

**TOWN OF DUNE ACRES
COUNCIL MINUTES
JANUARY 20, 2015**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, January 20, 2015 at the Town Hall. Council President John Sullivan called the meeting to order at 7:00 p.m., with Council Members Rich Hawksworth and Lou Mellen and Clerk-Treasurer Carolyn Mellen and Attorney Alan Mendell in attendance. Council President Sullivan opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Council Member Mellen moved that the minutes for the December 16, 2014 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: December 31, 2014

BANK BALANCE- 12/31/2014					
Porter State Bank	\$194,303.18				
TrustIndiana	\$191,287.61				
Any Adjustments					
Record Balance	\$385,590.79				
BREAK DOWN OF FINANCES AMONG FUNDS		*Those funds marked with an asterisk			
As of January 1, 2015		are designated monies and can only be			
		spent for the designated purchase.			
FUNDS	BALANCE	APP BAL.			
GENERAL	\$122,559.79	\$ 363,325.00			
MOTOR VEHICLE HIGHWAY	\$ 29,665.32	\$ 60,000.00			
LOCAL ROAD & STREET	\$ 2,582.57	\$ 6,000.00			
PARK & RECREATION	\$ 13,443.43	\$ 12,428.00			
DONATIONS *	\$ 6,346.60				
RAINY DAY FUND*	\$ 131,930.78				
CCI	\$ 1,555.97	\$ 500.00			
CCD	\$ 27,341.30	\$ 16,000.00			
CEDIT	\$ 13,166.83	\$ 17,000.00			
RIVERBOAT REVENUE SHARING	\$ 2,235.63	\$ 2,000.00			
Construction Security Dep*	\$ 25,000.00				
SalesTaxClubHouseRental*	\$ 37.30				
ClubHouseRentalDeposit*	\$ 1,000.00				
TOTAL FUNDS	\$376,865.52				

Town Council Member Mellen then moved that the financial report be accepted. Town Council Hawksworth seconded, and the financial report was accepted.

PAYMENT OF CLAIMS:

Council Member Mellen moved the claims for the month of December, 2014 in the amount of \$21,608.99 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

CORRESPONDENCE:

A complaint filed by Dune Acres Resident Cheryl Evans regarding the Public Access Law was read.

The Town Of Ogden Dunes wrote to ask our town's support of Karen Tallian nomination to being Lake Michigan's Marina Development Commission.

The DNR is having a public meeting on spraying for Gypsy Moths in Porter County on February 4, 2015.

COMMISSIONERS REPORTS:

BUILDING: Council Member Hawksworth moved that a building permit for a complete rewire of 3 Pine Lane be approved. Member Mellen seconded and the motion passed unanimously.

ROADS: Hyre Electric (through Mark Hull) is working on the security camera monitoring project. Council Member Mellen moved that the town complete the security project spending \$5,900 for the license plate camera. Council Member Hawksworth seconded the motion and it passed unanimously.

Council Member Hawksworth suggested that a policy be developed as to under what circumstances and to whom the video is released.

SECURITY: Security Commissioner Cecilia Call wrote a letter to the Town Council regarding the recent salary ordinance wherein the starting hourly pay for a new hire was reduced. The Town Council plans to hold a salary workshop with Cecilia.

OTHER REPORTS: Town Council Member Mellen stated that we have had a report a one frozen water line in town. Indiana American Water suggests that homes trickle water continually if you have had frozen pipes in the past. He asked that residents let the council know if they don't have water service.

OLD BUSINESS: After previous discussion, Contractors Registration - New Ordinance 2015-1, to amend Ordinance 2014-06, was read. This amendment changes the contractor registration requirement to: "Any person, firm, partnership, or other entity whose construction, repair or alteration of a building, structure or lot within the Town of Dune Acres requires a building permit per Section 10-25 of the Town code, must first be registered with the Town." Council Member Hawksworth read the title of Ordinance 2015-1, Council President Sullivan moved to suspend the reading of the ordinance and Council Member Mellen seconded that, and the Ordinance was read a second time by title only. Council Member Mellen moved that Ordinance 2015-1 be accepted. Member Hawksworth seconded and the motion passed unanimously.

NEW BUSINESS: New Ordinance – Ordinance 2015 -02, Environment. An Ordinance of the Town Council of the Town of Dune Acres, Indiana, by the addition of a section entitled "Landscaper and lawn and grounds maintenance contractor registration", was read by title only for its first reading. This proposed Ordinance would charge a \$25 fee for all landscapers and lawn maintenance companies who work in Dune Acres. Although not required, proof of insurance and bonding is requested.

New Ordinance – Ordinance 2015-03, Building and Building Regulations: An Ordinance of the Town Council of the Town of Dune Acres, Indiana, amending Chapter 10, Article I Section 10-25 and 10-26 of the Dune Acres Town Code, by the amendment of the sections entitled "Permits Generally" and "Building Permits". Section1. Chapter 10, Article I, Section 10-25(a) of the Dune Acres Town Code shall be amended and hereafter read as follows:

1. Sec. 10-25. Permits Generally

- (a) Permits required. It shall be unlawful to erect, construct, convert, demolish, remodel, enlarge, move, remove, reroof, reside or repair any building or structure in the Town, or install equipment for the operation of a building or structure, or commence the clearing, grading, excavation, filling, tree removal, or paving any parcel of land, or make any improvements required by Chapter 30 (Subdivisions), the total cost of which exceeds three thousand dollars (\$3,000.00) in materials and labor, without first obtaining a Building Permit.

Section1. Chapter 10, Article I, Section 10-25(d) of the Dune Acres Town Code shall be amended and hereafter read as follows:

- (d) Plans and Specifications. Each application for a building permit shall be accompanied by two sets of plans and written specifications which have been prepared or approved by a registered Architect or registered Engineer. For work having an estimated value not exceeding Ten Thousand dollars (\$10,000.00), the Town Council or its designee may waive this requirement.

Section1. Chapter 10, Article I, Section 10-26(a)(1) of the Dune Acres Town Code shall be amended and hereafter read as follows:

- (1) The power to issue or refuse to issue permits is vested in the Town Council. It is their privilege to refuse to issue permits for new buildings or structures that appear to be unsuitable for the site, incompatible with existing standards of quality in the immediate neighborhood within the Town, or not in compliance with this article. For work having an estimated value not exceeding Ten Thousand dollars (\$10,000) the Town Council may delegate this power to the Building Commissioner.

After explanation of the Ordinance, Council Member Hawksworth read the proposed ordinance by title. Council President Sullivan moved that they suspend the rules and read the ordinance by title only. Council Member Mellen seconded and the motion passed. Council Member Hawksworth read Ordinance 2015-03 by title only a second time. Council Member Mellen moved that Ordinance 2015-03 be approved. Council Member Hawksworth seconded and the motion was passed unanimously.

Council President Sullivan reported that all Town Council Meetings in the future will be held at 7:00 p.m. He also announced that the town will continue to use the Chesterton Tribune for legal notices.

The Town Council received a new annual contract for the services of Attorney Dan Whitten. Council Member Mellen moved to accept the contract with Member Hawksworth seconding the motion. The motion passed unanimously.

2015 BZA appointments were announced as:

- Bill Nixon, executive appointee, non PC - NEW
- John Crayton, executive appointee, non PC -NEW
- Tom Cornwell, executive appointee and PC member
- Jane Dickey, PC appointee
- Bob Evans, fiscal body (Town Council) appointee

Resident Jim Mayhercy commented on his concern over recent beach erosion.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:37 p.m.

JOHN SULLIVAN, Town Council President

RICH HAWKSWORTH, Town Council Member

LOU MELLEEN, Town Council Member

CAROLYN MELLEEN, Clerk-Treasurer

CLAIMS FOR JANUARY 2015

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay-	\$ 1,695.57
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,053.87
Diane Bartley	Security Pay	\$ 827.90
Glenn Brown	Security Pay	\$ 732.62
Harold E. King	Security Pay	\$ 457.58
Justin O Kooken	Security Pay	\$ 170.59
Mark J Taylor	Maintenance Pay	\$ 1,524.52
Philip A Lepley	Security Pay	\$ 1,625.40
Sean T Grubbs	Security Pay	\$ 1,013.39
Terry R Trout	Security Pay	\$ 617.34
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period	\$ 2,827.94
IN Tax	Payroll Liabilities for Pay Period	\$ 469.47
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Gas & Elect. @ Mineral Springs & RT12	\$ 15.55
	Gas & Elect. @ 1 East Rd.	\$ 196.73
	Gas & Elect. @ Clubhouse	\$ 427.10
	Electricity @ Tennis Court	\$ 29.56
	Electricity @4 Shore Dr. Pump	\$ 35.72
	Gas & Elect. @ Gate House	\$ 250.71
	Gas & Elect. @ Pump House	\$ 285.96
Verizon Wireless	Monthly Service - Security Cell	\$ 43.48
Frontier	Monthly Service Security, Maintenance & Security	\$ 216.22
	Monthly Service Security Town Hall	\$ 87.57
IAWC		
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 153.95
ABC Burglar & Fire Alarm Corp	Monthly Monitoring	\$ 30.00
Menards Portage	Snowbrush and shovel for Security, shovel for rink	\$ 67.75
Reeders Auto Service	Oil Change - Chevy Silverado Town Truck	\$ 29.95
	Oil Change -Jeep Patriot	\$ 30.50
Chase Credit Card	Rapid Fax	\$ 9.95
	USPS - Postage Stamps	\$ 98.00
	eChairParts.com - lrv - to fix Security Chair	\$ 24.95
	Intuit - checks	\$ 167.98
Menards - Valparaiso	Roof and Gutter Cable for TH, Pothole Patch, TP	\$ 88.83
Professional Pest Management	4th Qtr. Service - Clubhosue	\$ 50.00
Compass Minerals	Treated Salt for Roads	\$ 6,158.34
TOTAL CLAIMS FOR JANUARY 2015		\$21,608.99