

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
September 23, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, September 23, 2014 at the Town Hall. Council President John Sullivan called the meeting to order at 7:30 p.m., with Council Members Rich Hawksworth, Lou Mellen and Clerk-Treasurer Carolyn Mellen and Attorney Stacey Whitten in attendance. Council President Sullivan opened the meeting with the Pledge of Allegiance.

**GUEST SPEAKER:** Attny. Todd Leath spoke on behalf of the Richardson Foundation which is subdividing their lot into two parcels. In regard to a Subdivision Ordinance requiring donation of park land or funding for existing parks, the Foundation asked direction from the Town Council on what it would accept so they can go back and present the agreement to the Plan Commission. A mutual agreement of 1% of the total sale price of both lots to be paid at the closing of each lot to the Town was made. Council Member Hawksworth made the motion to accept the 1% total sales price in lieu of a donation of park land and Council Member Mellen seconded. The motion passed unanimously.

Cheryl Evans argued that minutes from December 19, 1957 show that the town put restrictions on the Richardson property that stipulated that two buildings could not be permitted on the property. With these restrictions in place, the property could not be subdivided. Council Member Mellen referred to a previous meeting where our town attorney was consulted about Ms. Evan's argument that only one home was allowed to be built on the property. His response was that he did not think that the single building ruling would hold up in court today if the property was to be subdivided.

**APPROVAL OF MINUTES:**

Council Member Hawksworth moved that the minutes for the August 19, 2014 Town Council meeting be approved as presented. Council Member Mellen seconded, and the minutes passed unanimously.

**FINANCIAL REPORT AS OF: August 29, 2014**

<b>DEPOSITORY BALANCE AS OF 8/29/2014</b>			
Porter State Bank	\$166,373.40		
TrustIndiana	\$191,246.83		
Any Adjustments			
Record Balance	\$357,620.23		
		*Those funds marked with an asterisk	
<b>BREAK DOWN OF FINANCES AMONG FUNDS</b>		are designated monies and can only be	
<b>As of September 1, 2014</b>		spent for the designated purchase.	
<b>FUNDS</b>	<b>BALANCE</b>	<b>APP BAL.</b>	<b>BAL LEFT</b>
GENERAL	\$108,742.46	\$ 151,488.49	44%
MOTOR VEHICLE HIGHWAY	\$ 17,619.48	\$ 26,426.00	37%
LOCAL ROAD & STREET	\$ 6,300.64	\$ 5,644.58	71%
PARK & RECREATION	\$ 15,701.81	\$ 12,832.47	58%
DONATIONS *	\$ 4,740.00		
RAINY DAY FUND*	\$ 131,930.78		
CCI	\$ 1,365.93	\$ 1,030.68	93%
CCD	\$ 22,455.18	\$ 10,811.72	81%
CEDIT	\$ 17,041.06	\$ 15,106.12	75%
RIVERBOAT REVENUE SHARING	\$ 3,234.45	\$ 1,080.00	100%
Construction Security Dep*	\$ 25,000.00		
SalesTaxClubHouseRental*	\$ 107.30		
ClubHouseRentalDeposit*	\$ 1,500.00		
<b>TOTAL FUNDS</b>	<b>\$355,739.09</b>	<b>\$ 224,420.06</b>	

Town Council Member Mellen then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

**PAYMENT OF CLAIMS:**

Council Member Mellen moved the claims for the month of September 2014 in the amount of \$19,268.45 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

**CORRESPONDENCE RECEIVED:** NPS Shoreline Restoration Plan: Council Member Mellen reported that the NPS has decided on a plan to blend small natural stone and sand and replenish the area in front of Mt. Baldy in Michigan City and areas in Burns Harbor over a 20 year period. This \$26,000,000 project currently has no funding. The EIS study has been going on for a couple of years. Anyone interested in the reading about the project can access it by going to <http://parkplanning.nps.gov/indu>

**Septic System Awareness Week – Sept. 22<sup>nd</sup> – 28<sup>th</sup>:** Council Member Hawksworth received correspondence from the DNR and they also provided the Town with literature which is available at Town Hall. The program emphasizes best practices for household waste disposal and septic maintenance. Main take-aways: septic systems should be inspected every three years and pumped as recommended – general at least every three to five years. For more information: <http://water.epa.gov/infrastructure/septic/septicsmart.cfm>

**COMMISSIONERS REPORTS:**

**BUILDING:** Chaz's Carpentry asked for a 6 month extension for the project at 31 Crest Dr.

**ENVIRONMENT:** The weekend of October 25<sup>th</sup> & 26<sup>th</sup> is the annual Town Fall Clean Up.

**FIRE:** Mark Bapst reported that he is happy to see the road edges being cleaned by residents and Mark Taylor. This will make for safer driving.

**SECURITY:** Cecilia Call reported on the recent vandalism in town. There is a detective working on the case and he will be viewing the video with Mark Hull. She asks that residents keep their eyes open and will have Security inspecting work sites on their daily rounds. Homeowners are reminded to research landscapers and contractors before hiring them and make sure they are vetted.

**OLD BUSINESS:** Council Member Mellen has been working with Ogden Dunes on attempting to put together a leaf removal program using Ogden Dunes' leaf sucker. He will send out an email to enquire how much interest there is in town. This program would be paid by residents who use the service.

Council President Sullivan reported that the annual deer cull will be held from Oct. 15, 2014 through March 15, 2015. Resident Rachel Gajos requested that thoughtful and timely communication be made to the Town so that the residents are informed about the deer cull.

**NEW BUSINESS:** Council Member Mellen moved that the council accept Resolution 2014-2 wherein the "Restoration of Clubhouse Dune: Unit #14 - East Facing Slope Grant" line item be added to the budget appropriations for 2015 and 2016. Council Member Hawksworth seconded the motion and the Resolution passed unanimously.

Council Member Hawksworth presented an idea to change the building permit fees to reflect the length of the project as well as the square footage. Currently, for an 18 month project (new home construction) the permit costs \$1.25 a square foot. This amount would be increased for a 24 or 36 month construction time frame. With this type of fee structure, everyone would know the estimated time structure and there would be an incentive to complete the projects in a timely manner.

Mary Ann Crayton has done research and proposed a battery recycle program. A box would be provided and it would be emptied every three months. She also informed the Town Council that Able/Republic Waste will donate a 20 yard dumpster for one week for the use of bulk waste elimination. Furniture, tires, electronics, appliances and even yard waste would be accepted. She is setting these programs up.

Mary Ann is also concerned about the speeding traffic on East Road especially now that two small children live at 16 East Road. She will talk to the Porter Sherriff about using an electric speed sign temporarily to make people aware of how fast they are driving.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:46 p.m.

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JOHN SULLIVAN, Town Council President

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RICH HAWKSWORTH, Town Council Member

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LOU MELLEN, Town Council Member

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CAROLYN MELLEN, Clerk-Treasurer

CLAIMS FOR SEPTEMBER 2014

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 8/1/14-8/31/14	\$ 1,667.78
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,050.62
Diane Bartley	Security Pay	\$ 1,037.98
Glenn Brown	Security Pay	\$ 574.96
Harold E. King	Security Pay	\$ 287.70
Justin O Kooken	Security Pay	\$ 456.04
Mark J Taylor	Maintenance Pay	\$ 1,500.54
Philip A Lepley	Security Pay	\$ 1,669.18
Sean T Grubbs	Security Pay	\$ 1,021.21
Terry R Trout	Security Pay	\$ 829.13
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period	\$ 2,972.54
IN Tax	Payroll Liabilities for Pay Period	\$ 501.59
Republic Services - Able Disposal#715	Monthly collection	\$ 118.73
Nipsco	Electric at Mineral Springs & RT 12	\$ 14.76
	Gas/Electric at Town Hall - East Road	\$ 82.42
	Gas at Clubhouse	\$ 31.67
	Gas/Electric at Pump House	\$ 124.40
	Electric at Tennis Court	\$ 20.00
	Electric at 4 Shore Drive Pump	\$ 34.66
	Electric at Security Office	\$ 113.02
Verizon Wireless	Security Mobile Phone	\$ 43.47
Frontier	Security/PumpHouse phones & clubhouse monitor	\$ 217.15
	Town Hall/Internet/Phone	\$ 87.51
IAWC	Water to Security Office -	
	Water to Clubhouse/maintenance barn	
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 375.18
Hopkins' Ace Hardware	Sealnt Hitech - M. Taylor	\$ 8.99
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Portage	Picnic Table supplies, felt pads for Clubhouse	\$ 158.41
	Foam, Brush, Pruner & Shear Set, trash bags	\$ 78.61
	Gloves, Trimline, 60 pc chrome mt set, bug stop	\$ 67.06
	Weed Killer, Steel rake	\$ 15.85
Chase Credit Card	Rapid Fax	\$ 9.95
	Auto Zone - lightbulb	\$ 4.99
	USPS - 200 postage stamps	\$ 98.00
	Brandy's locks	\$ 15.75
	Brandy's locks	\$ 15.50
Chesterton Tribune	2 Advertisements for Budget- required by SBOA	\$ 101.40
State Line Fire Systems	Inspection and testing Sprinkler system Clubhouse	\$ 350.00
Tilden Enterprises	Nitrile gloves & floor cleaning supplies-clubhouse	\$ 38.50
	Supplies bought by Ivan	\$ 8.75
Quill	Copier Toner, Window envelopes w/return address	\$ 207.98
Action Fire Equipment	Clubhouse Range inspection	\$ 114.00
Professional Pest Control	September Service (quarterly) clubhouse	\$ 50.00
Sue Carey	Partial Security Deposit Returned for rental 8/19/14	\$ 350.00
Sue Smith	Nylon Flag for Town Hall	\$ 42.79
Hultman Flooring Inc.	PloPlaz Tie Tack cleaning solution 5 Gal.	\$ 139.68
ILMCT District Meeting	Registration - Middlebury, IN October 9, 2014	\$ 50.00
Martin Security Systems	Quarterly Monitoring Electronic Fire System -CH	\$ 75.00
Pride Toilet Co	Aug 21-Sept 17, 2014	\$ 110.00
Southshore Marina	Remove swim buoys along lakefront	\$ 1,795.00
Tim Ritchie	Deposit from Clubhouse Rental Sept. 8, 2014	\$ 500.00
TOTAL CLAIMS FOR SEPTEMBER 2014		\$ 19,268.45