

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
August 19, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, August 19, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 7:30 p.m., with Council Members John Sullivan, Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Council Member Hawksworth moved that the minutes for the July 15, 2014 Town Council meeting be approved as presented. Council President Mellen seconded, and the minutes passed unanimously.

**FINANCIAL REPORT AS OF: July 31, 2014**

<b>BANK BALANCE- 7/31/2014</b>					
Porter State Bank	\$185,008.31				
TrustIndiana	\$191,253.72				
Any Adjustments	-218.41	Manual Payroll adjustment			
Record Balance	\$376,043.62				
<b>BREAK DOWN OF FINANCES AMONG FUNDS</b>					
<b>As of August 1, 2014</b>					
<b>FUNDS</b>	<b>BALANCE</b>	<b>APP BAL.</b>	<b>% LEFT IN FUND</b>		
GENERAL	\$128,913.99	\$174,167.55	51%		
MOTOR VEHICLE HIGHWAY	\$ 16,151.35	\$ 26,426.00	37%		
LOCAL ROAD & STREET	\$ 8,192.12	\$ 7,664.58	96%		
PARK & RECREATION	\$ 17,347.96	\$ 14,478.62	65%		
DONATIONS *	\$ 4,190.00				
RAINY DAY FUND*	\$ 131,930.78				
CCI	\$ 1,365.93	\$ 1,030.68	93%		
CCD	\$ 23,251.82	\$ 12,545.00	94%		
CEDIT	\$ 15,971.07	\$ 15,106.12	75%		
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00	100%		
Construction Security Dep*	\$ 25,000.00				
SalesTaxClubHouseRental *	\$ 72.30				
ClubHouseRentalDeposit*	\$ 1,500.00				
<b>TOTAL FUNDS</b>	<b>\$376,043.62</b>	<b>\$ 252,498.55</b>			

\*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.

Town Council Member Sullivan then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

**PAYMENT OF CLAIMS:** Council Member Hawksworth moved the claims for the month of August 2014 in the amount of \$28,296.90 be approved. Council Member Sullivan seconded and the motion passed unanimously.

**CORRESPONDENCE:** - Council President Mellen shared an email invitation he received for a Fundraiser for our lawyer’s wife Stacey Whitten who is running for County Prosecutor. The event is August 21<sup>st</sup> at 5:30 at the Valparaiso Opera House.

**COMMISSIONERS REPORTS:**

**BUILDING:** No building updates but 2 building permits were approved with Council Member Sullivan making a motion and Council Member Hawksworth seconded and the motion passed unanimously. The permits are for a new water system at 15 Crest Dr. and to re-side the exterior of 20 Summit Dr.

**ENGINEER:** Irv Call fixed the broken light at the Security gate.

**FIRE:** Mark Bapst reported that we passed our dry test sprinkler inspection at the Clubhouse. Mark is concerned that the 3<sup>rd</sup> floor of the Clubhouse is being used to store a lot of junk and Christmas decorations and this is a fire hazard. This will be looked at by the Social Chairman and Mark Taylor.

Council Member Hawksworth questioned Mark Hull about the future security cameras placement at the Clubhouse. Mark explained the planned location of the cameras and that ingress and egress will be recorded but people enjoying a picnic or visiting the grounds should be able to have privacy. Council President Mellen then announced that there is a new steel enamel picnic table donated by the Social Committee on the Clubhouse flagstone patio.

**MAINTENANCE:** Member Hawksworth reported that Mark Taylor has had some difficulties trimming residents' grass on the easements along the road because of some of the plantings residents are doing on the easements. Attorney Whitten said that it is the Town's right to maintain the easements and cut back any plant growth that may impede drivers from seeing oncoming vehicles. He asks that the residents use the "Rule of Reason". Roadway easements must be clear of residents' plants and shrubs and the Town encourages residents to maintain these areas themselves. It was mentioned that for residents' safety there needs to be an area to step off of the road to avoid traffic.

**ROADS:** Mark Hull reported that he has measured several roads as prospective areas to be paved. The discussion of repaving/repairing the drainage at Town Hall was continued. This tied into the announcement by Council President that a committee has been formed to come up with a plan for the ice rink and the Town Hall parking lot improvements.

**SECURITY:** Cecilia Call is investigating the damage done to the park and soccer field by a vehicle doing donuts last week. Security does have a spotlight to use in the future.

**OTHER REPORTS:** The exterior of the newly restained, reinked Clubhouse is done with the exception of the cement areas of the lower level. Resident architect Tony Belluschi has chosen a more complementary color and this area will be painted soon.

**OLD BUSINESS:** The Clerk-Treasurer did the first reading of the 2015 Budget. The total budget estimate for 2015 is \$487,825. It was explained that the budget request has been cushioned and the Restoration of Clubhouse Dune Grant Fund was added.

Council Member Hawksworth announced that the Save The Dunes walk in Cowles Bog has already had 19 Dune Acres resident RSVP's and thinks the walk will be held just for Dune Acres residents. The date is set for August 28<sup>th</sup> at 5:15 p.m.

Before putting a ban on Coal Tar usage in town, the Council needs to know of viable alternatives and costs. There is also the concern on how to enforce such a regulation.

Council Member Hawksworth gave an update on the Lake Michigan Coastal Grant. He has received approval from the NPS and is awaiting the draft agreement from the DNR. He needs to have an archeological review as well.

Bill Nixon led the Naming of the Bear contest and in an informal vote by the audience, the bear will be named DAbear. The tree carving is located at the intersection of Crest and East Roads.

**NEW BUSINESS:** The public budget hearing is on September 23, 2014 at 7:00 p.m. The next Town Council meeting will be changed to September 23 at 7:30 p.m.

**Deer Cull** – It is Council Member Sullivan's recommendation to continue the deer cull for the 2014-2105 season. He moved to continue the cull, Member Hawksworth seconded and the motion passed.

A motion was made by Council Member Hawksworth to modify the Town's agreement with the NPS regarding invasive removal by allowing the NPS to increase the area of where they are allowed to remove invasives within Dune Acres. After a short discussion, the TC found this to be only beneficial to the Town. Council Member Hawksworth made a motion to accept the modification to the general agreement #G6300-14-0014. Council Member Sullivan seconded and the motion passed unanimously.

Election of the Town Council President – Council President Mellen made a motion to nominate Council Member Rich Hawksworth as the next Council President. Member Hawksworth declined stating he feels that since he wasn't on the Council when the term began, and was appointed after Jeffrey Swoger left, observing the tradition of rotating 16 months as President should be followed by having Council Member Sullivan take the Presidency. Council President Mellen stated his concern that Council Member Sullivan has been absent from 6 of the last 17 Town Council meetings, has not attended a DACIF meeting or a Plan Commission meeting in two years and has not participated in any town activities for a long time. After further discussion, Council Member Hawksworth nominated Council Member Sullivan for president. A vote was taken with both Council Members Hawksworth and Sullivan saying aye, and Council President Mellen voted nay. The Town Council President for the next 16 months is John Sullivan.

It was announced that Council President Mellen and Mark Taylor built 2 picnic tables – one being a handicap accessible table.

There was a discussion regarding a misunderstanding that Council Member Hawksworth was in favor of getting rid of a Security shift. Council Member Hawksworth clarified that his statement was that when discussing the budget, the Council has a duty to scrutinize all the spending done in the Town.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:50 p.m.

---

LOU MELLEN, Town Council President

---

JOHN SULLIVAN, Town Council Member

---

RICH HAWKSWORTH, Town Council Member

---

CAROLYN MELLEN, Clerk-Treasurer

CLAIMS FOR AUGUST 2014

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 7/1-7/31/14 + VACA BONUS	\$ 2,660.41
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,050.62
Diane Bartley	Security Pay	\$ 1,836.10
Glenn Brown	Security Pay	\$ 854.11
Harold E. King	Security Pay	\$ 883.35
Justin O Kooken	Security Pay	\$ 402.38
Mark J Taylor	Maintenance Pay	\$ 1,813.35
Philip A Lepley	Security Pay	\$ 2,541.72
Sean T Grubbs	Security Pay	\$ 1,184.98
Terry R Trout	Security Pay	\$ 1,469.19
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period	\$ 4,627.46
IN Tax	Payroll Liabilities for Pay Period	\$ 718.18
Republic Services - Able Disposal#715	Monthly collection + Independence day dumpster	\$ 261.46
Nipsco	Electric at Mineral Springs & RT 12	\$ 14.27
	Gas/Electric at Town Hall - East Road	\$ 83.28
	Gas at Clubhouse	\$ 30.62
	Gas/Electric at Pump House	\$ 101.63
	Electric at Tennis Court	\$ 21.85
	Electric at 4 Shore Drive Pump	\$ 34.78
	Electric at Security Office	\$ 106.21
Verizon Wireless	Security Mobile Phone	\$ 43.51
Frontier	Security/PumpHouse phones & clubhouse monitor	\$ 217.96
	Town Hall/Internet/Phone	\$ 87.51
IAWC	Water to Security Office -	\$ 71.64
	Water to Clubhouse/maintenance barn	\$ 111.88
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 424.79
Hopkins' Ace Hardware	Parks for Air Compressor at Clubhouse - M. Bapst	\$ 18.46
	Rug Doctor Rental & Carpet cleaner-Town Hall	\$ 49.98
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Portage	13W Flourescent Light Fixture Maintenance Mtaylor	\$ 17.94
	Toolbox, Cleaning supplies MTaylor	\$ 27.37
	Latex Striping, paint roller, bungees Mtaylor	\$ 62.80
	Treated Wood for Picnic Table & Handicap	\$ 158.22
	Treated Wood for Picnic Table & Handicap	\$ 122.93
	12 Pk Bounty, Hose, Nozzle, Toilet seat for T.Hall	\$ 143.75
Chase Credit Card	Rapid Fax	\$ 9.95
	Zoro Tools - Fuses - Irv Call	\$ 152.75
	Best Buy - television for Security	\$ 169.99
Kmart	Security supplies	\$ 76.29
Bren-Mark	Clubhouse Annual Window washing	\$ 430.00
Pride Toilet Co	June-August 20 rental at East Beach	\$ 225.00
Bedrock & Boulders	Dozer/DrainPipes at Beach, Backhoe Firewood	\$ 540.00
	Pothole Patching	\$ 2,020.00
	Clubhouse Garage backhoe/Limestone	\$ 1,733.28
Permaseal	Tennis Courts - fill cracks	\$ 600.00
Reeders Auto Service Center	Jeep Oil Change	\$ 29.95
Lou Mellen	State of the Chamber Luncheon	\$ 25.00
TOTAL CLAIMS FOR 2014		\$28,296.90