

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
FEBRUARY 17, 2015**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, February 17, 2015 at the Town Hall. Council President John Sullivan called the meeting to order at 7:00 p.m., with Council Members Rich Hawksworth and Lou Mellen and Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Sullivan opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Council Member Mellen moved that the minutes for the January 20, 2015 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously.

**FINANCIAL REPORT AS OF JANUARY 31, 2015**

<b>BANK BALANCE- 1/30/2015</b>					
Porter State Bank	\$179,563.88				
TrustIndiana	\$191,294.46				
Any Adjustments					
Record Balance	\$370,858.34				
<b>BREAK DOWN OF FINANCES AMONG FUNDS</b>					
<b>As of February 1, 2015</b>					
					*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.
<b>FUNDS</b>	<b>BALANCE</b>	<b>APP BAL.</b>	<b>% Left</b>		
GENERAL	\$102,050.71	\$ 341,729.99	94		
MOTOR VEHICLE HIGHWAY	\$ 30,139.21	\$ 60,000.00	100		
LOCAL ROAD & STREET	\$ 3,046.21	\$ 6,000.00	100		
PARK & RECREATION	\$ 13,429.45	\$ 12,414.02	99		
DONATIONS *	\$ 5,978.00				
RAINY DAY FUND*	\$ 131,930.78				
CCI	\$ 1,555.97	\$ 500.00	100		
CCD	\$ 27,341.30	\$ 16,000.00	100		
CEDIT	\$ 14,212.83	\$ 17,000.00	100		
RIVERBOAT REVENUE SHARING	\$ 2,235.63	\$ 2,000.00	100		
Levy Excess Fund*	\$ 52.77				
Construction Security Dep*	\$ 25,000.00				
SalesTaxClubHouseRental*	\$ 38.45				
ClubHouseRentalDeposit*	\$ 650.00				
<b>TOTAL FUNDS</b>	<b>\$357,661.31</b>				

Town Council Member Hawksworth moved that the financial report be accepted. Town Council Member Mellen seconded, and the financial report was accepted.

**PAYMENT OF CLAIMS:** Council Member Hawksworth moved the claims for the month of February 2015 in the amount of \$54,950.10 be approved. Council Member Mellen seconded and the motion passed unanimously.

**COMMISSIONERS REPORTS:**

**BEACH:** It was reported that since July 4<sup>th</sup> will be on a Saturday this year, the Fire Works display will be held on July 3<sup>rd</sup>.

**BUILDING:** Rich Hawksworth announced that the Plan Commission has approved an addition to the Spence residence at 15 Oak Drive with amendments. Since the house was built and land sold off to the town before our ordinances were established, the primary issue for the Town Council approval is that town park land will need to be used while the construction is underway. Council Member Hawksworth moved that the building permit for the project be approved based on the condition that any existing structures removed for the addition may not be replaced onto town parkland, (i.e. if a walkway is removed for the addition, it may not be replaced onto park land after addition is built). Council Member Mellen seconded the motion and the motion passed unanimously.

ENGINEER: It was reported that the Fire Pumps had one trip out this month for no apparent reason. Irv Call is keeping an eye on it.

FIRE: Mark Bapst thanked Mark Hull for getting the emergency exit cleared of snow and also thanked Mark Taylor for clearing out the fire hydrants.

ROADS: Mark Hull thanked the town residents for their patience with the snow packed roads. The town is halfway through the salt supply that we have committed to.

Mark is also working with Hyre Electric on the security camera project. Due to the frozen conditions, completion has been delayed. Mark requested an additional \$435 for an additional VPN Router that is necessary for the clubhouse monitoring. Council Member moved that the Town Council approve this expense. Council Member Hawksworth seconded and the motion passed.

SECURITY: Commissioner Cecilia Call presented a letter written by Security personnel Glenn Brown regarding residential security alarm calls. It is the feeling of the Town Council that security is not armed or trained and should not respond to resident's house alarms.

Cecilia had several points to make about the Security Office including how cluttered it currently is. Council Member Mellen is going to walk through it with Cecilia and try to help eliminate the clutter. She mentioned that Irv Call fixed the arms of the security chairs as well as fixing the desk lamp.

Cecilia wanted to be on the record that she is against the current \$8.50 starting wage for new employees. She feels that compromising will not bring the money saving objective that the Town Council wants.

OLD BUSINESS: Salary Resolution 2015-1; An amendment to 2015 Salary Ordinance 2014-7. A new starting wage of \$10.25/hr. during day shift and \$10.76/hr. during the night shift was introduced in the reading of the resolution.

Council Member Mellen commented that he could not agree with this new beginning wage because of the phone calls he has received from concerned residents and the fact that the Illinois senate has passed a bill that would bring up the minimum wage there to \$10.55/hr. Mellen is in favor of a probationary wage for 6 months and then a wage equal to what the existing personnel receive.

Councilmember Hawksworth pointed out that no money was deposited in the Rainy Day fund for 2014 and that it would be fiscally irresponsible for the town council not to seek ways to save money. He also cited his own research that showed the average wage for unarmed security guards--including tenured employees--to be roughly \$10.50 per hour.

Council Member Hawksworth moved to pass the Salary Resolution 2015-1 with the starting wage at \$10.25/hr. for day shift, and \$10.76/hr. for the night shift. Council President Sullivan seconded. Sullivan and Hawksworth voted in favor saying aye; Mellen said nay. The Ordinance passed.

Ordinance 2015-02; Environment. This ordinance was read for its second time by title only. This is an amendment to Section 14 (Environment), Article 3 "Other Provisions", reads as follows:

1. Landscaper and Grounds Maintenance Contractor Registration. (a) No person, firm, partnership or other entity shall contract, either orally or in writing, for landscaping services or lawn or grounds maintenance services within the Town of Dune Acres without first registering with the Town. However, any person, firm, partnership or other entity exempted under Section 10-30 (1)(E) of the Town Code will also be exempted from registering under this section.

(b) As used in this section "landscaping services or lawn or grounds maintenance services" includes, but is not limited to, the planning and the planting of trees, shrubs, flowers, bulbs and other plants for the purpose of beautifying the premises; grading; the application of fertilizers and top soil; installation of lawn sod or seed; brush and leaf

removal; herbicide application; tree trimming and tree removal; lawn mowing and trimming; irrigation; landscape illumination or lighting; and mechanical snow removal.

(c) The registration will be administered in accordance with Section 10-30 of the Town Code and subject to the same fee and penalty schedule. However, those persons, firms, partnerships or other entities regulated solely by this section shall be exempt from the insurance and bonding requirements of Section 10-30.

Council Member Mellen moved that the environmental Ordinance 2015 -2 requiring Landscapers and snow plows to be registered annually. Council Member Hawksworth seconded and the motion passed unanimously.

NEW BUSINESS: Resident Rachel Gajos brought forward a recommendation for a more complete explanation and communication of the deer cull. She agreed to draft the next correspondence on the deer cull which will include who is allowed to shoot, where the stand locations are and all the other what, when, why and how answers.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:27 p.m.

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JOHN SULLIVAN, Town Council President

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RICH HAWKSWORTH, Town Council Member

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LOU MELLEN, Town Council Member

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CAROLYN MELLEN, Clerk-Treasurer

CLAIMS FOR FEBRUARY 2015

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 1/1/2015-1/31/2015	\$ 1,746.52
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,053.88
Diane Bartley	Security Pay	\$ 677.34
Glenn Brown	Security Pay	\$ 732.63
Harold E. King	Security Pay	\$ 306.99
Justin O Kooken	Security Pay	\$ 171.43
Mark J Taylor	Maintenance Pay	\$ 1,524.50
Philip A Lepley	Security Pay	\$ 1,604.22
Sean T Grubbs	Security Pay	\$ 1,149.34
Terry R Trout	Security Pay	\$ 767.90
Electronic Federal Tax Payment System	Payroll Liabilities	\$ 2,865.70
IN Tax	Payroll Liabilities	\$ 519.44
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Gas & Elect. @ Mineral Springs & RT12	\$ 15.48
	Gas & Elect. @ 1 East Rd.	\$ 219.80
	Gas & Elect. @ Clubhouse	\$ 484.60
	Electricity @ Tennis Court	\$ 20.55
	Electricity @4 Shore Dr. Pump	\$ 35.90
	Gas & Elect. @ Gate House	\$ 247.45
	Gas & Elect. @ Pump House	\$ 254.08
Verizon Wireless	Monthly Service - Security Cell	\$ 48.85
Frontier	Monthly Service Security, Maintenance & Security	\$ 256.43
	Monthly Service Security Town Hall	\$ 87.66
IAWC	Service at Gatehouse	\$ 40.17
	Service at Clubhouse	\$ 79.30
Pinkerton Fuels & Lubricants	Fuel For Vehicles	\$ 86.15
ABC Burglar & Fire Alarm Corp	Monthly monitoring of Town Hall	\$ 30.00
Menards Portage	Trash Can, etc	\$ 85.85
Chase Credit Card	Rapid Fax Monthly charge	\$ 9.95
	Delux Aplus for Business - Domain Name fee	\$ 12.99
	Best Buy - Mount & TV for monitoring clubhouse	\$ 259.98
Anton Insurance	2015 Insurance Package	\$21,100.00
Compass Minerals	Treated Salt	\$ 6,181.00
AE Boyce Company, Inc	Annual Key-Budget Software License Fee	\$ 1,135.00
Jon's Tree Service	Plowing 11/27/14-2/4/15	\$10,838.75
Chesterton Tribune	2014 Annual Report mandatory advertisement	\$ 38.94
Irv Call	Lamp bulb for Gate House desk fixture	\$ 10.98
Indiana Dept. of Revenue	Sales Tax for Clubhouse rentals in 2014	\$ 156.35
TOTAL CLAIMS FOR FEBRUARY 2015		\$54,950.10