

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
March 17, 2015**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, March 17, 2015 at the Town Hall. Council President John Sullivan called the meeting to order at 7:00 p.m., with Council Members Rich Hawksworth and Lou Mellen and Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Sullivan opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Council Member Mellen moved that the minutes for the February 17, 2015 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously.

**FINANCIAL REPORT AS OF: February 28, 2015**

**BANK BALANCE- 2/28/2015**

|                   |              |
|-------------------|--------------|
| Porter State Bank | \$123,426.31 |
| TrustIndiana      | \$191,300.48 |
| Any Adjustments   |              |
| Record Balance    | \$314,726.79 |

**BREAK DOWN OF FINANCES AMONG FUNDS  
As of March 1, 2015**

| FUNDS                         | BALANCE       | APP BAL.      | % Left |
|-------------------------------|---------------|---------------|--------|
| GENERAL                       | \$66,654.37   | \$ 304,255.94 | 83     |
| MOTOR VEHICLE HIGHWAY         | \$ 13,623.28  | \$ 42,980.06  | 71     |
| LOCAL ROAD & STREET           | \$ 3,531.39   | \$ 6,000.00   | 100    |
| PARK & RECREATION             | \$ 13,389.48  | \$ 12,374.05  | 99     |
| DONATIONS *                   | \$ 5,978.00   |               |        |
| RAINY DAY FUND*               | \$ 131,930.78 |               |        |
| CCI                           | \$ 1,295.99   | \$ 240.02     | 48     |
| CCD                           | \$ 27,341.30  | \$ 16,000.00  | 100    |
| CEDIT                         | \$ 15,258.83  | \$ 17,000.00  | 100    |
| RIVERBOAT REVENUE SHARING     | \$ 2,235.63   | \$ 2,000.00   | 100    |
| Clubhouse Dune Restor. Grant* | \$ -          | \$15,000      | 100    |
| Levy Excess Fund*             | \$ 52.77      |               |        |
| Construction Security Dep*    | \$ 25,000.00  |               |        |
| SalesTaxClubHouseRental*      | \$ 73.45      |               |        |
| ClubHouseRentalDeposit*       | \$ 1,650.00   |               |        |
| TOTAL FUNDS                   | \$308,015.27  |               |        |

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.

Town Council Member Mellen then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

**PAYMENT OF CLAIMS:**

Council Member Mellen moved the claims for the month of March 2015 in the amount of \$28,006.67 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

**CORRESPONDENCE:** NIRPC asked that we appoint a new member but since all the various towns and cities' votes are weighted, giving little or no impact by Dune Acres, the Council has not acted on this.

**COMMISSIONERS REPORTS:**

**BUILDING:** Rich Hawksworth reported that a couple of building permits will be issued: 2 Summit Dr., bathroom remodel, and 2 Fern Dr. retaining wall completion. NIPSCO tore up West Road while doing utility work at 58 West Rd. Mark Hull will follow up.

**ENGINEER:** Irv Call told the Council that the cistern at the Maintenance Bldg. has a small leak and should be patched and repainted on the inside.

ENVIRONMENT: Robin Tennant stated that the Spring Clean Up will be on May 2<sup>nd</sup>.

FIRE: Mark Bapst announced that a fire extinguisher was stolen from the Clubhouse.

ROADS: Mark Hull reported that Mark Taylor did some pothole repair today. If anyone sees deep potholes, please let Mark know.

OTHER REPORTS: Clerk-treasurer Carolyn Mellen reported that the Richardson Foundation property was sold and the town received \$16,000 (1%) of the sale price, per Ordinance 2014-3; Subdivisions. Following the spirit of the Ordinance, Council Member Hawksworth wants to make sure that the proceeds go to the betterment of DA parks. A new line item under donations will be added as subdivision proceeds.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:40 p.m.

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JOHN SULLIVAN, Town Council President

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RICH HAWKSWORTH, Town Council Member

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LOU MELLEEN, Town Council Member

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CAROLYN MELLEEN, Clerk-Treasurer

## CLAIMS FOR MARCH 2015

| <u>CLAIMANT</u>                       | <u>DESCRIPTION</u>                                | <u>AMOUNT</u> |
|---------------------------------------|---|---------------|
| Atha W. Belsha                        | Security Pay- 2/1/15-2/28/15                      | \$ 1,527.22   |
| Carolyn S. Mellen                     | Clerk-Treasurer Office                            | \$ 1,053.87   |
| Diane Bartley                         | Security Pay                                      | \$ 677.33     |
| Glenn Brown                           | Security Pay                                      | \$ 657.33     |
| Harold E. King                        | Security Pay                                      | \$ 306.98     |
| Justin O Kooken                       | Security Pay                                      | \$ 88.12      |
| Mark J Taylor                         | Maintenance Pay                                   | \$ 1,524.52   |
| Philip A Lepley                       | Security Pay                                      | \$ 1,395.23   |
| Sean T Grubbs                         | Security Pay                                      | \$ 1,126.67   |
| Terry R Trout                         | Security Pay                                      | \$ 718.94     |
| Electronic Federal Tax Payment System | Payroll Liabilities for Pay Period                | \$ 2,620.54   |
| IN Tax                                | Payroll Liabilities for Pay Period                | \$ 479.23     |
| Republic Services - Able Disposal#715 | Monthly collection                                | \$ 94.00      |
| Nipsco                                | Gas & Elect. @ Mineral Springs & RT12             | \$ 14.84      |
|                                       | Gas & Elect. @ 1 East Rd.                         | \$ 230.51     |
|                                       | Gas & Elect. @ Clubhouse                          | \$ 487.03     |
|                                       | Electricity @ Tennis Court                        | \$ 20.70      |
|                                       | Electricity @4 Shore Dr. Pump                     | \$ 36.45      |
|                                       | Gas & Elect. @ Gate House                         | \$ 254.62     |
|                                       | Gas & Elect. @ Pump House                         | \$ 323.45     |
| Verizon Wireless                      | Monthly Service - Security Cell                   | \$ 43.65      |
| Frontier                              | Monthly Service Security & Fire alarm             | \$ 181.15     |
|                                       | Monthly Service Security Town Hall                | \$ 87.66      |
|                                       | Monthly Service - Maintenance & Camera            | \$ 77.60      |
| IAWC                                  |   |               |
| Pinkerton Fuels & Lubricants          | Fuel for Town Vehicles                            | \$ 180.58     |
| Hopkins' Ace Hardware                 | Respirator, Coveralls- Maintenance                | \$ 16.98      |
| ABC Burglar & Fire Alarm Corp         | Monthly monitoring                                | \$ 30.00      |
| Menards Portage                       | Paint cleaning rags, clorox, pine sol - Clubhouse | \$ 35.91      |
| Martin Security Systems, Inc          | Quarterly service at Clubhouse                    | \$ 75.00      |
| Chase Credit Card                     | RapidFax  | \$ 9.95       |
|                                       | DLX*Aplus DLX -- fee for hosting web address      | \$ 95.52      |
|                                       | Phonevite - deposit into account for future calls | \$ 50.00      |
| Anton Insurance                       | Liquor Liability Renewal                          | \$ 1,125.00   |
| Compass Mineral                       | thawrox shipped 2/27/15                           | \$ 5,512.44   |
| Jon's Tree Service                    | Plowing and salting                               | \$ 3,170.00   |
| Quill.com                             | Cyan, Tellow & Magenta toner cartridges-Clerk     | \$ 219.97     |
| K-Mart                                | Security Supplies                                 | \$ 68.09      |
| ILMCT                                 | Annual Dues for Clerk-Treasurer                   | \$ 60.00      |
| Emcor                                 |   | \$ 430.00     |
| JP Cooke Co                           | 2015 Dog tags                                     | \$ 51.59      |
| Action Fire Equipment, Inc.           | Annual Check/replacement of town extinguishers    | \$ 98.00      |
| Whitten & Whitten                     | Jan, Feb & March legal services                   | \$ 2,750.00   |
| TOTAL CLAIMS FOR                      |   | \$28,006.67   |