

**TOWN OF DUNE ACRES
COUNCIL MINUTES
DECEMBER 16, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, December 16, 2014 at the Town Hall. Council President John Sullivan called the meeting to order at 7:30 p.m., with Council Members Rich Hawksworth and Lou Mellen and Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Sullivan opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Council Member Mellen moved that the minutes for the November 18, 2014 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: November 28, 2014

DEPOSITORY BALANCE AS OF		11/28/2014	
Porter State Bank		\$82,515.63	
TrustIndiana		\$191,279.95	
Any Adjustments			
Record Balance		\$273,795.58	
*Those funds marked with an asterisk			
are designated monies and can only be			
spent for the designated purchase.			
BREAK DOWN OF FINANCES AMONG FUNDS			
As of December 1, 2014			
FUNDS	BALANCE	APP BAL.	BAL LEFT
GENERAL	\$48,553.27	\$ 87,002.52	25%
MOTOR VEHICLE HIGHWAY	\$ 474.29	\$ 7,715.31	11%
LOCAL ROAD & STREET	\$ 7,739.24	\$ 5,644.58	71%
PARK & RECREATION	\$ 4,648.40	\$ 1,779.06	8%
DONATIONS *	\$ 7,478.00		
RAINY DAY FUND*	\$ 131,930.78		
CCI	\$ 1,296.93	\$ 961.68	86%
CCD	\$ 22,455.18	\$ 10,811.72	81%
CEDIT	\$ 18,911.84	\$ 13,766.93	68%
RIVERBOAT REVENUE SHARING	\$ 2,504.63	\$ 350.18	32%
LEVY EXCESS FUND*	\$ 52.77		
Construction Security Dep*	\$ 25,000.00		
SalesTaxClubHouseRental*	\$ 194.80		
ClubHouseRentalDeposit*	\$ 1,400.00		
TOTAL FUNDS	\$272,640.13	\$ 128,031.98	

Town Council Member Hawksworth then moved that the financial report be accepted. Town Council Member Mellen seconded, and the financial report was accepted.

PAYMENT OF CLAIMS:

Council Member Mellen moved the claims for the month of December 2014 in the amount of \$45,619.68 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

CORRESPONDENCE:

Council President Sullivan read a letter from IDEM that informed us that NIPSCO has applied for a permit with the Office of Air Quality. As is required, a copy of the permit is available at our local library.

An e-mail from Howard Silverman was received regarding the changes made to the Contractor Registration ordinance passed in November.

COMMISSIONERS REPORTS:

BUILDING: Council Member Hawksworth reported that the three major building projects are still underway (Nau, Truax & Dalal). Also, he will contact Ed O'Connor regarding a dumpster that was left at the tennis courts.

MAINTENANCE: Dick Taylor said that everything is wrapped up for the year. He wanted to make sure everyone knew that Dave Rearick was instrumental in helping Mark Taylor put up new Christmas tree lights on the Clubhouse.

PARKS: Carolyn Mellen reported for Kellie Klein that the ice rink project has gone very well and she would like to thank Rob Carstens and Mark Hull for overseeing the project. She is planning a cleanup at the ice rink this Saturday.

ROADS: Mark Hull reported that he has a contract for 200 tons of road salt. Also, all the paving projects are done for the year.

Mark Hull also gave a report on the three bids he has received by security camera companies. The town council asked Mark to make a decision as to what company he feels best fits our needs and he chose Hyre Electric, a large national company. After discussion, Council Member Mellen made a motion to approve the Hyre bid of \$11,990 which does not include the cost of the optional license plate cameras. Council Member Hawksworth seconded the motion and it passed unanimously.

OLD BUSINESS: Ordinance 2014-6 Revision.

Council Member Hawksworth explained that based on feedback received, the Town Council would like to revise the requirements and language set in the Ordinance 2014-6 passed last month. Several residents disagreed with what the Town Council was considering. Council President Sullivan then said that the council would take it under advisement and tabled the decision until next month.

NEW BUSINESS: Ordinance 2014-8 "Permits Generally" was tabled.

Holiday Bonus Wage Resolution 2014-3: Council Member Mellen moved that resolution 2014-3 where employees received a 1% holiday bonus be approved. Council Member Hawksworth seconded and the resolution passed unanimously.

2015 Salary Ordinance 2014-7; Where all employees will receive a 1.5% raise, with the exception of the Clerk/Treasurer who declined it; and all current security personnel will be grandfathered, but all new hires would start at a pay of \$8.50. After much discussion concerning the new hire pay and the possibility of postponing a decision on the new hire section of the ordinance, the Clerk/Treasurer was concerned about the payroll due on January 1, 2015. Therefore, Council Member Hawksworth moved to suspend the rules of a second reading and to accept the ordinance. Council Member Mellen seconded the motion to suspend the rules of a second reading and seconded the motion to accept the ordinance as written. The motion passed unanimously.

Town Council President Sullivan announced the executive appointment of Dave Rearick to the Plan Commission for the next term.

Town Council President Sullivan announced that the council members have all signed the required "Annual Certification of Elected Official To the Executive of the Town of Dune Acres, Indiana on compliance with Municipal Nepotism Policy", and the "Annual Certification of Elected Official To the Executive of the Town Of Dune Acres, Indiana on Compliance with Municipal Nepotism Policy Involving Direct Line Supervision".

Town Council President Sullivan announced that in 2015 the Town Council meetings will begin at 7:00 p.m. instead of 7:30 p.m.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:34 p.m.

JOHN SULLIVAN, Town Council President

RICH HAWKSWORTH, Town Council Member

LOU MELLEEN, Town Council Member

CAROLYN MELLEEN, Clerk-Treasurer

CLAIMS FOR DECEMBER 2014

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay- Nov. + Holiday Bonus	\$ 1,796.35
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,149.19
Diane Bartley	Security Pay	\$ 815.42
Glenn Brown	Security Pay	\$ 685.59
Harold E. King	Security Pay	\$ 487.16
Justin O Kooken	Security Pay	\$ 207.07
Mark J Taylor	Maintenance Pay	\$ 1,665.55
Philip A Lepley	Security Pay	\$ 1,790.24
Sean T Grubbs	Security Pay	\$ 1,106.66
Terry R Trout	Security Pay	\$ 852.78
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period	\$ 3,162.46
IN Tax	Payroll Liabilities for Pay Period	\$ 526.08
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Gas & Elect. @ Mineral Springs & RT12	\$ 15.32
	Gas & Elect. @ 1 East Rd.	\$ 186.99
	Gas & Elect. @ Clubhouse	\$ 421.49
	Electricity @ Tennis Court	\$ 20.41
	Electricity @4 Shore Dr. Pump	\$ 34.71
	Gas & Elect. @ Gate House	\$ 220.59
	Gas & Elect. @ Pump House	\$ 256.64
Verizon Wireless	Monthly Service - Security Cell	\$ 43.48
Frontier	Monthly Service Security, Maintenance & Security	\$ 216.22
	Monthly Service Security Town Hall	\$ 87.57
IAWC	Service at 1 Clubhouse Dr	\$ 80.05
	Service at 1450 Mineral Springs	\$ 44.36
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 265.13
Hopkins' Ace Hardware	Single cut key	\$ 2.00
	Parts for Lift Station	\$ 26.28
ABC Burglar & Fire Alarm Corp	October & November Monthly monitoring	\$ 60.00
Menards Portage	Paint supplies for Clubhouse	\$ 122.64
	Gutter Repair - to be reimbursed by Jon's Tree Serv.	\$ 57.67
	Mini lights, icicles - LED - Guard house	\$ 186.58
Martin Security Systems	Monitoring Eelctronic Fire System (1/2015-3/2015)	\$ 75.00
	Christmas Tree lights on Clubhouse	\$ 87.07
Chase Credit Card	Thomas Honda - 2 Air filters - Maintenance	\$ 49.48
	Supplyhouse - lrv Call - new timer on TH light	\$ 32.52
	Autozone -Jeep lights	\$ 28.99
	Red River Specialties - chemicals for clean up	\$ 374.97
	Rapid Fax monthly fee	\$ 9.95
	Intuit Payroll Software Renewal	\$ 269.00
WA Recycling	30 Yard Box - Town Clean Up	\$ 350.00
Bedrock & Boulders	Backhoe/Cleaned out sand from East Beach Lot	\$ 200.00
	Digout stone area & slope,asphalt Town Hall Lot	\$ 9,660.00
Quill.com	Office, bathroom supplies- Town Hall	\$ 201.88
Tilden Enterprises	Grease Bully Nitrile Gloves	\$ 38.70
Anton Insurance	Clerk Treasurer annual Bond	\$ 100.00
Sherry Carlson	Return Clubhouse Rental Deposit (no kitchen)	\$ 250.00
Kathleen Lauer	Return Clubhouse Rental Deposit	\$ 500.00
Porter Volunteer Fire Dept	2014 2nd half payment	\$ 8,507.50
Sandy O'Brien/Ecorealm LLC	24 hrs. labor & reimbursement for expenses	\$ 488.95
Cecilia Call	Xmas hams - Jewel	\$ 100.59
K-Mart	Security Supplies	\$ 58.40
Orbis Environmental Consulting	Reconaissance of Proposed Restoration of CH Dune	\$ 1,500.00
Attny. Dan Whitten	4th Qtr. Legal services	\$ 2,750.00
Richard Taylor	Reimbursement for Justin Tree Service Invoice	\$ 1,800.00
Anonymous Donor	Return of donation for leaf sucker machine	\$ 1,500.00
Ecorealm LLC	10.25 HRS. worked - environment	\$ 207.04
Emcor Hyre Electric Co	Camera Upgrades & Integration	\$ 6,000.00
Levin Tire - Valparaiso	New Tires for Truck	\$ 815.00
EFTPS	Correct error of underpayment qtly	\$ 0.04
TOTAL CLAIMS FOR DECEMBER 2014		\$52,641.76