

**TOWN OF DUNE ACRES
COUNCIL MINUTES
JANUARY 21, 2014**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, January 21, 2014 at the Town Hall. Council President Lou Mellen called the meeting to order at 7:30 p.m., with Council Members John Sullivan, Rich Hawksworth, Clerk-Treasurer Carolyn Mellen and Attorney Dan Whitten in attendance. Council President Mellen opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Town Council Member Sullivan moved that the minutes for the December 9, 2013 Town Council meeting be approved as presented. Council Member Hawksworth seconded, and the minutes passed unanimously. As requested by resident Mark Phelps, a conversation before the October Town Council meeting was added to the October 2013 minutes.

FINANCIAL REPORT AS OF: December 31, 2013

BANK BALANCE- 12/31/2013					
Porter State Bank	\$219,237.31				
TrustIndiana	\$191,183.68				
Any Adjustments					
Record Balance	\$410,420.99				
BREAK DOWN OF FINANCES AMONG FUNDS					
As of Jan. 1, 2014					
					*Those funds marked with an asterisk are designated monies and can only be spent for the designated purchase.
FUNDS	BALANCE	APP BAL.			
GENERAL	\$156,456.66	\$ 337,290.00			
MOTOR VEHICLE HIGHWAY	\$ 25,925.24	\$ 70,000.00			
LOCAL ROAD & STREET	\$ 4,975.12	\$ 7,907.00			
PARK & RECREATION	\$ 15,694.74	\$ 22,000.00			
DONATIONS *	\$ 6,346.60				
RAINY DAY FUND*	\$ 131,930.78				
CCI	\$ 1,219.87	\$ 1,107.00			
CCD	\$ 18,954.83	\$ 13,345.00			
CEDIT	\$ 13,375.02	\$ 20,000.00			
RIVERBOAT REVENUE SHARING	\$ 2,156.30	\$ 1,080.00			
Construction Security Dep*	\$ 22,500.00				
SalesTaxClubHouseRental*	\$ 2.30				
ClubHouseRentalDeposit*	\$ -				
TOTAL FUNDS	\$399,537.46				

Town Council Member Sullivan then moved that the financial report be accepted. Town Council Hawksworth seconded, and the financial report was accepted.

PAYMENT OF CLAIM:

Council Member Sullivan moved the claims for the month of January, 2014 in the amount of \$31,257.14 be approved. Council Member Hawksworth seconded and the motion passed unanimously.

COMMISSIONERS REPORTS:

BUILDING: Rich Hawksworth reported that the Nau property at 32 Circle Dr. had footings forms inspected last week and the swimming pool poured before the bad weather. Truax property at 58 West Rd. has completed the excavation. Rich plans to contact Ed O'Connor at 54 Circle Dr. regarding the non-permitted incomplete pole barn structure on his property. The proposed Harris subdivision is almost complete. Mike Harris will pay a \$2,500 bond to ensure completion. Town Council Member Sullivan moved that the Town Council approve the Harris subdivision pending the Plan Commissions' approval at their next meeting. Town Council Member Hawksworth seconded and the motion passed unanimously.

ENVIRONMENT: Robin Tennant listed several plans for 2014 including a Clubhouse Dune restoration project.

MAINTENANCE: Dick Taylor reported that he would like to use the area on West Road by the Hill Dr. parking lot to put town brush and removing it or mulching it at the spring and Fall Town Clean-Ups. He also reported that he and Mark Taylor replaced and insulated a broken pipe in the kitchen of the Clubhouse. He also had one of the furnaces repaired there.

PARKS: Kellie Klein would like to have the ice rink remodeled in 2014. She also plans to have a wheelchair path constructed from the tennis courts parking lot to a wheelchair accessible picnic table in the town park. She also suggested having a town sponsored Fall Fest in the park with games for kids and food.

ROADS: Mark Hull said that road salt is very scarce. Although he is working on sources for salt, we may have to consider using sand instead if the roads get slick. Potholes are forming on West Road and there are some cracks on the new pavement of Mineral Springs. Mark also reported that the security cameras at the Clubhouse will be installed when the weather warms up. The first floor of the Clubhouse was refinished and looks good. He would like to shade the viewing deck for the summertime use.

BEACH: Commissioner Rob Carstens is asking for the buoys to be installed earlier this year. He would like to have a universal mount put in for the Park Grill so that it can be moved to the ice rink during the winter. He would also like to install a table at the viewing deck and is interested in a removable walkway from the viewing deck to the beach.

OTHER REPORTS: Town Council President Mellen gave a report on the 2013 accomplishments of the Town through the work of the commissioners and other volunteers. These included: the paving of Mineral Springs Road and West Road (Mark Hull), the repainting of Town Hall and the Security Office (Mark Hull), implementing the Emergency Notification System (Howard Silverman), new fire pit at the ice rink (Mark Hull), 2 great Town cleanups with record participation (Robin Tennant), the purchase of security cameras for the Clubhouse (Mark Hull) and the NIPSCO Tree Maintenance project is still in progress and the Asplundh company is doing a great job taking left over wood to the East Beach parking lot and to the ice rink.

Rich Hawksworth has worked very hard applying for a matching \$15,000 grant to continue work on the Clubhouse Dune restoration project. He will find out next month if the town will be awarded the grant. Work would probably begin in late October.

For 2014, Town Council President Mellen said that the town hopes to pave Town Hall parking lot and to offer a leaf pick-up program for spring and fall, with residents participating financially. Mark Hull suggested repairing the rotting overhang at the Town Hall as well as fixing the southeast corner of the roof and adding insulation. He is concerned about some rotten logs at the Security Office.

NEW BUSINESS: Council Member Sullivan moved that the Town Council accept and sign the 2014 Fireworks contract with Melrose Pyrotechnics, Inc. Council Member Hawksworth seconded and the motion passed unanimously.

Then Town Council Member Hawksworth moved that Jane Dickey be approved for another term on the Plan Commission. Council Member Sullivan seconded and the motion was approved unanimously.

Council Member Sullivan moved that the Town Council approve the amended contract with the NPS to expand the controlled burn agreement to include the west side of Mineral Springs Road. Council Member Hawksworth seconded the motion and it passed unanimously.

With no other matters duly brought before the Town Council, the meeting was adjourned at 8:35 p.m.

LOU MELLEN, Town Council President

JOHN SULLIVAN, Town Council Member

RICH HAWKSWORTH, Town Council Member

CAROLYN MELLEN, Clerk-Treasurer

CLAIMS FOR JANUARY 2014		
CLAIMANT	DESCRIPTION	AMOUNT
Atha W. Belsha	Security Pay Period 12/01/13-12/31/-13	\$ 1,595.11
Carolyn S. Mellen	Clerk-Treasurer Office	\$ 1,050.62
Diane Bartley	Security Pay	\$ 1,633.36
Harold E. King	Security Pay	\$ 297.61
Justin O Kooken	Security Pay	\$ 170.59
Mark J Taylor	Maintenance Pay	\$ 1,500.54
Philip A Lepley	Security Pay	\$ 1,669.19
Sean T Grubbs	Security Pay	\$ 996.97
Terry R Trout	Security Pay	\$ 606.36
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 12/01/13-12/31/13	\$ 2,851.48
IN Tax	Payroll Liabilities for Pay Period	\$ 465.07
Republic Services - Able Disposal#715	Monthly collection	\$ 94.00
Nipsco	Gas/Electric at Town Hall - East Road	\$ 207.73
	Gas at Clubhouse	\$ 380.03
	Gas/Electric at Pump House	\$ 247.22
	Gas/Electric at Tennis Court	\$ 23.11
	Gas/Electric at 4 Shore Drive Pump	\$ -
	Gas/Electric at Security Office	\$ 266.73
Verizon Wireless	Security Mobile Phone	\$ 43.44
Frontier	Town Hall/Internet/Phone	\$ 122.51
Pinkerton Fuels & Lubricants	Fuel for Town Vehicles	\$ 191.20
Martin Security Systems	Monitoring Electronic Fire System Quarterly	\$ 75.00
Quill.com	Yellow cartridge for CT office	\$ 87.53
	Desk Calendar for Mark Taylor	\$ 5.75
Hopkins' Ace Hardware	3 Keys for Skate Room	\$ 6.00
ABC Burglar & Fire Alarm Corp	Monthly monitoring	\$ 30.00
Menards Valparaiso	Cyclonic Ceramic Heater for Security Office	\$ 79.99
Menards Portage	Maintenance Supplies	\$ 30.93
	Ice Melt 50# rapid melt	\$ 39.95
Chase Credit Card	Rapid Fax	\$ 9.95
	Legal store - minutes book	\$ 141.00
Professional Pest Management	Clubhouse December Service (Quarterly)	\$ 50.00
ILMCT	Annual Dues	\$ 60.00
Jon's Tree Service, Inc.	Snow Plow 12/9/13-1/11/14	\$ 12,861.25
RV Sutton Inc.	Haul salt from Port of IN to Jon's Tree Service 1/8/14	\$ 550.00
	Haul salt from Port of IN to Jon's Tree - 12/31/2013	\$ 220.00
	Snow Removal- Loader w/Operator 12.5 hrs.(\$180/hr)	\$ 2,250.00
Joan Rearick	postage to send plans to T. Cornwell in Florida	\$ 7.12
K-Mart	Cleaning Supplies for Security	\$ 99.80
HR Unlimited	ILMCT Institute - Classes for Clerk-Treasurer	\$ 240.00
TOTAL CLAIMS FOR JANUARY 2014		\$ 31,257.14