to the Security office.

Council Member Hawksworth brought up the recent work done by bulldozers on the beach. This is done annually to clear the East Beach parking lot and the path to the beach for emergency vehicle use, however this year the work done seemed significant enough that Hawksworth felt it should have been discussed with the Town Council beforehand.

OLD BUSINESS: The Town Council agreed to have the Clubhouse roof repaired with some new shingles for a cost not to exceed \$600. The shingles blew off during a storm last fall.

NEW BUSINESS: Council Member Hawksworth stated that some of the ordinances on the books such as the use and registration of motorized boats and personalized watercraft should be removed or amended to ensure they reflect town policy. He suggested a more periodic registration, rather than lifetime registration, might be a good idea. He will look into this more closely and ask Attorney Whitten to weigh-in on the matter.

Council Member Hawksworth brought up a recent concern regarding the rehabilitation of the State Park Pavilion which includes the addition of a 31,000 square foot banquet and conference facility. The process by which the negotiations were made was not shared publically and had a lack of transparency. The proposal also includes the future contemplation of a public marina which Council Member Hawksworth feels would have very undesirable effects on our beach front. He would like to circulate a Town Resolution against the process in which this project was approved by the DNR, to our residents to solicit their feedback and we can choose to pass the resolution at the next meeting or drop it.

Council President Sullivan brought up the discoloration and flooding of Mineral Springs Road due to the beaver dams. The short term plan is to have Mark Taylor break up the dams to get water flowing with supervision for his safety. Mark and John Sullivan will put in a beaver excluder on the west side of the road. The NPS realizes this is a big problem from Miller Beach to Beverly Shores and they are looking into remediating the problem.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:55 p.m.

JOHN SULLIVAN, Town Council President

RICH HAWKSWORTH, Town Council Member

LOU MELLEEN, Town Council Member

CAROLYN MELLEEN, Clerk-Treasurer

CLAIMS FOR MAY 2015		
<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay- 4/1/15-4/30/15	\$ 1,673.42
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,053.87
Diane Bartley	Security Pay	\$ 677.34
Glenn Brown	Security Pay	\$ 777.91
Harold E. King	Security Pay	\$ 378.46
Justin O Kooken	Security Pay	\$ 171.44
Mark J Taylor	Maintenance Pay	\$ 1,524.51
Philip A Lepley	Security Pay	\$ 1,464.56
Sean T Grubbs	Security Pay	\$ 1,080.86
Terry R Trout	Security Pay	\$ 692.62
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period	\$ 2,793.82
IN Tax	Payroll Liabilities for Pay Period	\$ 515.36
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Gas & Elect. @ Mineral Springs & RT12	\$ 14.48
	Gas & Elect. @ 1 East Rd.	\$ 120.08
	Gas & Elect. @ Clubhouse	\$ 67.05
	Electricity @ Tennis Court	\$ 22.36
	Electricity @4 Shore Dr. Pump	\$ 34.07
	Gas & Elect. @ Gate House	\$ 134.08
	Gas & Elect. @ Pump House	\$ 125.55
Verizon Wireless	Monthly Service - Security Cell	\$ 44.12
Frontier	Monthly Service Security & Fire alarm	\$ 112.17
	Monthly Service Security Town Hall	\$ 88.39
	Monthly Service - Maintenance & Camera	
IAWC	Gate House	\$ 24.17
	Clubhouse	\$ 40.75
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 264.58
Hopkins' Ace Hardware	Killerwasphornet Foam	\$ 9.98
Hopkins Small Engine Service	Labor for sharpening 2 chain saw chains	\$ 10.00
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Portage	Town Clean Up supplies	\$ 60.35
	Maintenance supplies, Weed control	\$ 50.11
Riggs Outdoor Power	4 hour chipper use	\$ 195.00
K-Mart	Security Office supplies	\$ 53.38
Chase Credit Card	RapidFax	\$ 9.95
	USPS 200 stamps	\$ 98.00
	Legalstore.com - legal Minutes paper	\$ 54.40
	10-S Tennis Supply	\$ 392.21
	Batteries Plus - police scanner	\$ 19.99
	Advance Auto Parts - Jeep bulb	\$ 5.18
Emcor Hyre Electric Co	License Plate Camera	\$ 5,840.00
ILMCT	SBOA School - Clerk-Treasurer 6/10/2015	\$ 210.00
Dept. Of Homeland Security	Fireworks Permit Fee	\$ 69.00
Reeders Auto Service Center	Oil change for Jeep	\$ 29.95
Robin Tennant	Reimburse for Cardenas Landscaping-Town Clean Up	\$ 120.00
Ross Tree Worx LLC	Environment - West Rd. & Cypress Ln. Tree Removal	\$ 700.00
Jack Wehner	Return of Clubhouse Deposit (5/09/15 rental)	\$ 1,000.00
Michael Harris	Return of Clubhouse Deposit (5/02/15 rental) Sponsor	\$ 500.00
Michael Anton	Return of Clubhouse Deposit (5/02/15 rental)	\$ 500.00
TOTAL CLAIMS FOR MAY 2015		\$23,947.52