

**TOWN OF DUNE ACRES
COUNCIL MINUTES
MONDAY MAY 19, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Monday May 19, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 6:00 p.m., with Council Members John Sullivan (arriving mid meeting), Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Council Member Hawksworth moved that the minutes for the April 14, 2014 Town Council meeting be approved as presented. Council President Mellen seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: April 30, 2014

BANK BALANCE- 04/30/2014

Porter State Bank	\$94,499.73
TrustIndiana	\$191,229.18
Any Adjustments	
Record Balance	\$285,728.91

*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.

BREAK DOWN OF FINANCES AMONG FUNDS

As of May 1, 2014

FUNDS	BALANCE	APP BAL.
GENERAL	\$74,510.90	\$ 321,920.11
MOTOR VEHICLE HIGHWAY	\$ (15,591.99)	\$ 54,118.75
LOCAL ROAD & STREET	\$ 6,681.36	\$ 7,907.00
PARK & RECREATION	\$ 14,788.74	\$ 21,994.00
DONATIONS *	\$ 6,696.60	
RAINY DAY FUND*	\$ 131,930.78	
CCI	\$ 1,143.55	\$ 1,107.00
CCD	\$ 18,954.83	\$ 13,345.00
CEDIT	\$ 17,654.98	\$ 20,000.00
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00
Construction Security Dep*	\$ 25,000.00	
SalesTaxClubHouseRental*	\$ 37.30	
ClubHouseRentalDeposit*	\$ 1,000.00	
TOTAL FUNDS	\$284,963.35	

Town Council Member Hawksworth then moved that the financial report be accepted. Town Council President Mellen seconded, and the financial report was accepted.

PAYMENT OF CLAIMS:

Council Member Hawksworth moved the claims for the month of May, 2014 in the amount of \$19,246.32 be approved. Council President Mellen seconded and the motion passed unanimously.

CORRESPONDENCE: The Town has been corresponding with Indiana American Water and will be meeting with them in a couple of days to discuss repaving the roads that were torn up during the winter due to water main breaks.

COMMISSIONERS REPORTS:

BEACH: Rob Carstens has arranged for the maintenance barn and area surrounding the barn to be cleaned up and had a dumpster put there for the removal of unclaimed boats and other materials. The lake buoys will be going in soon with a couple of buoys needing to be replaced.

BUILDING: Rich Hawksworth will get status update on the O'Connor residence on Circle Dr.

ENGINEER: Irv Call changed the lamp on the northeast streetlight by security and plans to change the lamp on the Northwest side to a LED bulb as well.

ENVIRONMENT: Robin Tennant said that we had a great clean up with 50 people participating. She reiterated that she would like to address the Harris subdivision and the invasive plants that are spreading throughout the area.

MAINTENANCE: Dick Taylor recommends making the annual date of the Spring Clean Up to be the last weekend in April. The Fall Clean Up will be sometime in October. The tennis court screens will be put up tomorrow. Lou Mellen plans to offer leaf collection services to residents in the fall on a fee basis.

PARKS: Kellie Klein reported that the playground area was seeded recently and that the soccer field is too weedy to bother with seeding. We will not be using any weed preventative only spot killing weeds on the soccer field and playground. She is looking into “no mow” fescue grass seed for the field.

ROADS: Mark Hull had some pothole patching done and there will be a bit more done soon. He wants to repave West Road. The East Beach parking lot has been cleaned up from the winter blown sand. The Clubhouse power washing and rethinking project is going well.

SECURITY: Carolyn Mellen reported that Glenn Brown has been hired as a security guard. Glenn worked here in the 1990s. He will have supervised training.

OLD BUSINESS: Town Council Member Hawksworth introduced Amendments to the Town Code: Ordinance No. 2014-1, Buildings and Building Regulations, An ordinance of the Town Council of the Town of Dune Acres, Indiana, Amending Chapter 10, Article 22, Section 10-25(a) of the Dune Acres Town Code by the amendment of the section entitled “Permits Required” and Building Permit Fees; Ordinance No. 2014-2, An Ordinance amending section 10-27 entitled “Building Permit Fees”; and Ordinance No. 2104-3 Amending Chapter 30 of the Dune Acres Town Code, by the Amendment of the sections entitled “definitions”, “lots”, “Public sites and open spaces”, and “approval of improvement plans”. Council Member Sullivan moved to approve the first reading on title only. Council Member Hawksworth seconded and the vote passed unanimously.

NEW BUSINESS: On June 12, 2014 the Railworks subcontractors are going to replace the railroad crossing at Mineral Springs Road. Mineral Springs Road will be closed for a period of about 16 hours. Detour signs will be erected to direct people out or town via the back entrance on East Road through Porter Beach. Hopefully this will be completed in one day.

DACIF and the Town Council have agreed to do a refinishing of the exterior of the Clubhouse and have accepted a bid of \$40,000. The Town will pay \$10,000 as previously approved by the Town Council in 2012 and DACIF will pay the balance. This will entail dry ice blasting, sanding, staining and permachinking with a lifetime warrantee.

A fall leaf pickup program was suggested and largely agreed upon as being way overdue. Council Member Sullivan suggested that the town not pay for any leaf pickup service and that residents who are interested should bear 100% of the cost.

Sue Smith has requested that a Stitching Group be allowed to meet monthly at Town Hall. The Town Council approved this.

There will be a special party at Town Hall honoring Harry Petrakis on Saturday, June 21st., from 1:00-4:00 p.m. Harry will read some of his writing.

Bill Nixon reported that the phone book has been sent to the printers and will be delivered to residents' mailboxes sometime in June. He also said that the tennis courts took a beating last winter and a post is coming 6” out of the ground. He is getting an estimate to fix this.

With no other matters duly brought before the Town Council, the meeting was adjourned at 7:13 p.m.

LOU MELLEN, Town Council President

JOHN SULLIVAN, Town Council Member

RICH HAWKSWORTH, Town Council Member

CAROLYN MELLEN, Clerk-Treasurer

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 4/1/2014-4/30/2014	\$ 1,740.45
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,050.62
Diane Bartley	Security Pay	\$ 1,335.65
Harold E. King	Security Pay	\$ 451.77
Justin O Kooken	Security Pay	\$ 326.93
Mark J Taylor	Maintenance Pay	\$ 1,507.64
Philip A Lepley	Security Pay	\$ 1,529.36
Sean T Grubbs	Security Pay	\$ 697.04
Terry R Trout	Security Pay	\$ 755.22
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 4/1/2014-4/30/2014	\$ 2,779.34
IN Tax	Payroll Liabilities for Pay Period	\$ 456.63
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Electric at Mineral Springs & RT 12	\$ 14.39
	Gas/Electric at Town Hall - East Road	\$ 122.77
	Gas at Clubhouse	\$ 85.29
	Gas/Electric at Pump House	\$ 136.52
	Electric at Tennis Court	\$ 60.00
	Electric at 4 Shore Drive Pump	\$ -
	Electric at Security Office	\$ 126.37
Verizon Wireless	Security Mobile Phone	\$ 43.53
Frontier	Security/PumpHouse phones & clubhouse monitor	\$ 131.09
	Town Hall/Internet/Phone	\$ 85.34
IAWC	Water to Security Office -	\$ 27.04
	Water to Clubhouse/maintenance barn	\$ 9.56
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 276.92
Hopkins' Ace Hardware	Oil - Maintenance	\$ 14.99
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Portage	Town Clean up supplies, Maint. - M. Taylor	\$ 77.38
	Studded T-post pickets - M. Taylor	\$ 21.72
	Concrete mix for Bear - M. Taylor	\$ 17.92
	Halogen 4 pk, appliance cord - M. Taylor	\$ 11.71
	Parts for Clubhouse Security cameras - M. Hull	\$ 120.47
Chase Credit Card	Rapid Fax	\$ 9.95
	USPS - 100 Stamps	\$ 49.00
	Tractor Supply -65 gallon storage tank for mule	\$ 192.59
	Office Max- supplies - Clerk's office	\$ 58.39
	Energy Efficient Products-Light at Security-Irv Call	\$ 129.99
	123 Security Products-to be exchanged-bracket-Hull	\$ 224.35
	Newegg.com-Parts for Clubhouse Sec. Camera-Hull	\$ 258.92
Tilden Enterprises	Nitrile gloves to replace for Clean Up - M.Taylor	\$ 39.30
Quill	Shredder - Clerk's office	\$ 149.99
K-Mart	Security Supplies and uniforms	\$ 73.67
	Fescue & Bluegrass mix, new lawn starter	
Chesterton Feed & Garden Center	etc.Parks	\$ 979.96
Riggs Outdoor Power	1 Day Chipper Rental & chain catcher	\$ 297.49
Ecorealm - Sandy O'Brien	Burn permit, firebreak prep, labor for controlled burn	\$ 603.40
Reeders Auto Service	Jeep oil change	\$ 30.50
	Cut pines & sassafras Clubhouse Dune by	
Dave Hodge Tree Service	TownHall	\$ 1,500.00
Midwest Groundcovers	Plants per R. Tennant - Environmental	\$ 382.28
	Lowe's --materials to repair power line to well pumps	\$ 37.88
Irv Call	Embroidery on Security Shirts	\$ 22.00
Apparel That Works	Fireworks Permit Application	\$ 69.00
Department of Home Land Security		
TOTAL CLAIMS FOR MAY 2014		\$19,246.32