

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
July 15, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, July 15, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 7:30 p.m., with Council Member Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

Council Member Hawksworth moved that the minutes for the June 23, 2014 Town Council meeting be approved as presented. Council President Mellen seconded, and the minutes passed unanimously.

**FINANCIAL REPORT AS OF: June 30, 2014**

<b>BANK BALANCE- 6/30/2014</b>					
Porter State Bank	\$222,215.76				
TrustIndiana	\$191,246.83				
Any Adjustments					
Record Balance	\$413,462.59				
		*Those funds marked with an asterisk			
<b>BREAK DOWN OF FINANCES AMONG FUNDS</b>		are designated monies and can only be			
<b>As of July 1, 2014</b>		spent for the designated purchase.			
<b>FUNDS</b>	<b>BALANCE</b>	<b>APP BAL.</b>			
GENERAL	\$157,737.76	\$ 204,017.41	60%		
MOTOR VEHICLE HIGHWAY	\$ 15,596.29	\$ 26,426.00	37%		
LOCAL ROAD & STREET	\$ 7,665.34	\$ 7,664.58	96%		
PARK & RECREATION	\$ 21,984.69	\$ 19,115.35	86%		
DONATIONS *	\$ 6,785.30				
RAINY DAY FUND*	\$ 131,930.78				
CCI	\$ 1,365.93	\$ 1,030.68	93%		
CCD	\$ 23,251.82	\$ 12,545.00	94%		
CEDIT	\$ 18,951.08	\$ 19,156.12	95%		
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00	100%		
Construction Security Dep*	\$ 25,000.00				
SalesTaxClubHouseRental*	\$ 37.30				
ClubHouseRentalDeposit*	\$ 1,000.00				
<b>TOTAL FUNDS</b>	<b>\$413,462.59</b>	<b>\$ 291,035.14</b>			

Council Member Hawksworth moved that the financial report be accepted. Council President Mellen seconded, and the financial report was accepted.

**PAYMENT OF CLAIMS:** Council Member Hawksworth moved the claims for the month of 2014 in the amount of \$45,321.89 be approved. Council President Mellen seconded and the motion passed unanimously.

**CORRESPONDENCE RECEIVED:** Resident Leah Harp emailed a request to the Town Council to prohibit Coal Tar Sealants.

**COMMISSIONERS REPORTS:**

**BEACH:** Lou Mellen reported that the Slip’N’Slide was cleaned up today. The buoys were finally put in by Southshore Marina last Friday.

**BUILDING:** Rich Hawksworth reported that the Straka addition has had an electrical inspection. The steel frame is up at the 58 West Rd. (Truax).

**ENVIRONMENT:** Rich Hawksworth reported that there will be a walk in Cowles Bog sponsored by Save The Dunes on August 28<sup>th</sup> from 5:15 p.m.-7:00 p.m. Dune Acres residents will be given priority when signing up.

**FIRE:** Lou Mellen reported that the asphalt grindings that the Railroad workers put on the East Rd. gate exit has made a significant improvement to the emergency exit.

MAINTENANCE: There was discussion about the lack of mowing on Rt. 12. A request will be made to the NPS to mow there.

PARKS: A steel frame picnic table has been purchased by the Social Committee to be placed on the lawn in front of the Clubhouse.

OTHER REPORTS: The Clubhouse project is about one week from being completed.

OLD BUSINESS: Parking Ordinance Amendment 2014-4: Council President Mellen read the ordinance and Council Member Hawksworth made the motion to approve the Ordinance's first reading. Council President seconded and the first reading of the Ordinance was approved. Council Member Hawksworth then moved that the rules for the 2<sup>nd</sup> reading be suspended and Town President Mellen seconded. Member Hawksworth then moved that the Ordinance be approved by title only for the 2<sup>nd</sup> reading. Council President Mellen agreed and the motion passed unanimously. The ordinance reads as follows

**Ordinance 2014-4**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF DUNE ACRES, INDIANA**

AMENDING CHAPTER 34, ARTICLE I, SECTION 34-20 OF THE DUNE ACRES TOWN CODE

**PARKING AND VEHICLE OPERATION**

Whereas the definition of residents could include long term renters, the inclusion of the requisites should be made after the first sentence of Section 34-20 to read as follows:

Long term renters, those renting for one year or more may, upon submitting a copy of the signed property lease to the Clerk Treasurer, apply for a parking permit.

AMENDING CHAPTER 34, ARTICLE II. Section 34-26 OF THE DUNE ACRES TOWN CODE

Whereas the procedure of obtaining Guest Parking Permit(s) can be burdensome to the property owner, the ordinance needs to be amended;

Now Therefore, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DUNE ACRES, INDIANA, AS FOLLOWS:

Section 34-26 of the Town Code of Dune Acres, Indiana is hereby amended to read as follows:

1. Only Property Owners or residents, who have been issued a current Parking Permit, may obtain a Guest parking Permit from the Security Office. They are issued for a specific day or weekend and are not continuous. The Guest Parking Permit must be placed on the dashboard of each vehicle in a visible location at all times. Failure to do so may result in Towing. The Security Office has the authority to limit the number of Guest Parking Permits issued to any Property Owner or resident. The Police/Security Commissioner or their designee shall have the authority to make final decisions on the issuance of Guest Parking Permits.
2. Property Owners or residents, may on occasion, in advance, by alerting the security office of a private party or meeting at their residence, bypass the requirement of obtaining guest parking passes for roadside parking, as long as the parking does not block traffic or driveways. Residents must phone the security office with the date, time and estimated length of the party, and approximate number of vehicles that may park on the street. All attempts to use the owner's driveway must first be made before parking on the street. Designated beach parking may **not** be used for the private event guest parking. Time will be limited to 12 hours with no overnight street parking allowed.

NEW BUSINESS: Vacation Pay Resolution 2014-1. Where in past years the paid personnel have received vacation pay, Resolution 2014 -1 was read by Council President Mellen for 2014. Council Member Hawksworth moved to approve the Resolution and Council President Mellen seconded the motion and the Resolution passed. Vacation pay will be given to the Security personnel and Maintenance worker.

OTHER MATTERS: Bill Nixon asked if the Town Hall parking lot will be paved. It is on the Town Council's agenda. Asked to report about the Tennis Tournament Bill responded that 13 teams participated and it was a great success. He also suggested that we have a "Name The Bear" at East Rd. and Crest Dr. in the Beachcomber.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:03 p.m.

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LOU MELLEN, Town Council President

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JOHN SULLIVAN, Town Council Member

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RICH HAWKSWORTH, Town Council Member

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CAROLYN MELLEN, Clerk-Treasurer

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 6/1/14-6/30/14	\$1,667.78
Carolyn S. Mellen	Clerk-Treasurer Office	\$1,050.62
Diane Bartley	Security Pay	\$1,193.70
Glenn Brown	Security Pay	\$617.89
Harold E. King	Security Pay	\$376.36
Justin O Kooken	Security Pay	\$409.57
Mark J Taylor	Maintenance Pay	\$1,500.54
Philip A Lepley	Security Pay	\$1,324.83
Sean T Grubbs	Security Pay	\$1,133.08
Terry R Trout	Security Pay	\$717.25
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 6/1/14-6/30/14	\$2,914.80
IN Tax	Payroll Liabilities for Pay Period	\$495.53
Republic Services - Able Disposal#715	Monthly collection	\$94.00
Nipsco	Electric at Mineral Springs & RT 12	\$14.19
	Gas/Electric at Town Hall - East Road	\$77.36
	Gas at Clubhouse	\$30.64
	Gas/Electric at Pump House	\$102.28
	Electric at Tennis Court	\$23.93
	Electric at 4 Shore Drive Pump	\$100.42
	Electric at Security Office	\$98.18
Verizon Wireless	Security Mobile Phone	\$43.53
Frontier	Security/PumpHouse phones & clubhouse monitor	\$216.55
	Town Hall/Internet/Phone	\$93.12
IAWC	Water to Security Office -	
	Water to Clubhouse/maintenance barn	
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$477.54
Tilden Enterprises	Nitrile Gloves - Maintenance	\$25.80
Brown Tire Of Portage	Oil change, patch nail hole in tire - Maint. Truck	\$44.76
Hopkins' Ace Hardware	3 Bolt Toilet Seat Hinges - M. Taylor	\$14.97
	Maintenance supplies	\$32.57
	4"xm10x1.25 knotted standard-Park wire wheel	\$9.79
Hopkins Small Engine Service	Sharpen 3 chain saw blades	\$15.00
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$30.00
	100 Empty Sand bag, 6" tie uvb 1000/bag-	
Menards Valparaiso	Waterslide	\$197.94
Menards Portage	Scrub Brush, cleanser, deck brightener, cloths	\$51.68
Professional Pest Management	Quarterly Service - June	\$50.00
	4 Hr. Chipper Rental & 6 HP Ultra 2..6 oz- Dick Taylor	\$209.70
Riggs outdoor Power Valparaiso	Rapid Fax	\$9.95
Chase Credit Card	Auto Zone - Jeep - Sylvania Silverstar bulbs- Maint	\$49.99
Ecorealm, LLC	4/22/14-7/2/14- 99.5 Hrs. @ \$20/hr. + supplies	\$2,377.05
Trout Glass & Mirror, Inc.	Replace, reglaze 3 picture windows @ Clubhouse	\$3,250.00
Melrose Pyrotechnics	Fireworks Display	\$7,000.00
South Shore Marina Inc	Install 15 buoy sets, parts = \$2904.00	\$4,429.00
Woodward Woodcare	Chink & Stain Exterior & clear coat - Town portion	\$5,950.00
	<b>2nd Installment - balance of work</b>	<b>\$4,050.00</b>
Whitten & Whitten	2nd Quarter contract	\$2,750.00
TOTAL CLAIMS FOR JULY 2014		\$45,321.89