

**TOWN OF DUNE ACRES
COUNCIL MINUTES
February 18, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, February 18, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 7:30 p.m., with Council Members John Sullivan, Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Adam Mendel in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

GUEST SPEAKER: Roberto Pena and Martin Willie from Indiana American Water requested to speak to us regarding the frozen water lines on Ridge Drive last weekend (2/14-2/16). The event became even more complicated when the utility lines were not marked properly and the water company cut the gas main in their attempt to fix the water problem. As it turned out, the lines attaching the main water line to the various properties froze under the street, which made it their responsibility to repair. Indiana American Water realizes that the main lines may not be installed deep enough and this will be dealt with. Mr. Pena explained that their first priority is to get water service to residents. They will be responsible for street repairs/repaving in the spring when the asphalt plants open. He was questioned about the monthly insurance that Indiana American Water offers. He plans to research it and get back to us as to what it covers. Mr. Pena asked that we call him immediately (219-712-0358) if there are any problems getting a response when calling the company. Council President Mellen felt that Indiana American Water did a very good job in responding to the emergency, unlike NIPSCO who allowed the broken gas main to flow out for over 7 hours and cause a mandatory evacuation of the area.

APPROVAL OF MINUTES:

Council Member Sullivan moved that the minutes for the January 21, 2014 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: January 31, 2014

BANK BALANCE- 01/31/2014						
Porter State Bank	\$184,381.41					
TrustIndiana	\$191,197.30					
Any Adjustments						
Record Balance	\$375,578.71					
BREAK DOWN OF FINANCES AMONG FUNDS						
As of Feb. 1, 2014						
						*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.
FUNDS	BALANCE	APP BAL.				
GENERAL	\$142,554.28	\$ 321,920.11				
MOTOR VEHICLE HIGHWAY	\$ 10,494.88	\$ 54,118.75				
LOCAL ROAD & STREET	\$ 5,447.02	\$ 7,907.00				
PARK & RECREATION	\$ 15,688.74	\$ 21,994.00				
DONATIONS *	\$ 6,346.60					
RAINY DAY FUND*	\$ 131,930.78					
CCI	\$ 1,219.87	\$ 1,107.00				
CCD	\$ 18,954.83	\$ 13,345.00				
CEDIT	\$ 14,445.01	\$ 20,000.00				
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00				
Construction Security Dep*	\$ 25,000.00					
SalesTaxClubHouseRental*	\$ 2.30					
ClubHouseRentalDeposit*	\$ -					
TOTAL FUNDS	\$374,240.61					

The Clerk –Treasurer also reported that the 2013 Annual Report has been submitted to the DLGF.

**Dune Acres Civil Town, Porter County, Indiana
Cash & Investments Combined Statement - 2013**

	Local Fund Number	Local Fund Name	Beg Cash & Inv Bal Jan 1, 2013	Receipts	Disbursements	End Cash & Inv Bal Dec 31, 2013
Governmental Activities	101	GENERAL	\$186,413.32	\$285,959.74	\$315,916.40	\$156,456.66
	201	MOTOR VEHICLE HIGHWAY	\$27,524.61	\$58,400.63	\$60,000.00	\$25,925.24
	202	LOCAL ROAD & STREET	\$6,112.72	\$5,444.84	\$6,582.44	\$4,975.12
	204	PARK & RECREATION	\$5,608.94	\$15,986.33	\$5,900.53	\$15,694.74
	217	DONATIONS	\$7,107.60	\$6,308.00	\$7,069.00	\$6,346.60
	245	Rainy Day Fund	\$131,930.78	\$0.00	\$0.00	\$131,930.78
	401	CCI	\$1,204.97	\$488.57	\$473.67	\$1,219.87
	402	CCD	\$9,096.64	\$10,491.02	\$632.83	\$18,954.83
	444	CEDIT	\$15,099.86	\$11,988.72	\$13,713.56	\$13,375.02
	471	RIVERBOAT REVENUE SHARING	\$1,078.15	\$1,078.15	\$0.00	\$2,156.30
	806	PAYROLL	\$0.00	\$160,079.46	\$160,079.46	\$0.00
	812	Construction Security Dep	\$7,500.00	\$15,000.00	\$0.00	\$22,500.00
	813	Sales Tax Club House Rental	\$0.00	\$350.00	\$347.70	\$2.30
	814	Club House Rental Deposit	\$1,000.00	\$8,500.00	\$9,500.00	\$0.00
		Total All Funds	\$399,677.59	\$580,875.46	\$580,215.59	\$399,537.46

She also noted that the snow removal cost of last winter totaled \$14,713.72. For this winter we have already spent \$33,781.25 (Dec.- Feb.).

Town Council Member Sullivan then moved that the financial report be accepted. Town Council Member Hawksworth seconded, and the financial report was accepted.

PAYMENT OF CLAIMS:

Council Member Sullivan moved the claims for the month of February 2014 in the amount of \$51,656.62 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

CORRESPONDANCE RECEIVED: Council Member Hawksworth reported that in a response to Sandy O'Brien's request for a variance to allow a prescribed burn in Plampin Park, IDEM wrote to approve the controlled burn. The Town Council is contacting Anton Insurance to see if O'Brien's insurance is adequate for this project.

COMMISSIONERS REPORTS:

FIRE: Mark Bapst mentioned that having Mark Taylor mark the fire hydrants and make them accessible from the road was a good move. He is concerned with the width of the road after we have considerable amounts of snow plowed. He suggested that brush be cut back further on each side throughout the year so that snow can be pushed further back. As a safety measure, an effort should be made at the beginning of the winter season to keep the snow pushed back farther to widen the roads.

BUILDING: Rich Hawksworth reported that he received a permit application from the Sandricks located at 84 West Road to widen their indoor swimming pool. Council Member Hawksworth moved to issue the building permit, Council Member Sullivan then seconded and the permit was approved unanimously.

OLD BUSINESS: Council President Mellen said that the NIPSCO tree maintenance went as well as possible. They will treat stumps after the thaw.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:05 p.m.

LOU MELLEN, Town Council President

JOHN SULLIVAN, Town Council Member

RICH HAWKSWORTH, Town Council Member

CAROLYN MELLEN, Clerk-Treasurer

CLAIMS FOR FEBRUARY 2014

<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 1/01/14-1/31/14	\$ 1,740.44
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,050.63
Diane Bartley	Security Pay	\$ 1,708.26
Harold E. King	Security Pay	\$ 570.61
Mark J Taylor	Maintenance Pay	\$ 1,500.54
Philip A Lepley	Security Pay	\$ 1,499.04
Sean T Grubbs	Security Pay	\$ 851.64
Terry R Trout	Security Pay	\$ 606.37
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 1/01/14-1/31/14	\$ 2,862.10
IN Tax	Payroll Liabilities for Pay Period	\$ 465.74
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Electric at Mineral Springs & RT 12	\$ 15.14
	Gas/Electric at Town Hall - East Road	\$ 284.20
	Gas at Clubhouse	\$ 749.91
	Gas/Electric at Pump House	\$ 387.49
	Electric at Tennis Court	\$ 22.95
	Electric at 4 Shore Drive Pump	\$ 69.47
	Electric at Security Office	\$ 258.22
Verizon Wireless	Security Mobile Phone	\$ 48.54
Frontier	Security/PumpHouse phones & clubhouse monitor	\$ 183.28
	Town Hall/Internet/Phone	\$ 122.77
IAWC	Water to Security Office -	
	Water to Clubhouse/maintenance barn	
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles - January 2014	\$ 269.74
Hopkins' Ace Hardware	De-Icer Lub locks- Security Vehicle	\$ 3.29
	Copper Tube, Sharkbite, couple 3/4"x2,Clip 3/4-CH	\$ 42.41
	screw tubing cutter 1-1/8" - Clubouse kitchen pipe	\$ 16.99
	Map Pro Gas 14.1 oz Ace - Maintenance	\$ 9.99
	Copper Tube, Pipe insulating, cutter tubing midge...	\$ 41.93
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Portage	Pink tape, Orange tape, Zep cleaner, 3'wood lath	\$ 49.35
	Heat Tape 18 feet, Ice Melt 50#	\$ 61.94
	50# pothole Patch	\$ 29.94
Chase Credit Card	Rapid Fax	\$ 9.95
	Summers Plumbing -Repair Clubhouse Furnace	\$ 248.00
	DLX Aplus - Web Domain Annual Fee	\$ 12.99
Tilden Enterprises	Calcium Chloride Pellets - Security	\$ 16.95
RV Sutton Inc.	Snow removal - 2.5 hrs. Loader w/operator	\$ 450.00
North American Salt Company	39.09 T Thawrox (1/28/14)	\$ 3,086.31
	47.27 T Thawrox (1/24/14)	\$ 3,715.25
Jon's Tree Service Inc	Salting, Plowing 1/17-1/30/14	\$ 7,648.75
Anton Insurance Agency, Inc.	Package Policy Renewal	\$ 19,694.00
	Liquor Liability Coverage	\$ 1,127.50
TOTAL CLAIMS FOR FEBRUARY 2014		\$ 51,656.62